

February 4, 2022

# EXECUTIVE COMMITTEE MEETING



**NOTICE OF A REGULAR MEETING OF THE  
LEAGUE OF ARIZONA CITIES & TOWNS  
EXECUTIVE COMMITTEE**

Friday, February 4, 2022 at 10:00 a.m.  
League Office Building  
1820 West Washington, Phoenix

Notice is hereby given to the members of the Executive Committee and to the general public that the Executive Committee will hold a meeting open to the public on February 4, 2022 at 10:00 a.m. Members of the Executive Committee will attend either in person or by Zoom Audio/Video conferencing. The Executive Committee may vote to recess the meeting and move into Executive Session on any item on this agenda. Upon completion of Executive Session, the Executive Committee may resume the meeting, open to the public, to address the remaining items on the agenda. A copy of the agenda is available at the League office building in Suite 200 or on the League website at [www.azleague.org](http://www.azleague.org).

**Agenda**

*All items on this agenda are scheduled for discussion and possible action, unless otherwise noted.*

Call to Order; Pledge of Allegiance

1. Review and Adoption of Minutes
2. Possible Amendments to Bylaws/Charter
3. Legislative Policy Overview and Session Update
4. Report from League Budget Subcommittee
5. Proposed Audit Firm Contract

*Additional informational materials are included in the agenda packet but are not part of the agenda.*



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**EXECUTIVE COMMITTEE MEETING**  
Friday, February 4, 2022

**Agenda Item #1      Review and Adoption of Minutes**

**Summary:**                Minutes of the previous meeting are enclosed for your review and approval.

**Responsible Person:**    President Cathy Carlat

**Attachment:**             November 10, 2021 Executive Committee Minutes

**Action Requested:**     Approval

**MINUTES**  
**LEAGUE OF ARIZONA CITIES AND TOWNS**  
**EXECUTIVE COMMITTEE MEETING**

Wednesday, November 10, 2021 at 10:00 a.m.  
League of Arizona Cities and Towns  
1820 W. Washington St.  
Phoenix, Arizona

**MEMBERS**

**President**

Cathy Carlat, Mayor, Peoria

**Vice President**

Douglas Nicholls, Mayor, Yuma

**Treasurer**

Greg Mengarelli, Mayor, Prescott

Craig McFarland, Mayor, Casa Grande  
Kevin Hartke, Mayor, Chandler  
Alexis Hermosillo, Mayor, El Mirage +  
Paul Deasy, Mayor, Flagstaff +  
Brigette Peterson, Mayor, Gilbert  
Jerry Weiers, Mayor, Glendale  
Georgia Lord, Mayor, Goodyear +  
Cal Sheehy, Mayor, Lake Havasu City +  
Thomas L. Schoaf, Mayor, Litchfield Park +  
Ed Honea, Mayor, Marana  
Christian Price, Mayor, Maricopa

John Giles, Mayor, Mesa  
Kate Gallego, Mayor, Phoenix +  
Stephanie Irwin, Mayor, Pinetop-Lakeside  
Gail Barney, Mayor, Queen Creek +  
Tom Murphy, Mayor, Sahuarita  
David Ortega, Mayor, Scottsdale  
Sandy Moriarty, Mayor, Sedona +  
Rick Mueller, Mayor, Sierra Vista  
Mila Besich, Mayor, Superior +  
Corey Woods, Mayor, Tempe +  
Regina Romero, Mayor, Tucson +

\*Not in attendance

+ Attended via Zoom

President Cathy Carlat called the meeting to order at 10:01 a.m. She then led the Executive Committee in the Pledge of Allegiance.

**1. REVIEW AND ADOPTION OF MINUTES**

President Cathy Carlat requested a motion on the adoption of the minutes. Mayor Hartke of Chandler moved to approve the minutes of the July 29, 2021, Executive Committee Meeting; Mayor Tom Murphy of Sahuarita seconded the motion and the motion carried unanimously.

**2. LEGISLATIVE POLICY OVERVIEW AND UPDATE**

President Cathy Carlat of Peoria introduced and welcomed Legislative Director Nick Ponder to provide a legislative policy overview.

**HB 2893 Phoenix Lawsuit Results** - Legislative Director Nick Ponder recounted discussion on major challenges of the legislative session from the July 29, 2021 Executive Committee meeting. These challenges include inclusion of policy in the budget, which the League believed was unconstitutional and grounds for litigation. Nick Ponder welcomed Nancy Davidson to give a summary on the legal outcomes of the Phoenix lawsuit against the state. Nancy explained that Phoenix was successful in its lawsuit. The lawsuit details HB 2893 on requirements of civilian review boards and an expansion of SB1487 which includes a statute to investigate complaints on administrative and council policies and withhold state shared revenues if cities or towns violate state law. The Arizona Superior Court found the bill unconstitutional on the grounds that it did not follow the single subject rule, and voided provisions of the bill while leaving other parts of the bill intact. The case was appealed and affirmed in the Arizona Supreme Court. Nancy reported that several other budget reconciliation bills were also voided or had provisions voided by the courts from other entities who brought lawsuits forth on the basis that the bills had nothing to do with the state appropriation of funds.

Legislative Director Nick Ponder reflected that many legislators have agreed with the supreme court decision on this bill since it will likely prevent individuals from holding the budget hostage in future budget sessions over bills that have already failed in committee. However, the legislator who added the language to HB 2893 plans to bring forth the same bill with the expansion of SB1487 in the next legislative session. Legislative Director Nick Ponder suggested that this bill will likely not pass in the next session. He also recommended the League of Arizona Cities and Towns should not negotiate on SB1487 as the expansion will be more detrimental than asking for modifications.

Legislative Director Nick Ponder agreed with executive committee members and Executive Director Tom Belshe on the drafting of a resolution for this bill if a good opportunity arises this year for the League to take a formal stance. Executive Director Tom Belshe reminded the committee that the resolution committee convenes in April.

**Legislative Body Changes** - Legislative Director Nick Ponder shared changes in the legislative body in terms of departures and resignations. There are still four seats that need to be named. Nick also reported that by the start of 2023, there will be an additional seventeen changes, on top of expected changes from redistricting. League staff will continue to provide updates on these changes.

**Resolutions** – Resolution issues will include fireworks, amending budgets, water waste and water districts, homelessness, and affordable housing. Nick stated that we expect antagonistic legislation on permitting and zoning for cities and towns, liquor sales, tobacco and vaping, telecommunication statutes, and taxation of vehicle purchases for out of state residents. Nick stated that we have set up a taskforce of subject matter experts on each topic.

Legislative Director Nick Ponder asked for any questions. Mayor David Ortega of Scottsdale stressed the importance of opposing the permitting and zoning legislation and supporting local control. Mayor Ed Honea of Marana brought up the issue of sober living homes and rehabilitation housing in neighborhoods and their ability to operate. Mayor Craig McFarland of Casa Grande asked about sales tax and road tax on electric vehicles and related legislation.

Executive Director Tom Belshe stated that there is concern over the sunset review for the Model City Tax code, which means we can expect antagonistic legislation that attacks city and town's flexibility in

collecting sales tax in their jurisdiction. League staff intend to aggregate data on the importance of the Model City Tax Code in preparation of the review.

Executive Director Tom Belshe shared that League staff is putting together a survey to share with legislators in advance of providing endorsements. The survey involves questions about general principles of the League of Arizona Cities and Towns and will help guide the returns on endorsements to the cities and towns.

President Cathy Carlat of Peoria asked the executive committee to skip to agenda item 4 and 5 and return to agenda item 3 later in the meeting.

### **3. LEAGUE POLICY DISCUSSION**

President Cathy Carlat explained that four items have been shared for consideration. If the committee wishes to move forward with any of the four items, language will be drafted for the next annual business meeting.

#### **Additional Executive Committee Meetings**

Committee members have requested additional executive committee meetings exclusively dedicated to legislative updates to increase awareness of key issues and provide direction to League staff. This item was brought forward by the cities of Tucson and Phoenix.

The item was presented and feedback from the executive committee was given to move forward with monthly zoom meetings during the legislative session and review after the session to observe if the structure worked or not for the committee. There was general agreement to create a structure for mayors to weigh in, if necessary, by sending out calendar meetings in advance. If there is a point in time where League staff feels that officer feedback is not enough to move forward and need to meet sooner than the monthly meetings, they will do their best to schedule a meeting and try to get a quorum. The executive committee agreed also that there should be some flexibility to cancel the meeting.

League staff will create a structure and language and present it to the committee at the next committee meeting.

#### **Officer Communication**

This item pertains to formal communication between officers. The request is to require letters signed by either two or three officers must first receive executive committee approval if the letter takes the position pending legislation that is different than the formal position by the League of Arizona Cities and Towns. This item was brought forward by the cities of Tucson and Phoenix.

The item was presented and feedback from the executive committee was given stating that a letter is only the official stance of the League of Arizona Cities and Towns if it has official letterhead. If a letter does not have the League of Arizona Cities and Towns letterhead, then it is a Mayors-only letter, and does not reflect the official position of the League of Arizona Cities and Towns.

#### **Officer Terms**

This item pertains to the length of officer terms, specifically requesting to change the length of terms from two years to one year, beginning with any officer elected or appointed after November 10<sup>th</sup>, 2021.

The purpose of this request is to increase participation among mayors who may serve in officer roles. This item was brought forward by the cities of Tucson and Phoenix.

The item was presented and feedback from the executive committee was given stating that two-year officer terms work well for the League of Arizona Cities and Towns since the constitution was established in 1937. They would like to explore options on whether it is necessary for officers to sit in all three chairs for two years each before becoming president, or potentially adding another officer position and changing to 1-year terms. The committee requested to know how officer tenure is handled in other League of Cities and Towns. Executive Director Tom Belshe explained that other Leagues have varying terms and varying amounts of officers. Tom stated that since officer terms are a constitutional issue, it will need to be voted on by the entire League membership.

League staff will put language together on one-year terms to be reviewed by the executive committee at the next committee meeting.

### **Officer Partisan Composition**

This item pertains to creating a goal of bipartisanship composition of League officers. The request would be to make standard that one officer be of a different political party than the other two officers. The purpose of the request is to ensure interests from all around the state are represented by mayors who sit at the officer level. This item was brought forward by the cities of Tucson and Phoenix.

The item was presented and feedback from the executive committee was given to not go forward with a bipartisan officer composition. Overall feedback was that most cities are nonpartisan and do what is best for their cities and towns as elected representatives despite any party affiliation.

## **4. RECAP OF 2021 ANNUAL CONFERENCE**

Deputy Director Matt Lore gave the update on the League Annual Conference. The conference had attendance from eighty three out of the ninety-one cities and towns in Arizona. The net revenues totaled \$187,000.000 dollars. Matt Lore informed the committee that next year's conference will be held at the Renaissance in Glendale. Matt let the executive committee know if they have any topic or speaker suggestions, to please let staff know. Matt asked for any questions from the executive committee. Mayor Tom Murphy of Sahuarita asked if there was any surprising survey feedback. Deputy Director Matt replied that there was no surprising feedback. Executive Director Tom Belshe and President Cathy Carlat of Peoria extended their thanks and gratitude to staff that made the conference possible.

## **5. CITY AND TOWNS WEEK 2021 AND SOCIAL MEDIA UPDATE**

Deputy Director Matt Lore welcomed Member Services Associate Rachel Claffey to give an update on two social media campaigns the League put on this year. Rachel Claffey informed the committee that this year we held our 20<sup>th</sup> annual Cities and Towns week. The purpose of the week is to provide citizens with information on services and programs provided by cities and towns and help to introduce elected officials to residents. The week was a success as the League distributed a packet of proclamations and creative posts that cities and towns may share on social media.

Member Services Associate Rachel Claffey also gave an update of the League social media scavenger hunt at the 2021 League Annual Conference. The purpose of the scavenger hunt was to increase

audience and user generated content on social media. Participants earned points per post shared on all social media platforms, resulting in three scavenger hunt winners. She informed the committee those digital impressions and engagement have tripled since 2019, so the League plans to continue this program in the future.

## **6. 2020-2021 AUDIT UPDATE**

Executive Director Tom Belshe encouraged the committee to review the audit report shared in the packet and ask any questions they have. He reported that there were no findings in the audit report. Tom thanked office manager Sandy Morari who works with the contracted accountants and auditors to help put the audit together. Tom stated that the League is comfortable with it's internal controls and is careful about spending. Tom shared that the League is at the end of it's contract with the current auditors. League staff will compile a request for proposals for the next audit and return to the committee with recommendations at the next meeting.

President Cathy Carlat called for a motion to approve the audit report. Mayor Rick Mueller of Sierra Vista made a motion to approve the audit report; Mayor Kevin Hartke of Chandler seconded the motion, and it passed unanimously.

## **7. RESOLUTION OF APPRECIATION**

President Cathy Carlat of Peoria read the resolution expressing the appreciation of Mayor Greg Mengarelli for his dedicated service to the League of Arizona Cities and Towns and to local government in Arizona. Greg Mengarelli served the citizens of Prescott for four years as Mayor, served the executive committee from 2019- 2021, treasurer from 2020 to 2021, and on various League committees during his time.

Vice President Doug Nichols of Yuma motioned to approve the resolution; Mayor Christian Price of Maricopa seconded the motion, and it carried unanimously.

President Cathy Carlat called for a motion to hold an Executive Session. Mayor Christian Price of Maricopa motioned to move into the Executive session; Mayor Brigitte Peterson seconded the motion, and it carried unanimously.

## **8. EXECUTIVE DIRECTOR REVIEW**

The Executive Committee moved into the Executive Session at 12:42 p.m. The Executive Committee adjourned Executive Session at 12:48 p.m.

The Executive Committee adjourned the Executive Committee meeting at 12:49 p.m.



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**EXECUTIVE COMMITTEE MEETING**

Friday, February 4, 2022

**Agenda Item #2**      **Possible Amendment to Bylaws/Charter**

**Summary:**                      Policy issues related to Executive Committee communications as well as length of terms for service as a League Officer were discussed at our last meeting. An amendment to League By-Laws regarding communications is attached for possible action. An amendment to the League Charter regarding the length of terms for League Officers is also attached.

**Responsible Person:**      Tom Belshe

**Attachment:**                      Addition of Article V, Section 2 to League By-Laws  
Amendment to Article 4, Section 1 of the League Charter

**Action Requested:**      Approval

BYLAWS

of the

League of Arizona Cities and Towns

**Article V, Legislative Issues, of the Bylaws of the League of Arizona Cities and Towns, is amended by adding section 2, to read:**

**Section 2. Communications.**

WHILE EXECUTIVE COMMITTEE MEMBERS ARE CERTAINLY FREE TO EXPRESS PERSONAL OPINIONS ABOUT LEGISLATIVE MATTERS, CARE MUST BE TAKEN TO ENSURE THEIR OPINIONS ARE NOT MISCONSTRUED AS THE POSITIONS OF THE EXECUTIVE COMMITTEE. OFFICIAL WRITTEN COMMUNICATIONS BY OR ON BEHALF OF THE EXECUTIVE COMMITTEE SHALL BE PRINTED ON LEAGUE LETTERHEAD.

## ARTICLE II. Membership

Section 1. **Regular Members.** All incorporated cities or towns in the State of Arizona shall be eligible for membership in the League. Any incorporated city or town in the State of Arizona may become a member of the League of Arizona Cities and Towns by paying the membership fee required in Article III, and by its governing board adopting a resolution or ordinance declaring its intent to become a member of the League of Arizona Cities and Towns.

Section 2. **Life Members.** The Executive Committee may designate individuals to be a Life Member of the League.

Section 3. **Withdrawal From Membership.** Any member may withdraw from membership by giving ninety days written notice in the form of council resolution or ordinance to the League President and Executive Director and as may be set forth in the League bylaws.

## ARTICLE III. Fees and Dues

Section 1. **Annual Membership Dues.** Each city or town member of the League shall pay annually, as dues, such an amount as is in the discretion of the Executive Committee, unless otherwise ordered by the League, as may be necessary for the proper conduct of the business of the League, and said dues shall be paid at the time as may be fixed by the Executive Committee.

Section 2. **Special Assessments.** Special assessments may be levied by the Executive Committee when necessity requires and shall be payable on the date fixed by the Executive Committee. The Executive Committee may request voluntary contributions for other services and programs authorized by the Executive Committee.

## ARTICLE IV. Organization

**Page 2, Article IV, Section 1, strike “in each even-numbered year,” strike “two years,” insert “ONE YEAR”:**

Section 1. **Officers.** The officers of the League shall consist of President, Vice President and Treasurer (“Officers”). The Officers shall be elected at the annual conference ~~in each even-numbered year,~~ and shall hold their office for ~~two years~~ ONE YEAR or until their successors ~~shall~~ have been duly elected and qualified.

Section 2. **Executive Committee.** There is hereby established an Executive Committee (“Executive Committee”). The Executive Committee shall consist of 25 members, which includes the Officers. The remaining 22 members of the Executive Committee shall be elected annually at the annual conference and shall hold office for staggered terms of two years each or until their successors have been duly elected and qualified, with eleven members to be elected in even-numbered years and eleven in odd-numbered years.



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**EXECUTIVE COMMITTEE MEETING**  
Friday, February 4, 2022

**Agenda Item #3      Legislative Policy Overview and Session Update**

**Summary:**                    The Second Regular Session of the Fifty-Fifth Arizona Legislature is now underway. League staff will review how positions are taken on legislation as well as report on the session as it relates to issues of interest to cities and towns. Major topics for discussion include:

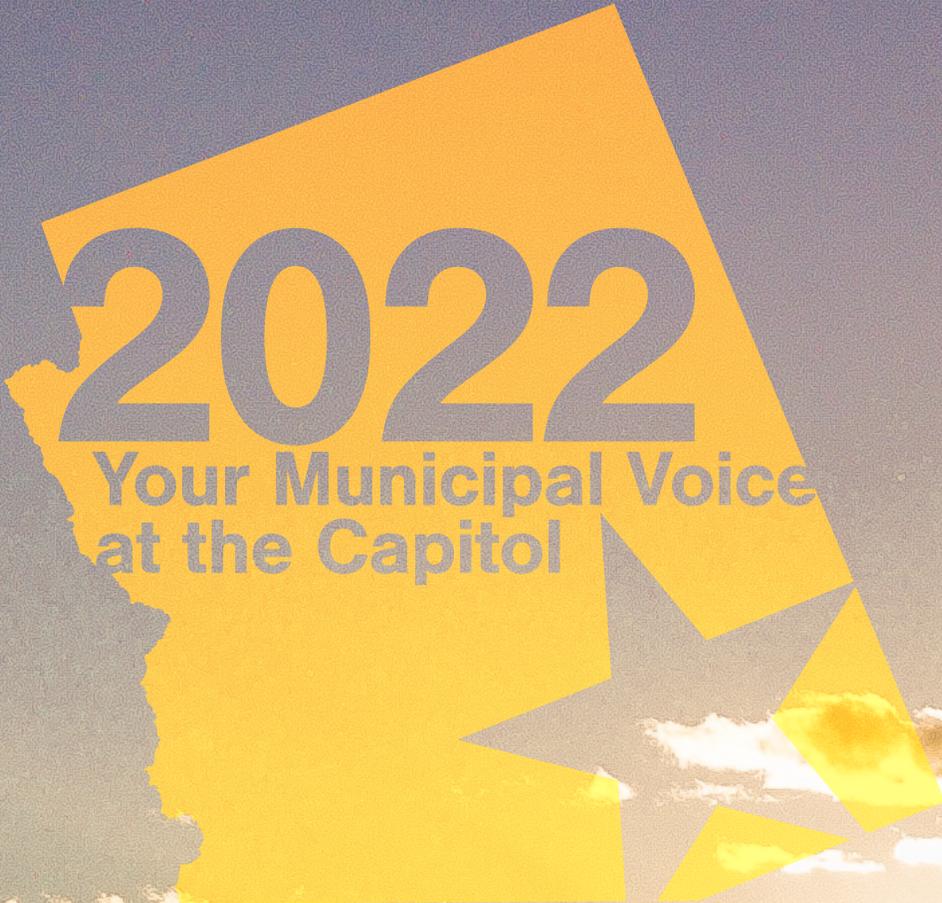
- Governor's Budget
- Affordable Housing
- Short Term Rentals
- Vaccine-Related Bills
- Vaping/Tobacco Preemption
- All Mail Ballots
- League Dues Bill
- Local Government Lobbying Preemption

**Responsible Person:**    Tom Belshe & League Legislative Staff

**Attachments:**            Your Voice at the Capitol and Legislative Bulletins to date  
Municipal Policy Statement

# 2022

Your Municipal Voice  
at the Capitol



League of Arizona  
  
Cities AND Towns



# LEGISLATURE 101: TO LAWMAKING AN

*This document is to help you, as a municipal official, better understand the legislative process at the Arizona State Capitol. As always, the League's legislative staff is here to support you. You can contact us anytime at 602-258-5786 or [league@azleague.org](mailto:league@azleague.org).*

## **HOW A BILL BECOMES LAW**

Each session state legislators introduce approximately 1,200 bills, nearly a quarter of which have some relevance to cities and towns. Bills start in either the House or the Senate, depending upon who sponsors the bill. Senate bills start with "1001," House bills start with "2001" and are then numbered sequentially. Although there are some differences in how each chamber operates, the basic process is the same. There are six sequential steps that take place in each.

1) Bill Assignment - A bill is "first read" on the floor and then assigned to a committee based on subject matter.

2) Committee – Committees are comprised of members from each party, with the majority party having the most seats. This is the only step in the entire legislative process that is truly "open to the public" for comment.



## 2022 SESSION TIMELINE

Monday 1/10 – Session begins

Thursday 1/13 – 7 bill limit in House begins

Monday 1/31 – Senate bill introduction deadline

Monday 2/7 – House bill introduction deadline

2/14 – 2/18 – last week to hear bills in chamber of origin

3/21 – 3/25 – last week to hear bills in opposite chamber

Friday 4/15 – last day for conference committees

Tuesday 4/19 – 100th day of session

# AN INTRODUCTION TO THE CAPITOL

Members of the committee may offer amendments to change the language of a bill. If a bill fails here, it is essentially “dead,” although there are methods available to resurrect it. If a bill passes, it proceeds to the Rules Committee.

3) Rules Committee - Every bill must go through the Rules Committee for legal review, discussing whether the bill is constitutional, germane with existing statute and in the proper format. The committee does not give a bill a pass or fail recommendation. Following the review by the Rules Committee, the bill moves to discussion among the party caucuses.

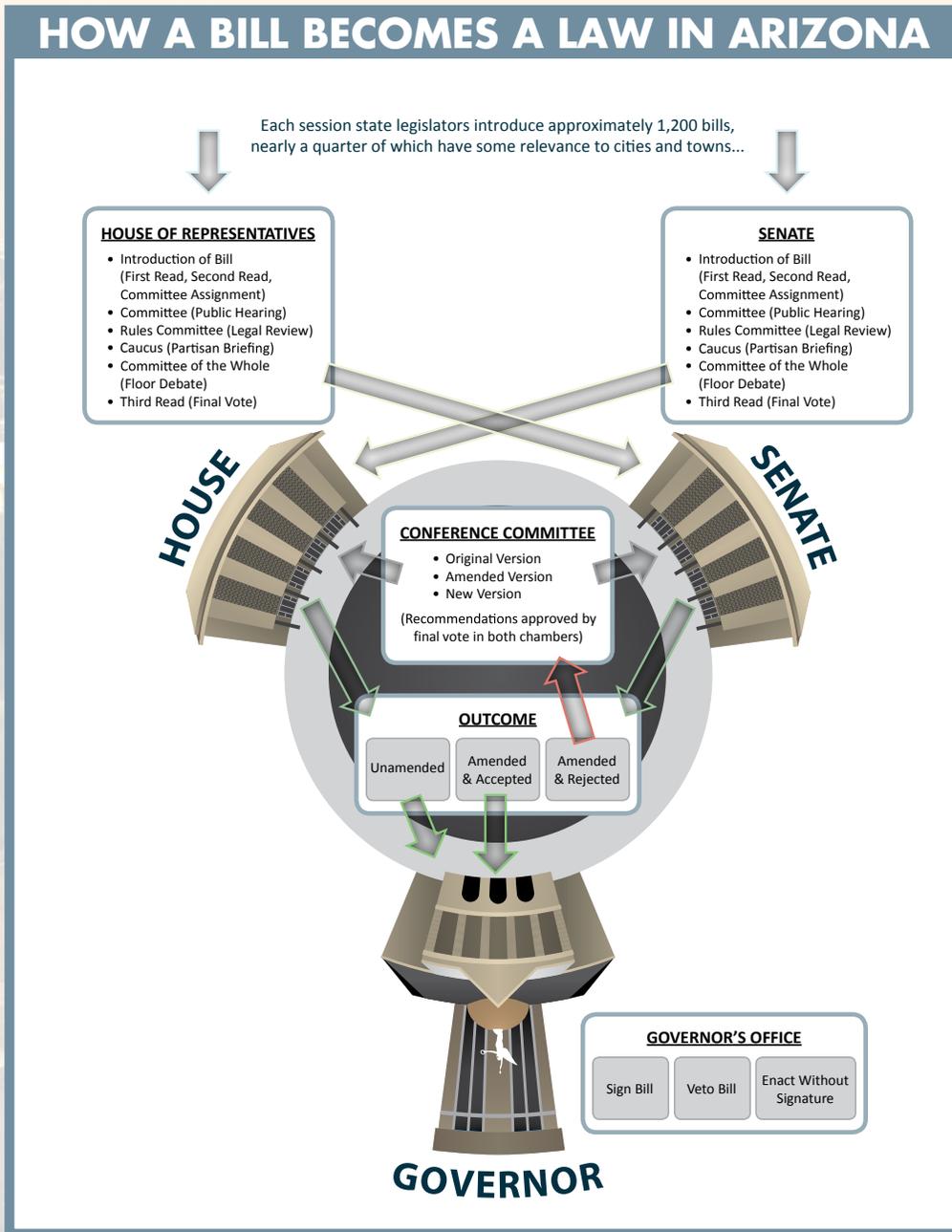
4) Caucus – The members of each party meet to review bills and the “party position” is vetted. No formal action takes place.

5) Committee of the Whole (COW) - The entire chamber comes together for a floor debate. At this point committee amendments as well as floor amendments are formally offered and adopted. Discussions can be a few minutes or several hours. In COW, a voice vote is used.

6) Third Read – All changes adopted in COW are engrossed into the bill and prepared for a final vote. This vote is electronically tallied. Like the committee process, if a bill fails on third read it is considered “dead” with the possibility of procedural resurrection. If it passes, the bill then goes to the other chamber and the same steps are repeated.

If a bill passes both chambers without any amendments, it goes straight to the governor’s office. If a bill is approved in one chamber, amended in the other chamber, and that amendment is approved by

# HOW A BILL BECOMES A LAW IN ARIZONA



the sponsoring chamber, the bill will advance to the governor's office. However, if the sponsoring chamber does not approve of the amendment adopted, it will be assigned to a conference committee. This committee is made up of members from both chambers designated by the speaker of the House and president of the Senate who will work towards a version of the bill amenable to both chambers. If a chamber rejects the committee's recommendation, the bill is considered "dead." If a bill is amended by a conference committee it is then final read by both chambers. If it passes final read, it is transmitted to the governor's office.

Once a bill is in the governor's office, he or she can sign it into law, veto the bill or allow the legislation to become enacted without his or her signature.

Bill language, hearing schedules, live feeds and status information are available at the Arizona State Legislature's website; [www.azleg.gov](http://www.azleg.gov).

During the session League staff spends countless hours at the legislature tracking bills. We encourage our members to stay abreast of legislative issues impacting cities and towns through our weekly Legislative Bulletin and by contacting the League at 602-258-5786 with any questions you have. Additionally, the League has a legislative bill monitoring page available on our website that provides more detailed information about the bills League staff is actively tracking. You may also sign up to register your opinion on legislation at the legislature's website using the Request to Speak system. Contact the League for assistance in accessing this feature.

# MEET THE LEAGUE'S LEGISLATIVE STAFF



**Tom Savage**  
**Legislative Director**  
tsavage@azleague.org

Tom serves as the Legislative Director at the League. He has been with the League since 2017. Prior to his time at the League he served four legislative sessions at the Arizona House of Representatives as a research analyst for the Government; Energy, Environment and Natural Resources; and Agriculture, Water and Lands committees. He holds a bachelor's degree in public policy from Arizona State University.



**Roxanna Pitones**  
**Senior Legislative Associate**  
rpitones@azleague.org

Roxanna serves as Senior Legislative Associate at the League. Prior to joining the League, Roxanna served as a policy advisor in the Arizona Senate, focusing on education and commerce issues. In this role, she gained extensive knowledge of the legislative process and the intricacies of navigating state government. Roxanna graduated Summa Cum Laude from Arizona State University with a bachelor's degree in political science and minor in Spanish literature.

# A LOOK AT THE EXECUTIVE AND LEGISLATIVE BRANCHES FOR 2022



**Governor of Arizona –  
Doug Ducey**

The governor is the chief executive officer of the state and is in charge of the executive branch of government.



**Speaker of the House –  
Representative Rusty Bowers**

The speaker oversees the House and acts as the chamber's liaison to the governor and the Senate president.



**Senate President –  
Senator Karen Fann**

The president is in charge of the Senate and acts as the chamber's liaison to the governor and the speaker of the House.

## HOUSE OF REPRESENTATIVES



**Majority Leader –  
Representative Ben Toma**

The majority leader oversees their party's caucus, after the speaker.



**Minority Leader –  
Representative Reginald Bolding**

The minority leader oversees the minority caucus and is the main liaison to the majority leadership.



**Majority Whip –  
Representative Leo Biasiucci**

The majority whip gathers the necessary votes on a bill for their party.



**Assistant Minority Leader –  
Representative Jennifer Longdon**

The assistant minority leader oversees their party's caucus, after the minority leader.



**Speaker Pro Tempore –  
Representative Travis Grantham**

The speaker pro tempore presides over the chamber in the absence of the Speaker of the House.



**Minority Whip –  
Representative Domingo DeGrazia**

The minority co-whips gather the necessary votes on a bill for their party.

# STATE SENATE



**Majority Leader –  
Senator Rick Gray**

The majority leader oversees their party's caucus, after the president.



**Minority Leader –  
Senator Rebecca Rios**

The minority leader oversees the minority caucus, and is the main liaison to the majority leadership.



**Majority Whip –  
Senator Sonny Borrelli**

The majority whip gathers the necessary votes on a bill for their party.



**Assistant Minority Leader –  
Senator Lupe Contreras**

The assistant minority leader oversees their party's caucus, after the minority leader.



**President Pro Tempore –  
Senator Vince Leach**

The president pro tempore presides over the chamber in the absence of the Senate President.



**Minority Co-Whips –  
Senator Martin Quezada  
Senator Victoria Steele**

The minority co-whips gather the necessary votes on a bill for their party.



# YOUR VOICE AT THE CAPITOL 2022 STATE LEGISLATORS

At the beginning of each legislative session the League compiles up-to-date contact information for each of Arizona's 30 state senators and 60 state representatives in order to facilitate lobbying efforts for cities and towns. The information includes the following:

- the name of each Senator and Representative including the district and the cities and towns they represent
- the Capitol address and toll-free number (listed below)
- legislators' office phone numbers and email addresses

The Legislature's website is a resource for viewing legislative information and may be accessed at [www.azleg.gov](http://www.azleg.gov). Using the links provided on the web page you may view brief biographies of legislators and the list of committees they serve on, access complete texts and the status of legislation and amendments, and log in to the *Request to Speak* system. Summaries of each bill may also be found on this site once the bill has been assigned for a committee hearing.

The League offices are always available for your use during the legislative session. The League facilities provide a convenient place for meeting with legislators, particularly for municipal officials outside the Phoenix metropolitan area.

We hope the list will be helpful to you in contacting your legislators on all issues of major municipal concern. Please feel free to contact the League staff should you have any questions regarding legislation or contacting your legislators.

If you wish to reach a legislator by mail at the Capitol, simply address the correspondence to:

The Honorable Senator's Name  
State Senator  
1700 West Washington Street - Senate  
Phoenix, Arizona 85007

The Honorable Representative's Name  
State Representative  
1700 West Washington Street - House  
Phoenix, Arizona 85007

**Toll-free number: 1-800-352-8404**

League of Arizona  
  
**Cities AND Towns**  
**[www.azleague.org](http://www.azleague.org)**

**602-258-5786**

**1820 W. Washington St.  
Phoenix, Arizona 85007**



**Sen. Karen Fann (R)**  
*President*  
(602) 926-5874 | kfann@azleg.gov



**Rep. Judy Burges (R)**  
(602) 926-3256 | jburges@azleg.gov



**Rep. Quang Nguyen (R)**  
(602) 926-3258 | qnguyen@azleg.gov

## DISTRICT 1

### Cities and Towns

Carefree, Cave Creek, Chino Valley, Dewey-Humboldt, Peoria, Phoenix, Prescott, Prescott Valley, Wickenburg



**Sen. Rosanna Gabaldón (D)**  
(602) 926-3424 | gabaldon@azleg.gov



**Rep. Andrea Dalessandro (D)**  
(602) 926-5342 | adalessandro@azleg.gov



**Rep. Daniel Hernandez (D)**  
(602) 926-4840 | dhernandez@azleg.gov

## DISTRICT 2

### Cities and Towns

Nogales, Patagonia, Sahuarita, South Tucson, Tucson



**Sen. Sally Ann Gonzales (D)**  
(602) 926-3278 | sgonzales@azleg.gov



**Rep. Andres Cano (D)**  
(602) 926-3027 | acano@azleg.gov



**Rep. Alma Hernandez (D)**  
(602) 926-3136 | ahernandez@azleg.gov

## DISTRICT 3

### Cities and Towns

Tucson



**Sen. Lisa Otondo (D)**  
(602) 926-3002 | lotondo@azleg.gov



**Rep. Brian Fernandez (D)**  
(602) 926-3098 | bfernandez@azleg.gov



**Rep. Joel John (R)**  
(602) 926-3276 | jjohn@azleg.gov

## DISTRICT 4

### Cities and Towns

Buckeye, Gila Bend, Goodyear, San Luis, Somerton, Tucson, Yuma



**Sen. Sonny Borrelli (R)**  
*Majority Whip*  
(602) 926-5051 | sborrelli@azleg.gov



**Rep. Leo Biasiucci (R)**  
*Majority Whip*  
(602) 926-3018 | lbiasiucci@azleg.gov



**Rep. Regina Cobb (R)**  
(602) 926-3126 | rcobb@azleg.gov

## DISTRICT 5

### Cities and Towns

Bullhead City, Colorado City, Kingman, Lake Havasu City, Parker, Quartzsite



**Sen. Wendy Rogers (R)**  
(602) 926-3042 | wrogers@azleg.gov



**Rep. Brenda Barton (R)**  
(602) 926-3421 | bbarton@azleg.gov



**Rep. Walt Blackman (R)**  
(602) 926-3043 | wblackman@azleg.gov

## DISTRICT 6

### Cities and Towns

Camp Verde, Clarkdale, Cottonwood, Flagstaff, Holbrook, Jerome, Payson, Sedona, Snowflake, Star Valley, Taylor, Tusayan, Williams



**Theresa Hatathlie (D)**  
(602) 926-5160 | thatathlie@azleg.gov



**Rep. Jasmine Blackwater-Nygren**  
(602) 926-3069 | ateller@azleg.gov



**Rep. Myron Tsosie (D)**  
(602) 926-3157 | mtsosie@azleg.gov

## DISTRICT 7

### Cities and Towns

Eagar, Fredonia, Page, Pinetop-Lakeside, Show Low, Springerville, St. Johns, Winslow



**Sen. T.J. Shope (R)**  
(602) 926-3012 | tshope@azleg.gov



**Rep. David Cook (R)**  
(602) 926-5162 | dcook@azleg.gov



**Rep. Neal Carter (R)**  
(602) 926-5761 | ncarter@azleg.gov

## DISTRICT 8

### Cities and Towns

Casa Grande, Coolidge, Eloy, Florence, Globe, Hayden, Kearny, Mammoth, Miami, Superior, Winkelman



**Sen. Victoria Steele (D)**  
*Minority Co-Whip*  
 (602) 926-5683 | vsteele@azleg.gov



**Rep. Pamela Powers Hannley (D)**  
 (602) 926-4848 | ppowershannley@azleg.gov

## DISTRICT 9

**Cities and Towns**  
 Marana, Tucson



**Rep. Christopher Mathis (D)**  
 (602) 926-4848 | cmathis@azleg.gov



**Sen. Stephanie Stahl Hamilton (D)**  
 (602) 926-3279 | shamilton@azleg.gov



**Rep. Domingo DeGrazia (D)**  
*Minority Whip*  
 (602) 926-3153 | ddegrazia@azleg.gov

## DISTRICT 10

**Cities and Towns**  
 Tucson



**Rep. Morgan Abraham (D)**  
 (602) | mabraham@azleg.gov



**Sen. Vince Leach (R)**  
*President Pro Tempore*  
 (602) 926-3106 | vleach@azleg.gov



**Rep. Mark Finchem (R)**  
 (602) 926-3122 | mfinchem@azleg.gov

## DISTRICT 11

**Cities and Towns**  
 Casa Grande, Eloy, Marana, Maricopa,  
 Oro Valley, Tucson



**Rep. Teresa Martinez (R)**  
 (602) 926-3158 | tmartinez@azleg.gov



**Sen. Warren Petersen (R)**  
 (602) 926-4136 | wpetersen@azleg.gov



**Rep. Travis Grantham (R)**  
*Speaker Pro Tempore*  
 (602) 926-4868 | tgrantham@azleg.gov

## DISTRICT 12

**Cities and Towns**  
 Gilbert, Queen Creek



**Rep. Jake Hoffman (R)**  
 (602) 926-3292 | jake.hoffman@azleg.gov



**Sen. Sine Kerr (R)**  
 (602) 926-5955 | skerr@azleg.gov



**Rep. Tim Dunn (R)**  
 (602) 926-4139 | tdunn@azleg.gov

## DISTRICT 13

**Cities and Towns**  
 Buckeye, El Mirage, Glendale, Goodyear, Litchfield  
 Park, Surprise, Wellton, Wickenburg, Yuma



**Rep. Joanne Osborne (R)**  
 (602) 926-3181 | josborne@azleg.gov



**Sen. David Gowan (R)**  
 (602) 926-5154 | dgowan@azleg.gov



**Rep. Gail Griffin (R)**  
 (602) 926-5895 | ggiffin@azleg.gov

## DISTRICT 14

**Cities and Towns**  
 Benson, Bisbee, Clifton, Douglas, Duncan, Huachuca  
 City, Pima, Safford, Sierra Vista, Thatcher, Tombstone,  
 Tucson, Willcox



**Rep. Lupe Diaz (R)**  
 (602) 926-4852 | ldiaz@azleg.gov



**Sen. Nancy Barto (R)**  
 (602) 926-5766 | nbarto@azleg.gov



**Rep. Steve Kaiser (R)**  
 (602) 926-3314 | skaiser@azleg.gov

## DISTRICT 15

**Cities and Towns**  
 Cave Creek, Phoenix



**Rep. Justin Wilmeth (R)**  
 (602) 926-3370 | jwilmeth@azleg.gov



**Sen. Kelly Townsend (R)**  
 (602) 926-4467 | ktownsend@azleg.gov



**Rep. John Fillmore (R)**  
 (602) 926-3187 | jfillmore@azleg.gov

## DISTRICT 16

**Cities and Towns**  
 Apache Junction, Mesa, Queen Creek



**Rep. Jacqueline Parker (R)**  
 (602) 926-3375 | jparker@azleg.gov



**Sen. J.D. Mesnard (R)**  
(602) 926-4481 | jmesnard@azleg.gov



**Rep. Jennifer Pawlik (D)**  
(602) 926-3193 | jpawlik@azleg.gov

## DISTRICT 17

Cities and Towns  
Chandler, Gilbert



**Rep. Jeff Weninger (R)**  
(602) 926-3092 | jweninger@azleg.gov



**Sen. Sean Bowie (D)**  
(602) 926-3004 | sbowie@azleg.gov



**Rep. Mitzi Epstein (D)**  
(602) 926-4870 | mepstein@azleg.gov

## DISTRICT 18

Cities and Towns  
Chandler, Mesa, Phoenix, Tempe



**Rep. Jennifer Jermaine (D)**  
(602) 926-3199 | jjemaine@azleg.gov



**Sen. Lupe Contreras (D)**  
*Assistant Minority Leader*  
(602) 926-5284 | lcontreras@azleg.gov



**Rep. Diego Espinoza (D)**  
(602) 926-3134 | despinoza@azleg.gov

## DISTRICT 19

Cities and Towns  
Avondale, Phoenix, Tolleson



**Rep. Lorenzo Sierra (D)**  
(602) 926-3211 | lsierra@azleg.gov



**Sen. Paul Boyer (R)**  
(602) 926-4173 | pboyer@azleg.gov



**Rep. Shawna Bolick (R)**  
(602) 926-3244 | sbolick@azleg.gov

## DISTRICT 20

Cities and Towns  
Glendale, Phoenix



**Rep. Judy Schwiebert (D)**  
(602) 926-3390 | jschwiebert@azleg.gov



**Sen. Rick Gray (R)**  
*Majority Leader*  
(602) 926-5413 | rgray@azleg.gov



**Rep. Kevin Payne (R)**  
(602) 926-4854 | kpayne@azleg.gov

## DISTRICT 21

Cities and Towns  
El Mirage, Peoria, Surprise, Youngtown



**Rep. Beverly Pingerelli (R)**  
(602) 926-3396 | bpingerelli@azleg.gov



**Sen. David Livingston (R)**  
(602) 926-4178 | dlivingston@azleg.gov



**Rep. Frank Carroll (R)**  
(602) 926-3249 | fcarroll@azleg.gov

## DISTRICT 22

Cities and Towns  
Glendale, Peoria, Surprise



**Rep. Ben Toma (R)**  
*Majority Leader*  
(602) 926-3298 | btoma@azleg.gov



**Sen. Michelle Ugenti-Rita (R)**  
(602) 926-4480 | mugenti-rita@azleg.gov



**Rep. Joseph Chaplik (R)**  
(602) 926-3436 | jchaplik@azleg.gov

## DISTRICT 23

Cities and Towns  
Fountain Hills, Scottsdale



**Rep. John Kavanagh (R)**  
(602) 926-5170 | jkavanagh@azleg.gov



**Sen. Lela Alston (D)**  
(602) 926-5829 | lalston@azleg.gov



**Rep. Jennifer Longdon (D)**  
*Assistant Minority Leader*  
(602) 926-3264 | jlongdon@azleg.gov

## DISTRICT 24

Cities and Towns  
Phoenix, Scottsdale



**Rep. Amish Shah (D)**  
(602) 926-3280 | ashah@azleg.gov



**Sen. Tyler Pace (R)**  
(602) 926-5760 | tpace@azleg.gov



**Rep. Rusty Bowers (R)**  
*Speaker of the House*  
(602) 926-3128 | rbowers@azleg.gov



**Rep. Michelle Udall (R)**  
(602) 926-4856 | mudall@azleg.gov

## DISTRICT 25

### Cities and Towns

Mesa



**Sen. Juan Mendez (D)**  
(602) 926-4124 | jmendez@azleg.gov



**Rep. Melody Hernandez (D)**  
(602) 926-3449 | mhernandez@azleg.gov



**Rep. Athena Salman (D)**  
(602) 926-4858 | asalman@azleg.gov

## DISTRICT 26

### Cities and Towns

Mesa, Phoenix, Tempe



**Sen. Rebecca Rios (D)**  
*Minority Leader*  
(602) 926-3073 | rrios@azleg.gov



**Rep. Reginald Bolding (D)**  
*Minority Leader*  
(602) 926-3132 | rbolding@azleg.gov



**Rep. Marcelino Quiñonez (D)**  
(602) 926-3285 | mqinonez@azleg.gov

## DISTRICT 27

### Cities and Towns

Guadalupe, Phoenix, Tempe



**Sen. Christine Marsh (D)**  
(602) 926-3184 | cmarsh@azleg.gov



**Rep. Kelli Butler (D)**  
(602) 926-5156 | kbutler@azleg.gov



**Rep. Sarah Liguori (D)**  
(602) 926-3300 | sliguori@azleg.gov

## DISTRICT 28

### Cities and Towns

Paradise Valley, Phoenix, Scottsdale



**Sen. Martín Quezada (D)**  
*Minority Co-Whip*  
(602) 926-5911 | mquezada@azleg.gov



**Rep. Richard Andrade (D)**  
(602) 926-3130 | randrade@azleg.gov



**Rep. César Chávez (D)**  
(602) 926-4862 | cchavez@azleg.gov

## DISTRICT 29

### Cities and Towns

El Mirage, Glendale, Phoenix



**Sen. Raquel Terán (D)**  
(602) 926-3308 | rteran@azleg.gov



**Rep. Robert Meza (D)**  
(602) 926-3425 | rmeza@azleg.gov



**Rep. Christian Solorio (D)**  
(602) 926-4864 | csolorio@azleg.gov

## DISTRICT 30

### Cities and Towns

Glendale, Phoenix

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### **Legislative Update:**

Today is the fifth day of the second session of the 55th Legislature. Lawmakers convened on Monday to open the session and hear Governor Ducey's eighth State of the State address. The governor outlined his accomplishments from the past seven years and goals for his final legislative session. Governor Ducey spoke at length about school choice, water, the border and the prospect of future tax cuts. A full transcript of the speech can be accessed at this [link](#) and the full recording can be found [here](#).

This past interim saw a record number of vacancies at the Legislature, with 12 resignations and one death, there are a total of nine new faces at the capitol. In addition to items outlined in the governor's speech, the new legislative session will likely be dominated by topics including election security, education, COVID-19 vaccines, and debate over how to allocate a \$1.7 billion budget surplus. This session's budget process may potentially differ from prior sessions given

the Arizona's Supreme Court recent ruling on single-subject violations found in the FY 22 budget. With a one-vote majority in each chamber, capitol insiders expect a longer than usual session.

### **Monday Legislative Update Calls**

The League will continue to host a weekly conference call to report on the status and impact of various bills in the 2022 session. The calls are scheduled for Monday mornings at 10:00 a.m. However, because of Opening Day and the Martin Luther King, Jr. holiday, the first call will be held at **10:00 a.m. on Tuesday, January 18.** Mayors, councilmembers, managers and other city or town staff who are interested in legislative activities are invited to participate. Call-in numbers and a brief agenda will be sent out prior to the calls. If you would like to receive the Monday agendas, please contact [league@azleague.org](mailto:league@azleague.org) and request to be added to the distribution list for the Monday conference call.

### **Legislative Intern**

The League is pleased to welcome Tim Donnelly as the 2022 APS Legislative Intern. Tim is from Bullhead City and is a senior at Arizona State University. Mr. Donnelly is currently pursuing degrees in philosophy and political science. He serves as president of Pi Sigma Alpha Honor Society and is vice-president of ASU's undergraduate philosophy club. Tim hopes to attend law school following graduation in the fall, with the goal of becoming a prosecutor. We are excited and proud to have Tim on the legislative affairs team this session.

### **Your Voice at the Capitol**

The 2022 edition of [Your Voice at the](#)

**Capitol**, our listing of state senators and representatives is available here. Please use this document to access contact information for your delegation. Early contact with your legislators is strongly recommended to establish a relationship with the elected officials representing your district. Maintaining good communications with your legislators provides them with valuable insight as to how proposed legislation may impact the communities in their districts.

Additionally, you can contact our legislative division at (602) 258-5786 or email using the information below:

**Tom Savage**, Legislative

Director: [tsavage@azleague.org](mailto:tsavage@azleague.org)

**Roxanna Pitones**, Senior Legislative

Associate: [rpitones@azleague.org](mailto:rpitones@azleague.org)

**Tim Donnelly**, Legislative

Intern: [legisintern@azleague.org](mailto:legisintern@azleague.org)

## 2022 Session Timeline

*Every session has deadlines pertaining to bill submissions and hearings. This year, the schedule is as follows:*

### **January**

1/10 – First day of session

1/13 – House 7-bill Introduction Limit Begins (5 p.m.)

1/31 - Senate bill introduction deadline (5 p.m.)

### **February**

2/7 – House Bill Introduction Deadline (5 p.m.)

2/14 - 2/18 – Last week to hear bills in the chamber of origin

### **March**

3/21 – 3/25 – Last week to hear bills in the opposing chamber

### **April**

4/15 – Last Day for Conference Committees

4/19 – 100th Day of Session

## **Legislative Bill Monitoring**

All bills being actively monitored by the League can be found by clicking the link below.

### **Legislative Bill Monitoring**



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**League of Arizona Cities and Towns**  
**1820 W Washington Street**  
**Phoenix, AZ 85007**  
**[info@azleague.org](mailto:info@azleague.org)**



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## Legislative Update:

Today marks the 12th day of the legislative session. 1,060 measures have been introduced in both the House and the Senate. The seven-bill introduction limit started on January 13th at 5 pm. Moving forward, representatives may only introduce seven bills as a prime sponsor, up until the bill introduction deadline on February 7th. The bill introduction deadline for the Senate is on January 31st.

### Attorney's Fees Prohibition

On Thursday, the Senate Judiciary Committee heard **SB1158 attorney fees; costs; recovery** sponsored by Senator Vince Leach (R-Saddlebrooke). It will preclude an award of attorney's fees in any action against the government and non-government parties where a contract is alleged to violate state law, the state, or the federal constitution. It also precludes attorney's fees in any action that seeks equitable relief against a government entity.

The League testified in opposition to the bill because of increased unnecessary litigation that will tie up court and taxpayer

resources and not allow a municipality to be awarded attorney fees if they prevail in court. SB1158 will allow plaintiffs to file questionable lawsuits against government entities without the risk of paying the prevailing party's attorney's fees. This bill would also impair existing contracts that stipulate the recovery of attorney fees for the prevailing party. Instead, the bill requires the judge to ignore the negotiated terms of the contract and preclude governments from exercising their contractual rights to recover expenses if they prevail in litigation.

The bill passed on a party-line vote and will proceed to the Rules Committee.

### **All-Mail Elections Prohibition**

On Monday afternoon, the Senate Government committee is scheduled to hear **SB 1133 schools; cities; all mail prohibited**, sponsored by Senator Wendy Rogers (R-Flagstaff). If enacted, the bill would prohibit cities, towns, and school districts from conducting all-mail ballot elections beginning January 2023. The League will testify in opposition to this bill because it will infringe on local elected leaders' ability to decide how to run their local elections. Vote by mail facilitates voting for individuals who may not otherwise have access to the polling location, such as military members and their families, or individuals with disabilities. Vote by mail additionally reduces the cost of elections for cities and towns. SB 1133 has been assigned to two committees, and will have to be considered and passed in both in order to move forward.

### **Executive Budget**

The Governor released his executive

budget proposal for FY23 last Friday. The \$14.25 billion budget proposes new spending for water infrastructure, increasing the balance of the state's rainy-day fund, and addressing some of the state's transportation needs. Other items of interest to cities and towns include:

- \$611.3 to PSPRS for the state's unfunded liabilities (this will not impact individual city/town unfunded liabilities)
- \$10M for cyber security grants available for cities and towns and school districts
- \$50M state investment for rural transportation grants
- \$400M for I-10 expansion between Casa Grande and Phoenix

Additional information on the proposal can be found [here](#), and a recording of the Office of Strategic Budget and Planning's (OSBP) presentation is linked [here](#).

This year's budget process will be impacted by the Arizona Supreme Court's recent ruling on single-subject in which the court struck down provisions within last year's budget that were either not related to the bill's short title or that encompassed several subjects.

## 2022 Session Timeline

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Begins (5 p.m.)

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4/19 – 100th Day of Session

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**Legislative Bill Monitoring**



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**1820 W Washington Street**  
**Phoenix, AZ 85007**  
**[info@azleague.org](mailto:info@azleague.org)**



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# 2022 Municipal Policy Statement



## Overview

Cities and towns in Arizona are home to nearly 80% of the state's residents and more than 90% of the state's business activity. They are the level of government closest to the people, most accessible to them and most responsive to their needs. They provide the vast majority of first responder—police and fire—services and are national leaders in business development, government efficiency and quality-of-life amenities. Arizona's cities and towns are an essential part of the continuum of government in our state.

## Core Principles

The League of Arizona Cities and Towns is guided by two core principles:

- 1) Preserve local decision-making; and
- 2) Protect shared revenues.

## Legislative Priorities

The League supports legislation respecting the role of municipal government and its core principles and opposes measures that undermine them. The following policy priorities were developed with input from our members, approved by the League's Resolutions Committee, and will ensure that cities and towns can maintain the high-quality municipal government services that businesses and citizens rely on.

- Work with housing and homelessness advocates to find long-term solutions to the homelessness epidemic in our communities.
- Provide flexibility to local governments to amend adopted budgets to respond to unforeseen challenges or development opportunities with proper notice and community oversight.
- Support a statutory mechanism to dissolve water and wastewater special taxing districts once an area is annexed or incorporated if the city or town provides the same services administered by the special district.
- Allow local governments to reasonably regulate the use of fireworks during specified period of time.

## ISSUES IN THE SPOTLIGHT

### Protecting State Collected Local Revenue

There are four types of state collected revenue that is distributed to local governments. Those revenue categories are income tax collections also known as Voter Approved Local Revenue (VALR), sales tax collections, Highway User Revenue Fund (HURF), and Vehicle License Taxes (VLT).

In many states across the country, local governments have their own local income tax. In contrast, municipalities in Arizona are supported by state collected local revenue, approved by the voters in 1972 by an initiative that provides a pro-rata share of 15% of the state income tax collections. For the past 50 years, our communities have relied on VALR to provide public services like police and fire, water and wastewater, parks and libraries, and economic development.

During the 2021 legislative session, our local governments faced the most substantial impact on VALR in its 50-year history with the legislature's proposed income tax cuts. Fortunately, the League, key stakeholders, and a handful of key legislators were able to help cities mitigate impacts on VALR by increasing our share of VALR from 15% to 18%.

The League of Arizona Cities and Towns firmly believes that strong cities make a strong state. Following one of our two core principles – preserving state collected local revenue and protecting local decision-making – we vow to continuously fight to preserve local revenue distributions so our local governments can continue making Arizona a great state to work and live in.



## Homelessness & Housing Affordability

While homelessness rates have declined over the past decade, the state is seeing an uptick in individuals without stable housing. On any given day, nearly 11,000 individuals experience homelessness in Arizona<sup>1</sup>. Approximately 20% of these cases represent people who are considered chronically homeless.

Arizona cities and towns have responded to the unprecedented COVID-19 pandemic by providing relief in the form of rental assistance for both renters and landlords. Utility and eviction prevention assistance programs have served to keep those who may otherwise be at risk of becoming homeless in

stable housing. Preventing and addressing the homelessness crisis remains top of mind for local governments. Cities and towns have implemented initiatives at the local level to better respond to and address homelessness, including:

- o Funding supportive housing programs;
- o Training law enforcement to collaborate with social service providers;
- o Encouraging affordable housing developments;
- o Establishing relationships with schools to assist students and families experiencing homelessness.<sup>2</sup>

Despite local and regional efforts, the pandemic has exacerbated an existing housing affordability crisis. Senior populations and low wage workers have a more difficult time absorbing rent increases – often being forced to choose between housing and medical expenses or basic needs.<sup>3</sup> Lack of affordable housing and soaring rent prices are resulting in cost-burdened households that are at high risk of being evicted.<sup>4</sup>

Homelessness is mobile and does not recognize municipal or county boundaries – addressing the issue fundamentally requires partnerships between the state, local governments, and continuum of care providers. The League is committed to working with lawmakers, housing organizations, advocates for the homeless, state agencies, and key stakeholders to seek legislative and non-legislative solutions to combat homelessness and address housing affordability.

1 United States Interagency Council on Homelessness

2 Maricopa Association of Governments: Municipal Responses to Homelessness, Best Practices

3 Department of Economic Security: Homelessness in Arizona Annual Report 2020

4 City of Phoenix: Homeless Strategies Report

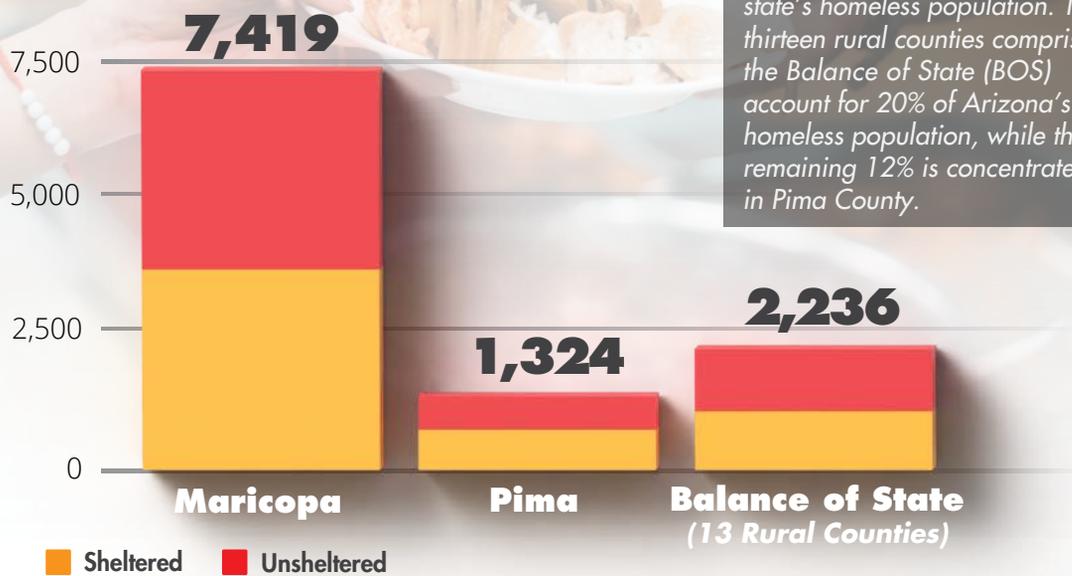


# HOMELESSNESS IN ARIZONA AT A GLANCE

## 2020 Point-in-Time Count

The Point-in-Time (PIT) Homeless Count is an annual street and shelter count that determines the number of people experiencing homelessness. Every Continuum of Care is required to submit their PIT count to the U.S. Department of Housing.<sup>5</sup>

### Sheltered & Unsheltered Populations<sup>6,8,9</sup>



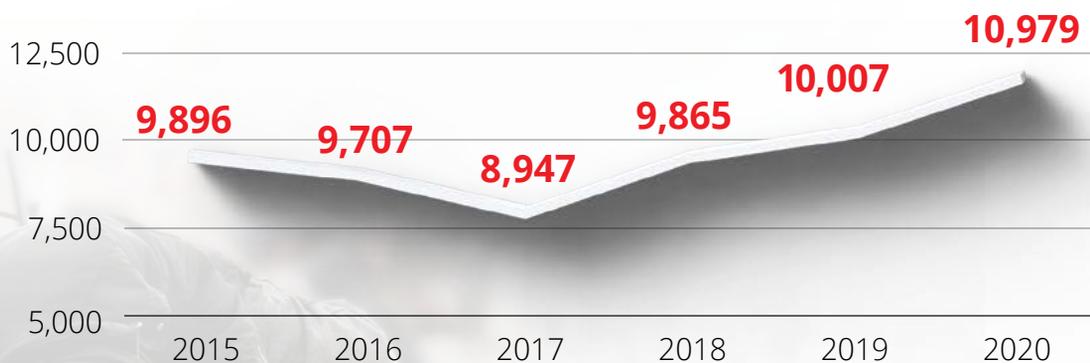
Urban communities in Maricopa County account for 67.5% of the state's homeless population. The thirteen rural counties comprising the Balance of State (BOS) account for 20% of Arizona's homeless population, while the remaining 12% is concentrated in Pima County.

### Arizona's 13 Rural Counties Key Takeaways:

- from 2019 to 2020, there was a 19.5% increase in number of individuals experiencing homelessness
- the most common reasons for homelessness are economic (loss of job), domestic (overcrowding or separation), & medical conditions
- 65% of those experiencing homelessness are male, over the age of 35<sup>10</sup>

### STATE HOMELESS POPULATION

While homelessness rates have decreased from post-recession levels when Arizona's homeless population neared 15,000, there have been consistent increases in homelessness rates since 2018. Today, half of those who experience homelessness are over age 50, compared to 37% in 2003.<sup>3</sup>



<sup>5</sup> Regional Collaborative on Homelessness: Arizona Homelessness & Housing Background Materials

<sup>6</sup> RTPCH PIT

<sup>7</sup> TPCH 5-Year History

<sup>8</sup> Arizona Balance of State (BOS) 2020

<sup>9</sup> Maricopa Association of Governments PIT

<sup>10</sup> AZ Department of Housing BOS 2020 Narrative Report



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**EXECUTIVE COMMITTEE MEETING**

Friday, February 4, 2022

**Agenda Item #4      Report from Budget Subcommittee**

**Summary:**                      Presentation from League Budget Subcommittee of preliminary  
FY 2022-23 League Budget and Adoption of FY23 Dues

**Responsible Person:**      Mayor Doug Nicholls, Yuma, Budget Subcommittee Chairman  
Tom Belshe

**Attachments:**                Preliminary FY 2022-23 League and Property Corporation Budgets  
Recommended FY 2022-23 League Dues

**Action Requested:**        Information/discussion of budgets  
Approval of FY 2023 Dues Schedule

## 2021-2022 League Budget

### PRELIMINARY DRAFT

### Dues Option 1

REVENUES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget	Notes
Affiliate Group Contracts	137,950	137,950	0	137,950	0.0%	4.5%	
Annual Conference	400,000	592,411	192,411	400,000		13.1%	
Dues	2,226,243	2,226,243	0	2,236,902	0.5%	73.4%	<i>Proposed with no change to formula; adjustment to 2020 census figures</i>
Interest	20,000	1,628	(18,372)	5,000	-75.0%	0.2%	
Miscellaneous	14,000	13,169	(831)	14,000	0.0%	0.5%	<i>Includes publication sales &amp; job postings.</i>
Partnership Programs	48,500	48,164	(336)	48,500	0.0%	1.6%	<i>American Legal (~\$6,000), APS Internship (\$10,000), Utility Service Partners (\$7,500), Valley Schools (\$25,000)</i>
Risk Pool	165,000	166,971	1,971	167,000	1.2%	5.5%	
Seminars and Meetings	40,000	35,500	(4,500)	40,000	0.0%	1.3%	
<b>TOTAL REVENUES</b>	<b>\$3,051,693</b>	<b>\$3,222,036</b>	<b>\$170,343</b>	<b>\$3,049,352</b>	<b>-0.1%</b>		
EXPENDITURES							
Annual Conference	230,000	405,149	175,149	230,000	0.0%	7.4%	
Benefits	542,000	491,760	(50,240)	544,000	0.4%	17.5%	<i>Estimate 12% increase to UHC premiums (eff. 10/2022). Estimate 3% increase to dental premiums (eff. 5/2022). Decrease of .24% in the ASRS contribution rate.</i>
Capital Outlay	10,000	12,032	2,032	15,000	50.0%	0.5%	<i>O365 = ~\$5000 annually</i>
Equipment Rental & Maintenance	9,000	7,114	(1,886)	9,000	0.0%	0.3%	
Executive Committee	6,000	4,800	(1,200)	6,000	0.0%	0.2%	
Insurance	9,000	8,854	(146)	9,000	0.0%	0.3%	
Postage & Shipping	6,000	4,525	(1,475)	6,000	0.0%	0.2%	
PR & Communications	51,000	60,000	9,000	69,000	35.3%	2.2%	<i>Includes HighGround (\$60,000); Ideas Collide newsletters (\$7,500); misc (\$1,500)</i>
Printing	10,000	10,138	138	10,000	0.0%	0.3%	<i>Includes directory, MPS, calendar &amp; legis poster</i>
Professional Services	249,000	208,934	(40,066)	354,000	42.2%	11.4%	
Accounting	48,000	47,722	(278)	49,000	2.1%	1.6%	<i>Includes audit &amp; accountants</i>
Contract Lobbying & Consulting Svcs	165,000	204,400	39,400	269,000	63.0%	8.7%	<i>Includes HighGround (\$112K); Rounds (\$48K); K Jackson (\$12K); L Goodman (\$66K); data (\$30K) for FY23.</i>
Legal	36,000	12,812	(23,188)	36,000	0.0%	1.2%	
Prop Corp - Building Improvement Fund	10,000	10,000	0	10,000	0.0%	0.3%	<i>Savings for building repairs / improvements.</i>
Rent	105,000	105,000	0	105,000	0.0%	3.4%	
Salaries	1,520,000	1,477,695	(42,305)	1,550,000	2.0%	49.9%	<i>3% increase; one vacant position</i>
Seminars and Meetings	44,000	41,235	(2,765)	44,000	0.0%	1.4%	
Subscriptions and Dues	63,000	64,207	1,207	64,000	1.6%	2.1%	
Supplies / Office Expenses	38,000	38,774	774	38,000	0.0%	1.2%	
Telecommunications	24,000	21,231	(2,769)	24,000	0.0%	0.8%	
Travel	20,000	9,118	(10,882)	20,000	0.0%	0.6%	
<b>TOTAL EXPENDITURES</b>	<b>\$2,946,000</b>	<b>\$2,980,566</b>	<b>\$34,566</b>	<b>\$3,107,000</b>	<b>5.5%</b>		
<b>Revenues Over (Under) Expenditures</b>	<b>\$105,693</b>	<b>\$241,470</b>	<b>\$135,777</b>	<b>(\$57,648)</b>			
<b>Beginning Fund Balance</b>	<b>\$2,081,324</b>	<b>\$2,081,324</b>		<b>\$2,322,794</b>			
<b>Ending Fund Balance</b>	<b>\$2,187,017</b>	<b>\$2,322,794</b>		<b>\$2,265,146</b>			

<b>AUDITED YEAR END FIGURES</b>	<b>Ending Balance *</b>	<b>FY</b>	<b>Rev over Exp</b>
Total fund balance as of July 1, 2021	\$2,081,324	20-21	(\$277,345)
Total fund balance as of July 1, 2020	\$2,358,669	19-20	\$134,693
Total fund balance as of July 1, 2019	\$2,223,976	18-19	(\$128,219)
Total fund balance as of July 1, 2018	\$2,352,195	17-18	\$254,405
Total fund balance as of July 1, 2017	\$2,097,790	16-17	\$117,613
Total fund balance as of July 1, 2016	\$1,980,177	15-16	\$152,942
Total fund balance as of July 1, 2015	\$1,827,235	14-15	(\$609)
Total fund balance as of July 1, 2014	\$1,827,844	13-14	\$203,785
Total fund balance as of July 1, 2013	\$1,624,059	12-13	\$165,383
Total fund balance as of July 1, 2012	\$1,458,676	11-12	\$200,953
Total fund balance as of July 1, 2011	\$1,257,723	10-11	(\$53,713)
Total fund balance as of July 1, 2010	\$1,311,436	09-10	\$98,313
Total fund balance as of July 1, 2009	\$1,213,123	08-09	\$212,926
Total fund balance as of July 1, 2008	\$1,000,197	07-08	\$323,069
Total fund balance as of July 1, 2007	\$677,128	06-07	\$192,095
Total fund balance as of July 1, 2006	\$485,033	05-06	\$101,561
Total fund balance as of July 1, 2005	\$383,472	04-05	(\$23,245)
Total fund balance as of July 1, 2004	\$406,717	03-04	(\$11,936)
Total fund balance as of July 1, 2003	\$418,653	02-03	

\* Audited Figures

## 2022-2023 League Budget Narrative

### PRELIMINARY DRAFT

REVENUES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget
<b>Affiliate Group Contracts</b>	<b>137,950</b>	<b>137,950</b>	<b>0</b>	<b>137,950</b>	<b>0.0%</b>	<b>4.5%</b>
The Arizona City/County Management Association (\$68,750) , the Government Finance Officers Association of Arizona (\$63,000) and the Arizona Municipal Clerks Association (\$6,200) contract with the League for staff services. The three associations currently pay \$136,950 for services including graphic design, website management, conference planning and membership management.						
<b>Annual Conference</b>	<b>400,000</b>	<b>592,411</b>	<b>192,411</b>	<b>400,000</b>		<b>13.1%</b>
Revenues from the Annual Conference are estimated since that number is highly variable depending on sponsorships and attendance. Conference revenue is intended to cover all conference expenses, except staff salaries, plus provide approximately \$190,000 in net revenue to the League to support other programs throughout the year. Sponsorships play a very important role in conference revenue and we will continue to pursue existing and new companies to assure that our sponsorship revenues will remain strong. Conference registration fees and sponsorships are the second-largest source of revenue for ongoing League operations.						
<b>Dues</b>	<b>2,226,243</b>	<b>2,226,243</b>	<b>0</b>	<b>2,236,902</b>	<b>0.5%</b>	<b>73.4%</b>
The current dues formula is a \$4,300 base fee plus a varying per capita rate ranging from \$.52 to \$.55 depending on population. Cities over 200,000 population pay on a capped dues formula.						
<b>Interest</b>	<b>20,000</b>	<b>1,628</b>	<b>(18,372)</b>	<b>5,000</b>	<b>-75.0%</b>	<b>0.2%</b>
Through investment accounts, the League earns interest income on our unexpended fund balances. The bulk of the funds are invested with the State Treasurer's Local Government Investment Pool.						
<b>Miscellaneous</b>	<b>14,000</b>	<b>13,169</b>	<b>(831)</b>	<b>14,000</b>	<b>0.0%</b>	<b>0.5%</b>
This item includes publication sales and job postings.						
<b>Partnership Programs</b>	<b>48,500</b>	<b>48,164</b>	<b>(336)</b>	<b>48,500</b>	<b>0.0%</b>	<b>1.6%</b>
Any revenue realized from League partnership programs is included in this line item. Current programs included in this item are: American Legal, APS Internship, Utility Service Partners and Valley Schools.						
<b>Risk Pool</b>	<b>165,000</b>	<b>166,971</b>	<b>1,971</b>	<b>167,000</b>	<b>1.2%</b>	<b>5.5%</b>
The League receives an annual fee from the Arizona Municipal Risk Retention Pool (AMRRP) for institutional value related to our sponsorship, marketing, promotion, lobbying and other services for the insurance pool program. The Executive Director serves as a non-voting member of the AMRRP Board.						
<b>Seminars and Meetings</b>	<b>40,000</b>	<b>35,500</b>	<b>(4,500)</b>	<b>40,000</b>	<b>0.0%</b>	<b>1.3%</b>
The League offers a variety of classes and training program opportunities throughout the year, most at minimal or no cost. We also present programs in conjunction with one of the affiliate groups such as the city managers or city clerks, or other government-related groups. Fees are assessed to cover costs of training materials, mailings, refreshments, building space, etc.						
<b>TOTAL REVENUES</b>	<b>\$3,051,693</b>	<b>\$3,222,036</b>	<b>\$170,343</b>	<b>\$3,049,352</b>	<b>-0.1%</b>	

## Prior Years Actuals

FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
\$137,950.00	\$137,950.00	\$136,950.00	\$136,950.00	\$136,950.00
\$0.00	\$529,184.55	\$535,420.55	\$444,795.32	\$444,968.57
\$1,875,056.00	\$2,097,422.00	\$1,912,145.00	\$2,044,236.00	\$1,938,081.00
\$3,029.85	\$47,307.69	\$63,065.52	\$39,128.68	\$16,355.98
\$10,258.40	\$15,631.58	\$25,513.36	\$16,489.74	\$41,238.26
\$101,972.16	\$79,345.06	\$65,395.03	\$69,509.83	
\$164,623.04	\$159,976.00	\$155,768.56	\$151,056.44	\$147,313.96
\$37,140.00	\$14,155.00	\$54,842.00	\$32,330.00	\$52,018.00

EXPENDITURES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
<b>Annual Conference</b>	<b>230,000</b>	<b>405,149</b>	<b>175,149</b>	<b>230,000</b>	<b>0.0%</b>	<b>7.4%</b>	\$1,657.39	\$318,244.41	\$330,711.86	\$247,551.06	\$256,385.56
The amount budgeted for Conference expenses is only an estimate because final contracts for meal functions and other activities are not yet finalized. This amount includes direct costs only, primarily for the conference hotel; staff time is not included in this figure. Revenue received from the Conference is expected to offset the entire amount of these expenses.											
<b>Benefits</b>	<b>542,000</b>	<b>491,760</b>	<b>(50,240)</b>	<b>544,000</b>	<b>0.4%</b>	<b>17.5%</b>	\$481,589.74	\$494,054.61	\$507,001.51	\$491,644.97	\$442,082.56
Both the professional and clerical staff have pension coverage with the Arizona State Retirement System (ASRS) in addition to Social Security. Employees are covered by group insurance for health under policies with United Healthcare, a dental plan through Delta Dental, life insurance through the Guardian and long term disability insurance under ASRS. The League pays 100% of each employee's costs and 80% of an employees' dependent health coverage. The League also offers two other options: a vision program and AFLAC insurance, both options fully paid by employees. By League policy, staff is also provided with an opportunity to participate in a professional development activity such as specialized training or conferences and higher education, upon the approval of the Executive Director. The following expenditures are projected: ASRS - \$175,000; Group Health - \$186,600; Group Dental - \$12,500; Life Insurance - \$3,500; FICA - \$115,000; Worker's Compensation - \$3,500; Other Miscellaneous - \$25,900; Education/Professional Development - \$10,000.											
<b>Capital Outlay</b>	<b>10,000</b>	<b>12,032</b>	<b>2,032</b>	<b>15,000</b>	<b>50.0%</b>	<b>0.5%</b>	\$13,576.20	\$26,297.57	\$11,218.71	\$17,168.58	\$20,010.27
The amount budgeted in this category is to keep up with the ongoing schedule of replacing computer equipment and operating software.											
<b>Equipment Rental &amp; Maintenance</b>	<b>9,000</b>	<b>7,114</b>	<b>(1,886)</b>	<b>9,000</b>	<b>0.0%</b>	<b>0.3%</b>	\$10,890.81	\$8,562.34	\$12,794.66	\$11,225.41	\$12,800.98
This category includes the costs for equipment repair and maintenance agreements on office equipment such as the copiers and computers as well as IT services.											
<b>Executive Committee</b>	<b>6,000</b>	<b>4,800</b>	<b>(1,200)</b>	<b>6,000</b>	<b>0.0%</b>	<b>0.2%</b>	\$97.78	\$6,705.11	\$7,089.52	\$4,019.03	\$9,408.22
Members of the Executive Committee and subcommittees are eligible for reimbursement of expenses incurred in attending Executive Committee meetings other than the meeting held during the Annual Conference and for special meetings or legislative matters. The League President can be reimbursed for travel, lodging and related costs for attendance at the two major conferences of the National League of Cities. This category also includes the costs incurred for the luncheons in conjunction with the Executive Committee meetings.											
<b>Insurance</b>	<b>9,000</b>	<b>8,854</b>	<b>(146)</b>	<b>9,000</b>	<b>0.0%</b>	<b>0.3%</b>	\$8,775.44	\$8,675.25	\$8,161.25	\$7,714.50	\$7,633.00
The League has consolidated all our liability and workers comp coverage through AMRRP, the League-sponsored municipal insurance pool. This item includes insurance coverage for office contents, liability, data processing and employee bond.											
<b>Postage &amp; Shipping</b>	<b>6,000</b>	<b>4,525</b>	<b>(1,475)</b>	<b>6,000</b>	<b>0.0%</b>	<b>0.2%</b>	\$5,027.92	\$5,264.43	\$5,146.85	\$6,392.45	\$5,802.44
The largest costs for the year in the postage and shipping budget are for shipping of the Local Government Directory, Legislative Poster and Annual Calendar.											
<b>PR &amp; Communications</b>	<b>51,000</b>	<b>60,000</b>	<b>9,000</b>	<b>69,000</b>	<b>35.3%</b>	<b>2.2%</b>	\$49,500.00	\$58,218.67	\$60,781.00	\$49,392.50	\$47,310.00
The League retains the services of a communications management firm to coordinate our social media messaging in response to legislative issues. The League also retains the services of a communications marketing firm to create and implement aspects of the AZ Cities @ Work campaign as well as provide web assistance and newsletter design and distribution.											
<b>Printing</b>	<b>10,000</b>	<b>10,138</b>	<b>138</b>	<b>10,000</b>	<b>0.0%</b>	<b>0.3%</b>	\$10,772.48	\$9,557.19	\$9,457.18	\$11,033.16	\$9,623.93
The League prints as many publications as possible in-house. Copy costs for in-house work are included in their respective lease/maintenance plans which are in the Equipment Rental and Maintenance budget item. Larger projects, such as the Local Government Directory are competitively bid out to private printing firms. Budgeted printing projects for the next fiscal year include the Local Government Directory, Policy Statement, Legislative Poster and Calendar.											
<b>Professional Services</b>	<b>249,000</b>	<b>264,934</b>	<b>15,934</b>	<b>354,000</b>	<b>42.2%</b>	<b>11.4%</b>	\$329,020.06	\$254,549.98	\$185,750.46	\$151,830.33	\$286,674.74
<i>Accounting</i>	48,000	47,722	(278)	49,000	2.1%	1.6%	\$47,705.56	\$47,544.85	\$47,150.46	\$44,663.67	\$44,278.91
<i>Contract Lobbying &amp; Consulting Svcs</i>	165,000	204,400	39,400	269,000	63.0%	8.7%	\$248,530.00	\$142,950.00	\$133,850.00	\$106,166.66	\$143,068.83
<i>Legal</i>	36,000	12,812	(23,188)	36,000	0.0%	1.2%	\$32,784.50	\$64,055.13	\$4,750.00	\$1,000.00	\$99,327.00
This category principally includes services from outside vendors and consultants such as contract lobbying assistance, specialized expertise on municipal elections, one-time projects and outside legal counsel. It also includes our annual audit by a certified public accounting firm, our monthly accounting services which are handled by a contractual agreement with a private accounting firm, paycheck processing fees and contracting fees for web hosting and maintenance.											

EXPENDITURES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget
<b>Prop Corp - Building Improvement Fund</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0.0%</b>	<b>0.3%</b>
The League contributes \$10,000 annually into a fund to save for future building improvements.						
<b>Rent</b>	<b>105,000</b>	<b>105,000</b>	<b>0</b>	<b>105,000</b>	<b>0.0%</b>	<b>3.4%</b>
The League building is owned by the League's Property Corporation. In order to account for maintenance and utility costs, the League pays rent to the Property Corporation. The rental cost for next year is \$105,000, a rate of \$19/sq. ft.						
<b>Salaries</b>	<b>1,520,000</b>	<b>1,477,695</b>	<b>(42,305)</b>	<b>1,550,000</b>	<b>2.0%</b>	<b>49.9%</b>
Staff salaries make up the largest expenditure line item of the League budget. Our fifteen staff positions include Executive Director, two Deputy Directors, Legislative Director, General Counsel, two Legislative Associates, Tax Policy Analyst, Communication and Education Associate, Member Services Associate, Office Manager, three clerical staff and a part-time Graphic Designer. We also hire interns for the legislative session and other special projects. Over time, our goal has been to have a competitive compensation package compared to other similar public and private organizations in order to retain our talented and effective League staff, while remaining sensitive to the fiscal condition of many of our member cities and towns. Maintaining staff stability helps with continuity on many complex issues, provides greater value to our members and gives us the opportunity to develop credibility and positive relationships with the legislators. <i>The budgeted amount includes 3% salary increases for FY23.</i>						
<b>Seminars and Meetings</b>	<b>44,000</b>	<b>41,235</b>	<b>(2,765)</b>	<b>44,000</b>	<b>0.0%</b>	<b>1.4%</b>
This category includes all costs associated with our training seminars, workshops, luncheon meetings and special events. It also includes charges for receptions at the NLC conferences for Arizona delegates.						
<b>Subscriptions and Dues</b>	<b>63,000</b>	<b>64,207</b>	<b>1,207</b>	<b>64,000</b>	<b>1.6%</b>	<b>2.1%</b>
The bulk of this category is used to pay the League's annual dues for membership in the National League of Cities. Other costs in this category include our subscriptions to printed versions of legislative bills and amendments, legislative-related newsletters and background sheets, our online legislative information tracking service and the update costs for the state statutes and legal resources housed in our library.						
<b>Supplies / Office Expenses</b>	<b>38,000</b>	<b>38,774</b>	<b>774</b>	<b>38,000</b>	<b>0.0%</b>	<b>1.2%</b>
This line item pays for general office supplies such as paper and toner for the printers, pens, pads, notebooks as well as mailing supplies. It also includes other miscellaneous office expenses such as bankcard fees for processing credit card payments.						
<b>Telecommunications</b>	<b>24,000</b>	<b>21,231</b>	<b>(2,769)</b>	<b>24,000</b>	<b>0.0%</b>	<b>0.8%</b>
This category includes usage charges for the phones, Internet service, and web hosting fees. This category also includes charges for teleconferencing and virtual meeting services which are used extensively for legislative business and other meetings and webinars.						
<b>Travel</b>	<b>20,000</b>	<b>9,118</b>	<b>(10,882)</b>	<b>20,000</b>	<b>0.0%</b>	<b>0.6%</b>
As part of their job duties, League staff members travel to our member cities and towns for in-person visits and presentations as often as reasonably possible. It is a priority for staff members to keep in touch with our members across the state in support of legislative efforts and city assistance projects. Items in this category include rental vehicles as well as reimbursement for actual travel costs. This line item also includes air travel and lodging for NLC conferences and special meeting activities such as various State League meetings and NLC related meetings.						
<b>TOTAL EXPENDITURES</b>	<b>\$2,946,000</b>	<b>\$3,036,566</b>	<b>\$90,566</b>	<b>\$3,107,000</b>	<b>5.5%</b>	

FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
\$10,000.00	\$10,000.00	\$10,000.00		
\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00
\$1,451,972.85	\$1,440,064.32	\$1,423,874.94	\$1,438,882.06	\$1,279,851.92
\$12,915.54	\$40,795.46	\$77,903.67	\$51,623.08	\$66,186.04
\$64,406.37	\$64,300.79	\$59,391.27	\$64,461.98	\$65,350.73
\$25,740.82	\$41,283.34	\$46,798.97	\$36,937.51	\$42,452.06
\$24,888.16	\$23,667.43	\$23,667.47	\$24,479.14	\$27,170.40
\$1,542.20	\$28,135.89	\$17,852.10	\$16,625.42	\$18,606.44

<b>Revenues Over (Under) Expenditures</b>	<b>\$105,693</b>	<b>\$185,470</b>	<b>\$135,777</b>	<b>(\$57,648)</b>
<b>Beginning Fund Balance</b>	<b>\$2,081,324</b>	<b>\$2,081,324</b>		<b>\$2,266,794</b>
<b>Ending Fund Balance</b>	<b>\$2,187,017</b>	<b>\$2,266,794</b>		<b>\$2,209,146</b>

# PROPOSED FY 22-23 DUES - OPTION 1

Adjusted populations to the 2020 Census figures. No change to the formula.

Adjusted populations for lowest CAP level to include Tempe and Peoria.

Provides **\$10,658 increase** to the revenue budget.

CITY/TOWN	2020 Census Population Figures	PC Rate	\$4,300 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 22-23	TOTAL DUES PAID IN FY 21-22	Difference	% increase
WINKELMAN	296	0.55	\$4,300	\$163	\$4,463	\$4,493	-\$30	-0.67%
JEROME	464	0.55	\$4,300	\$255	\$4,555	\$4,550	\$5	0.11%
HAYDEN	512	0.55	\$4,300	\$282	\$4,582	\$4,647	-\$65	-1.41%
TUSAYAN	603	0.55	\$4,300	\$332	\$4,632	\$4,619	\$13	0.27%
DUNCAN	694	0.55	\$4,300	\$382	\$4,682	\$4,733	-\$52	-1.09%
PATAGONIA	804	0.55	\$4,300	\$442	\$4,742	\$4,781	-\$39	-0.81%
MAMMOTH	1,076	0.55	\$4,300	\$592	\$4,892	\$5,228	-\$336	-6.43%
TOMBSTONE	1,308	0.55	\$4,300	\$719	\$5,019	\$5,017	\$3	0.05%
FREDONIA	1,323	0.55	\$4,300	\$728	\$5,028	\$5,005	\$23	0.46%
MIAMI	1,541	0.55	\$4,300	\$848	\$5,148	\$5,279	-\$131	-2.49%
HUACHUCA CITY	1,626	0.55	\$4,300	\$894	\$5,194	\$5,255	-\$61	-1.15%
SPRINGERVILLE	1,717	0.55	\$4,300	\$944	\$5,244	\$5,388	-\$144	-2.66%
KEARNY	1,741	0.55	\$4,300	\$958	\$5,258	\$5,492	-\$235	-4.28%
GILA BEND	1,892	0.55	\$4,300	\$1,041	\$5,341	\$5,455	-\$114	-2.10%
WELLTON	2,375	0.55	\$4,300	\$1,306	\$5,606	\$5,974	-\$368	-6.16%
SUPERIOR	2,407	0.55	\$4,300	\$1,324	\$5,624	\$6,048	-\$424	-7.01%
QUARTZSITE	2,413	0.55	\$4,300	\$1,327	\$5,627	\$6,370	-\$743	-11.66%
COLORADO CITY	2,478	0.55	\$4,300	\$1,363	\$5,663	\$6,960	-\$1,297	-18.63%
STAR VALLEY	2,484	0.55	\$4,300	\$1,366	\$5,666	\$5,569	\$97	1.74%
PIMA	2,847	0.55	\$4,300	\$1,566	\$5,866	\$5,707	\$159	2.79%
WILLIAMS	3,202	0.55	\$4,300	\$1,761	\$6,061	\$6,086	-\$25	-0.42%
WILLCOX	3,213	0.55	\$4,300	\$1,767	\$6,067	\$6,243	-\$176	-2.82%
PARKER	3,417	0.55	\$4,300	\$1,879	\$6,179	\$6,064	\$116	1.90%
ST. JOHNS	3,417	0.55	\$4,300	\$1,879	\$6,179	\$6,232	-\$52	-0.84%
CAREFREE	3,690	0.55	\$4,300	\$2,030	\$6,330	\$6,460	-\$130	-2.02%
CLIFTON	3,933	0.55	\$4,300	\$2,163	\$6,463	\$6,339	\$124	1.95%
TAYLOR	3,995	0.55	\$4,300	\$2,197	\$6,497	\$6,677	-\$179	-2.69%
PINETOP-LAKESIDE	4,030	0.55	\$4,300	\$2,217	\$6,517	\$6,758	-\$241	-3.57%
DEWEY-HUMBOLDT	4,326	0.55	\$4,300	\$2,379	\$6,679	\$6,575	\$104	1.58%
EAGAR	4,395	0.55	\$4,300	\$2,417	\$6,717	\$7,018	-\$300	-4.28%
CLARKDALE	4,424	0.55	\$4,300	\$2,433	\$6,733	\$6,715	\$18	0.27%
SOUTH TUCSON	4,613	0.55	\$4,300	\$2,537	\$6,837	\$7,443	-\$606	-8.14%
HOLBROOK	4,858	0.55	\$4,300	\$2,672	\$6,972	\$7,096	-\$124	-1.75%
CAVE CREEK	4,892	0.55	\$4,300	\$2,691	\$6,991	\$7,511	-\$520	-6.93%
BISBEE	4,923	0.55	\$4,300	\$2,708	\$7,008	\$7,174	-\$166	-2.32%
THATCHER	5,231	0.55	\$4,300	\$2,877	\$7,177	\$7,160	\$17	0.24%
GUADALUPE	5,322	0.55	\$4,300	\$2,927	\$7,227	\$7,947	-\$720	-9.06%
BENSON	5,355	0.55	\$4,300	\$2,945	\$7,245	\$6,984	\$261	3.74%
SNOWFLAKE	6,104	0.55	\$4,300	\$3,357	\$7,657	\$7,597	\$60	0.79%
LITCHFIELD PARK	6,847	0.55	\$4,300	\$3,766	\$8,066	\$7,840	\$226	2.88%
YOUNGTOWN	7,056	0.55	\$4,300	\$3,881	\$8,181	\$8,072	\$108	1.34%
TOLLESON	7,216	0.55	\$4,300	\$3,969	\$8,269	\$8,355	-\$86	-1.03%
GLOBE	7,249	0.55	\$4,300	\$3,987	\$8,287	\$8,341	-\$54	-0.65%
PAGE	7,440	0.55	\$4,300	\$4,092	\$8,392	\$8,441	-\$49	-0.58%
WICKENBURG	7,474	0.55	\$4,300	\$4,111	\$8,411	\$8,751	-\$340	-3.88%
WINSLOW	9,005	0.55	\$4,300	\$4,953	\$9,253	\$9,436	-\$183	-1.94%
SEDONA	9,684	0.55	\$4,300	\$5,326	\$9,626	\$9,986	-\$360	-3.61%
SAFFORD	10,129	0.55	\$4,300	\$5,571	\$9,871	\$9,791	\$80	0.82%
SHOW LOW	11,732	0.55	\$4,300	\$6,453	\$10,753	\$10,593	\$160	1.51%
COTTONWOOD	12,029	0.55	\$4,300	\$6,616	\$10,916	\$11,039	-\$123	-1.12%
CAMP VERDE	12,147	0.55	\$4,300	\$6,681	\$10,981	\$10,453	\$528	5.05%
PARADISE VALLEY	12,658	0.55	\$4,300	\$6,962	\$11,262	\$12,350	-\$1,088	-8.81%
CHINO VALLEY	13,020	0.55	\$4,300	\$7,161	\$11,461	\$11,106	\$355	3.19%
COOLIDGE	13,218	0.55	\$4,300	\$7,270	\$11,570	\$11,522	\$48	0.42%
SOMERTON	14,197	0.55	\$4,300	\$7,808	\$12,108	\$13,405	-\$1,296	-9.67%
ELOY	15,635	0.55	\$4,300	\$8,599	\$12,899	\$15,094	-\$2,195	-14.54%
PAYSON	16,351	0.55	\$4,300	\$8,993	\$13,293	\$12,997	\$296	2.28%
DOUGLAS	16,534	0.55	\$4,300	\$9,094	\$13,394	\$13,206	\$188	1.42%
NOGALES	19,770	0.55	\$4,300	\$10,874	\$15,174	\$15,357	-\$183	-1.19%
FOUNTAIN HILLS	23,820	0.55	\$4,300	\$13,101	\$17,401	\$17,908	-\$507	-2.83%

CITY/TOWN	2020 Census Population Figures	PC Rate	\$4,300 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 22-23	TOTAL DUES PAID IN FY 21-22	Difference	% increase
FLORENCE	26,785	0.54	\$4,300	\$14,464	\$18,764	\$19,108	-\$344	-1.80%
KINGMAN	32,689	0.54	\$4,300	\$17,652	\$21,952	\$21,047	\$905	4.30%
SAHUARITA	34,134	0.54	\$4,300	\$18,432	\$22,732	\$21,267	\$1,465	6.89%
SAN LUIS	35,257	0.54	\$4,300	\$19,039	\$23,339	\$23,080	\$259	1.12%
EL MIRAGE	35,805	0.54	\$4,300	\$19,335	\$23,635	\$23,607	\$28	0.12%
APACHE JUNCTION	38,499	0.54	\$4,300	\$20,789	\$25,089	\$27,288	-\$2,199	-8.06%
BULLHEAD CITY	41,348	0.54	\$4,300	\$22,328	\$26,628	\$26,377	\$251	0.95%
SIERRA VISTA	45,308	0.54	\$4,300	\$24,466	\$28,766	\$27,544	\$1,222	4.44%
PRESCOTT	45,827	0.54	\$4,300	\$24,747	\$29,047	\$28,221	\$825	2.92%
PRESCOTT VALLEY	46,785	0.54	\$4,300	\$25,264	\$29,564	\$29,418	\$146	0.50%
ORO VALLEY	47,070	0.54	\$4,300	\$25,418	\$29,718	\$29,164	\$554	1.90%
MARANA	51,908	0.53	\$4,300	\$27,511	\$31,811	\$30,776	\$1,035	3.36%
CASA GRANDE	53,658	0.53	\$4,300	\$28,439	\$32,739	\$35,375	-\$2,636	-7.45%
LAKE HAVASU CITY	57,144	0.53	\$4,300	\$30,286	\$34,586	\$33,908	\$678	2.00%
MARICOPA	58,125	0.53	\$4,300	\$30,806	\$35,106	\$31,927	\$3,179	9.96%
QUEEN CREEK	59,519	0.53	\$4,300	\$31,545	\$35,845	\$31,272	\$4,573	14.62%
FLAGSTAFF	76,831	0.53	\$4,300	\$40,720	\$45,020	\$44,070	\$950	2.16%
AVONDALE	89,334	0.53	\$4,300	\$47,347	\$51,647	\$50,903	\$744	1.46%
BUCKEYE	91,502	0.53	\$4,300	\$48,496	\$52,796	\$46,499	\$6,297	13.54%
GOODYEAR	95,294	0.53	\$4,300	\$50,506	\$54,806	\$50,325	\$4,481	8.90%
YUMA	95,548	0.53	\$4,300	\$50,640	\$54,940	\$56,391	-\$1,451	-2.57%
SURPRISE	143,148	0.52	\$4,300	\$74,437	\$78,737	\$77,965	\$772	0.99%
TEMPE *	180,587				\$100,800	\$106,119	-\$5,319	-5.01%
PEORIA *	190,985				\$100,800	\$95,800	\$5,000	5.22%
SCOTTSDALE	241,361				\$100,800	\$100,800	\$0	0.00%
GLENDALE	248,325				\$100,800	\$100,800	\$0	0.00%
GILBERT	267,918				\$100,800	\$100,800	\$0	0.00%
CHANDLER	275,987				\$100,800	\$100,800	\$0	0.00%
MESA	504,258				\$116,900	\$116,900	\$0	0.00%
TUCSON	542,629				\$116,900	\$116,900	\$0	0.00%
PHOENIX	1,608,139				\$151,100	\$151,100	\$0	0.00%
<b>5,728,859</b>					<b>\$2,236,902</b>	<b>\$2,226,243</b>	<b>\$10,658</b>	<b>0.48%</b>

PER CAPITA RATES	FY12, FY13, FY14, FY15	FY16, FY17	FY18, FY19	FY20, FY21, FY22
0 - 25,000	.48	.49	.52	.55
25,001 - 50,000	.47	.48	.51	.54
50,001 - 100,000	.46	.47	.50	.53
100,001 - 200,000	.45	.46	.49	.52

DUES CAP FORMULA	FY12	FY13, FY14, FY15	FY16	FY17	FY18, FY19	FY20, FY21, FY22
Populations over 1.5 million	\$142,000	\$142,250	\$137,500	\$139,770	\$145,300	\$151,100
Populations over 1 million	\$119,000	\$119,250	\$124,020	\$126,065	\$131,100	\$136,300
Populations 400,000 - 999,999	\$102,000	\$102,250	\$106,340	\$108,095	\$112,400	\$116,900
Populations 175,000 - 399,999	\$88,000	\$88,250	\$91,780	\$93,295	\$97,000	\$100,800

<b>* Dues calculated using per capita rate formula:</b>								
TEMPE	180,587	0.52	\$4,500	\$93,905	\$98,405	\$106,119	-\$7,713	-7.27%
PEORIA	190,985	0.52	\$4,500	\$99,312	\$103,812	\$95,800	\$8,012	8.36%
<b>* Dues calculated using revised CAP formula:</b>								
TEMPE	180,587				\$100,800	\$106,119	-\$5,319	-5.01%
PEORIA	190,985				\$100,800	\$95,800	\$5,000	5.22%

## 2021-2022 League Budget

### PRELIMINARY DRAFT

### Dues Option 2

REVENUES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget	Notes
Affiliate Group Contracts	137,950	137,950	0	137,950	0.0%	4.4%	
Annual Conference	400,000	592,411	192,411	400,000		12.8%	
Dues	2,226,243	2,226,243	0	2,316,175	4.0%	74.0%	<i>Proposed with Dues Option 2</i>
Interest	20,000	1,628	(18,372)	5,000	-75.0%	0.2%	
Miscellaneous	14,000	13,169	(831)	14,000	0.0%	0.4%	<i>Includes publication sales &amp; job postings.</i>
Partnership Programs	48,500	48,164	(336)	48,500	0.0%	1.6%	<i>American Legal (~\$6,000), APS Internship (\$10,000), Utility Service Partners (\$7,500), Valley Schools (\$25,000)</i>
Risk Pool	165,000	166,971	1,971	167,000	1.2%	5.3%	
Seminars and Meetings	40,000	35,500	(4,500)	40,000	0.0%	1.3%	
<b>TOTAL REVENUES</b>	<b>\$3,051,693</b>	<b>\$3,222,036</b>	<b>\$170,343</b>	<b>\$3,128,625</b>	<b>2.5%</b>		
<b>EXPENDITURES</b>							
Annual Conference	230,000	405,149	175,149	230,000	0.0%	7.4%	
Benefits	542,000	491,760	(50,240)	544,000	0.4%	17.5%	<i>Estimate 12% increase to UHC premiums (eff. 10/2022). Estimate 3% increase to dental premiums (eff. 5/2022). Decrease of .24% in the ASRS contribution rate.</i>
Capital Outlay	10,000	12,032	2,032	15,000	50.0%	0.5%	<i>O365 = ~\$5000 annually</i>
Equipment Rental & Maintenance	9,000	7,114	(1,886)	9,000	0.0%	0.3%	
Executive Committee	6,000	4,800	(1,200)	6,000	0.0%	0.2%	
Insurance	9,000	8,854	(146)	9,000	0.0%	0.3%	
Postage & Shipping	6,000	4,525	(1,475)	6,000	0.0%	0.2%	
PR & Communications	51,000	60,000	9,000	69,000	35.3%	2.2%	<i>Includes HighGround (\$60,000); Ideas Collide newsletters (\$7,500); misc (\$1,500)</i>
Printing	10,000	10,138	138	10,000	0.0%	0.3%	<i>Includes directory, MPS, calendar &amp; legis poster</i>
Professional Services	249,000	208,934	(40,066)	354,000	42.2%	11.4%	
Accounting	48,000	47,722	(278)	49,000	2.1%	1.6%	<i>Includes audit &amp; accountants</i>
Contract Lobbying & Consulting Svcs	165,000	204,400	39,400	269,000	63.0%	8.7%	<i>Includes HighGround (\$112K); Rounds (\$48K); K Jackson (\$12K); L Goodman (\$66K); data (\$30K) for FY23.</i>
Legal	36,000	12,812	(23,188)	36,000	0.0%	1.2%	
Prop Corp - Building Improvement Fund	10,000	10,000	0	10,000	0.0%	0.3%	<i>Savings for building repairs / improvements.</i>
Rent	105,000	105,000	0	105,000	0.0%	3.4%	
Salaries	1,520,000	1,477,695	(42,305)	1,550,000	2.0%	49.9%	<i>3% increase; one vacant position</i>
Seminars and Meetings	44,000	41,235	(2,765)	44,000	0.0%	1.4%	
Subscriptions and Dues	63,000	64,207	1,207	64,000	1.6%	2.1%	
Supplies / Office Expenses	38,000	38,774	774	38,000	0.0%	1.2%	
Telecommunications	24,000	21,231	(2,769)	24,000	0.0%	0.8%	
Travel	20,000	9,118	(10,882)	20,000	0.0%	0.6%	
<b>TOTAL EXPENDITURES</b>	<b>\$2,946,000</b>	<b>\$2,980,566</b>	<b>\$34,566</b>	<b>\$3,107,000</b>	<b>5.5%</b>		
<b>Revenues Over (Under) Expenditures</b>	<b>\$105,693</b>	<b>\$241,470</b>	<b>\$135,777</b>	<b>\$21,625</b>			
<b>Beginning Fund Balance</b>	<b>\$2,081,324</b>	<b>\$2,081,324</b>		<b>\$2,322,794</b>			
<b>Ending Fund Balance</b>	<b>\$2,187,017</b>	<b>\$2,322,794</b>		<b>\$2,344,419</b>			

## 2022-2023 League Budget Narrative

### PRELIMINARY DRAFT

REVENUES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget
<b>Affiliate Group Contracts</b>	<b>137,950</b>	<b>137,950</b>	<b>0</b>	<b>137,950</b>	<b>0.0%</b>	<b>4.4%</b>
The Arizona City/County Management Association (\$68,750), the Government Finance Officers Association of Arizona (\$63,000) and the Arizona Municipal Clerks Association (\$6,200) contract with the League for staff services. The three associations currently pay \$136,950 for services including graphic design, website management, conference planning and membership management.						
<b>Annual Conference</b>	<b>400,000</b>	<b>592,411</b>	<b>192,411</b>	<b>400,000</b>		<b>12.8%</b>
Revenues from the Annual Conference are estimated since that number is highly variable depending on sponsorships and attendance. Conference revenue is intended to cover all conference expenses, except staff salaries, plus provide approximately \$190,000 in net revenue to the League to support other programs throughout the year. Sponsorships play a very important role in conference revenue and we will continue to pursue existing and new companies to assure that our sponsorship revenues will remain strong. Conference registration fees and sponsorships are the second-largest source of revenue for ongoing League operations.						
<b>Dues</b>	<b>2,226,243</b>	<b>2,226,243</b>	<b>0</b>	<b>2,316,175</b>	<b>4.0%</b>	<b>74.0%</b>
The current dues formula is a \$4,300 base fee plus a varying per capita rate ranging from \$.52 to \$.55 depending on population. Cities over 200,000 population pay on a capped dues formula.						
<b>Interest</b>	<b>20,000</b>	<b>1,628</b>	<b>(18,372)</b>	<b>5,000</b>	<b>-75.0%</b>	<b>0.2%</b>
Through investment accounts, the League earns interest income on our unexpended fund balances. The bulk of the funds are invested with the State Treasurer's Local Government Investment Pool.						
<b>Miscellaneous</b>	<b>14,000</b>	<b>13,169</b>	<b>(831)</b>	<b>14,000</b>	<b>0.0%</b>	<b>0.4%</b>
This item includes publication sales and job postings.						
<b>Partnership Programs</b>	<b>48,500</b>	<b>48,164</b>	<b>(336)</b>	<b>48,500</b>	<b>0.0%</b>	<b>1.6%</b>
Any revenue realized from League partnership programs is included in this line item. Current programs included in this item are: American Legal, APS Internship, Utility Service Partners and Valley Schools.						
<b>Risk Pool</b>	<b>165,000</b>	<b>166,971</b>	<b>1,971</b>	<b>167,000</b>	<b>1.2%</b>	<b>5.3%</b>
The League receives an annual fee from the Arizona Municipal Risk Retention Pool (AMRRP) for institutional value related to our sponsorship, marketing, promotion, lobbying and other services for the insurance pool program. The Executive Director serves as a non-voting member of the AMRRP Board.						
<b>Seminars and Meetings</b>	<b>40,000</b>	<b>35,500</b>	<b>(4,500)</b>	<b>40,000</b>	<b>0.0%</b>	<b>1.3%</b>
The League offers a variety of classes and training program opportunities throughout the year, most at minimal or no cost. We also present programs in conjunction with one of the affiliate groups such as the city managers or city clerks, or other government-related groups. Fees are assessed to cover costs of training materials, mailings, refreshments, building space, etc.						
<b>TOTAL REVENUES</b>	<b>\$3,051,693</b>	<b>\$3,222,036</b>	<b>\$170,343</b>	<b>\$3,128,625</b>	<b>2.5%</b>	

## Prior Years Actuals

	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
...	\$137,950.00	\$137,950.00	\$136,950.00	\$136,950.00	\$136,950.00
...	\$0.00	\$529,184.55	\$535,420.55	\$444,795.32	\$444,968.57
...	\$1,875,056.00	\$2,097,422.00	\$1,912,145.00	\$2,044,236.00	\$1,938,081.00
...	\$3,029.85	\$47,307.69	\$63,065.52	\$39,128.68	\$16,355.98
...	\$10,258.40	\$15,631.58	\$25,513.36	\$16,489.74	\$41,238.26
...	\$101,972.16	\$79,345.06	\$65,395.03	\$69,509.83	
...	\$164,623.04	\$159,976.00	\$155,768.56	\$151,056.44	\$147,313.96
...	\$37,140.00	\$14,155.00	\$54,842.00	\$32,330.00	\$52,018.00

EXPENDITURES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
<b>Annual Conference</b>	230,000	405,149	175,149	230,000	0.0%	7.4%	\$1,657.39	\$318,244.41	\$330,711.86	\$247,551.06	\$256,385.56
The amount budgeted for Conference expenses is only an estimate because final contracts for meal functions and other activities are not yet finalized. This amount includes direct costs only, primarily for the conference hotel; staff time is not included in this figure. Revenue received from the Conference is expected to offset the entire amount of these expenses.											
<b>Benefits</b>	542,000	491,760	(50,240)	544,000	0.4%	17.5%	\$481,589.74	\$494,054.61	\$507,001.51	\$491,644.97	\$442,082.56
Both the professional and clerical staff have pension coverage with the Arizona State Retirement System (ASRS) in addition to Social Security. Employees are covered by group insurance for health under policies with United Healthcare, a dental plan through Delta Dental, life insurance through the Guardian and long term disability insurance under ASRS. The League pays 100% of each employee's costs and 80% of an employees' dependent health coverage. The League also offers two other options: a vision program and AFLAC insurance, both options fully paid by employees. By League policy, staff is also provided with an opportunity to participate in a professional development activity such as specialized training or conferences and higher education, upon the approval of the Executive Director. The following expenditures are projected: ASRS - \$175,000; Group Health - \$186,600; Group Dental - \$12,500; Life Insurance - \$3,500; FICA - \$115,000; Worker's Compensation - \$3,500; Other Miscellaneous - \$25,900; Education/Professional Development - \$10,000.											
<b>Capital Outlay</b>	10,000	12,032	2,032	15,000	50.0%	0.5%	\$13,576.20	\$26,297.57	\$11,218.71	\$17,168.58	\$20,010.27
The amount budgeted in this category is to keep up with the ongoing schedule of replacing computer equipment and operating software.											
<b>Equipment Rental &amp; Maintenance</b>	9,000	7,114	(1,886)	9,000	0.0%	0.3%	\$10,890.81	\$8,562.34	\$12,794.66	\$11,225.41	\$12,800.98
This category includes the costs for equipment repair and maintenance agreements on office equipment such as the copiers and computers as well as IT services.											
<b>Executive Committee</b>	6,000	4,800	(1,200)	6,000	0.0%	0.2%	\$97.78	\$6,705.11	\$7,089.52	\$4,019.03	\$9,408.22
Members of the Executive Committee and subcommittees are eligible for reimbursement of expenses incurred in attending Executive Committee meetings other than the meeting held during the Annual Conference and for special meetings or legislative matters. The League President can be reimbursed for travel, lodging and related costs for attendance at the two major conferences of the National League of Cities. This category also includes the costs incurred for the luncheons in conjunction with the Executive Committee meetings.											
<b>Insurance</b>	9,000	8,854	(146)	9,000	0.0%	0.3%	\$8,775.44	\$8,675.25	\$8,161.25	\$7,714.50	\$7,633.00
The League has consolidated all our liability and workers comp coverage through AMRRP, the League-sponsored municipal insurance pool. This item includes insurance coverage for office contents, liability, data processing and employee bond.											
<b>Postage &amp; Shipping</b>	6,000	4,525	(1,475)	6,000	0.0%	0.2%	\$5,027.92	\$5,264.43	\$5,146.85	\$6,392.45	\$5,802.44
The largest costs for the year in the postage and shipping budget are for shipping of the Local Government Directory, Legislative Poster and Annual Calendar.											
<b>PR &amp; Communications</b>	51,000	60,000	9,000	69,000	35.3%	2.2%	\$49,500.00	\$58,218.67	\$60,781.00	\$49,392.50	\$47,310.00
The League retains the services of a communications management firm to coordinate our social media messaging in response to legislative issues. The League also retains the services of a communications marketing firm to create and implement aspects of the AZ Cities @ Work campaign as well as provide web assistance and newsletter design and distribution.											
<b>Printing</b>	10,000	10,138	138	10,000	0.0%	0.3%	\$10,772.48	\$9,557.19	\$9,457.18	\$11,033.16	\$9,623.93
The League prints as many publications as possible in-house. Copy costs for in-house work are included in their respective lease/maintenance plans which are in the Equipment Rental and Maintenance budget item. Larger projects, such as the Local Government Directory are competitively bid out to private printing firms. Budgeted printing projects for the next fiscal year include the Local Government Directory, Policy Statement, Legislative Poster and Calendar.											
<b>Professional Services</b>	249,000	264,934	15,934	354,000	42.2%	11.4%	\$329,020.06	\$254,549.98	\$185,750.46	\$151,830.33	\$286,674.74
<i>Accounting</i>	48,000	47,722	(278)	49,000	2.1%	1.6%	\$47,705.56	\$47,544.85	\$47,150.46	\$44,663.67	\$44,278.91
<i>Contract Lobbying &amp; Consulting Svcs</i>	165,000	204,400	39,400	269,000	63.0%	8.7%	\$248,530.00	\$142,950.00	\$133,850.00	\$106,166.66	\$143,068.83
<i>Legal</i>	36,000	12,812	(23,188)	36,000	0.0%	1.2%	\$32,784.50	\$64,055.13	\$4,750.00	\$1,000.00	\$99,327.00
This category principally includes services from outside vendors and consultants such as contract lobbying assistance, specialized expertise on municipal elections, one-time projects and outside legal counsel. It also includes our annual audit by a certified public accounting firm, our monthly accounting services which are handled by a contractual agreement with a private accounting firm, paycheck processing fees and contracting fees for web hosting and maintenance.											

EXPENDITURES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023	% Change	% of Total Budget	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual	FY16-17 Actual
<b>Prop Corp - Building Improvement Fund</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0.0%</b>	<b>0.3%</b>	\$10,000.00	\$10,000.00	\$10,000.00		
The League contributes \$10,000 annually into a fund to save for future building improvements.											
<b>Rent</b>	<b>105,000</b>	<b>105,000</b>	<b>0</b>	<b>105,000</b>	<b>0.0%</b>	<b>3.4%</b>	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00
The League building is owned by the League's Property Corporation. In order to account for maintenance and utility costs, the League pays rent to the Property Corporation. The rental cost for next year is \$105,000, a rate of \$19/sq. ft.											
<b>Salaries</b>	<b>1,520,000</b>	<b>1,477,695</b>	<b>(42,305)</b>	<b>1,550,000</b>	<b>2.0%</b>	<b>49.9%</b>	\$1,451,972.85	\$1,440,064.32	\$1,423,874.94	\$1,438,882.06	\$1,279,851.92
Staff salaries make up the largest expenditure line item of the League budget. Our fifteen staff positions include Executive Director, two Deputy Directors, Legislative Director, General Counsel, two Legislative Associates, Tax Policy Analyst, Communication and Education Associate, Member Services Associate, Office Manager, three clerical staff and a part-time Graphic Designer. We also hire interns for the legislative session and other special projects. Over time, our goal has been to have a competitive compensation package compared to other similar public and private organizations in order to retain our talented and effective League staff, while remaining sensitive to the fiscal condition of many of our member cities and towns. Maintaining staff stability helps with continuity on many complex issues, provides greater value to our members and gives us the opportunity to develop credibility and positive relationships with the legislators. <i>The budgeted amount includes 3% salary increases for FY23.</i>											
<b>Seminars and Meetings</b>	<b>44,000</b>	<b>41,235</b>	<b>(2,765)</b>	<b>44,000</b>	<b>0.0%</b>	<b>1.4%</b>	\$12,915.54	\$40,795.46	\$77,903.67	\$51,623.08	\$66,186.04
This category includes all costs associated with our training seminars, workshops, luncheon meetings and special events. It also includes charges for receptions at the NLC conferences for Arizona delegates.											
<b>Subscriptions and Dues</b>	<b>63,000</b>	<b>64,207</b>	<b>1,207</b>	<b>64,000</b>	<b>1.6%</b>	<b>2.1%</b>	\$64,406.37	\$64,300.79	\$59,391.27	\$64,461.98	\$65,350.73
The bulk of this category is used to pay the League's annual dues for membership in the National League of Cities. Other costs in this category include our subscriptions to printed versions of legislative bills and amendments, legislative-related newsletters and background sheets, our online legislative information tracking service and the update costs for the state statutes and legal resources housed in our library.											
<b>Supplies / Office Expenses</b>	<b>38,000</b>	<b>38,774</b>	<b>774</b>	<b>38,000</b>	<b>0.0%</b>	<b>1.2%</b>	\$25,740.82	\$41,283.34	\$46,798.97	\$36,937.51	\$42,452.06
This line item pays for general office supplies such as paper and toner for the printers, pens, pads, notebooks as well as mailing supplies. It also includes other miscellaneous office expenses such as bankcard fees for processing credit card payments.											
<b>Telecommunications</b>	<b>24,000</b>	<b>21,231</b>	<b>(2,769)</b>	<b>24,000</b>	<b>0.0%</b>	<b>0.8%</b>	\$24,888.16	\$23,667.43	\$23,667.47	\$24,479.14	\$27,170.40
This category includes usage charges for the phones, Internet service, and web hosting fees. This category also includes charges for teleconferencing and virtual meeting services which are used extensively for legislative business and other meetings and webinars.											
<b>Travel</b>	<b>20,000</b>	<b>9,118</b>	<b>(10,882)</b>	<b>20,000</b>	<b>0.0%</b>	<b>0.6%</b>	\$1,542.20	\$28,135.89	\$17,852.10	\$16,625.42	\$18,606.44
As part of their job duties, League staff members travel to our member cities and towns for in-person visits and presentations as often as reasonably possible. It is a priority for staff members to keep in touch with our members across the state in support of legislative efforts and city assistance projects. Items in this category include rental vehicles as well as reimbursement for actual travel costs. This line item also includes air travel and lodging for NLC conferences and special meeting activities such as various State League meetings and NLC related meetings.											
<b>TOTAL EXPENDITURES</b>	<b>\$2,946,000</b>	<b>\$3,036,566</b>	<b>\$90,566</b>	<b>\$3,107,000</b>	<b>5.5%</b>						

<b>Revenues Over (Under) Expenditures</b>	<b>\$105,693</b>	<b>\$185,470</b>	<b>\$135,777</b>	<b>\$21,625</b>
<b>Beginning Fund Balance</b>	<b>\$2,081,324</b>	<b>\$2,081,324</b>	<b>\$2,266,794</b>	<b>\$2,266,794</b>
<b>Ending Fund Balance</b>	<b>\$2,187,017</b>	<b>\$2,266,794</b>	<b>\$2,288,419</b>	<b>\$2,288,419</b>

## PROPOSED FY 22-23 DUES - OPTION 2

Adjusted populations to the 2020 Census figures; increased base by \$200; increase per capita amounts by \$.02; increased CAPS by 3%;  
reduced lowest cap population range to 175,000-399,999 which added Peoria and Tempe.

Provides **\$89,932 increase** to the revenue budget.

CITY/TOWN	2020 Census Population Figures	PC Rate	\$4,500 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 22-23	TOTAL DUES PAID IN FY 21-22	Difference	% increase
WINKELMAN	296	0.57	\$4,500	\$169	\$4,669	\$4,493	\$176	3.91%
JEROME	464	0.57	\$4,500	\$264	\$4,764	\$4,550	\$214	4.71%
HAYDEN	512	0.57	\$4,500	\$292	\$4,792	\$4,647	\$145	3.12%
TUSAYAN	603	0.57	\$4,500	\$344	\$4,844	\$4,619	\$225	4.86%
DUNCAN	694	0.57	\$4,500	\$396	\$4,896	\$4,733	\$162	3.43%
PATAGONIA	804	0.57	\$4,500	\$458	\$4,958	\$4,781	\$178	3.71%
MAMMOTH	1,076	0.57	\$4,500	\$613	\$5,113	\$5,228	-\$115	-2.19%
TOMBSTONE	1,308	0.57	\$4,500	\$746	\$5,246	\$5,017	\$229	4.56%
FREDONIA	1,323	0.57	\$4,500	\$754	\$5,254	\$5,005	\$250	4.99%
MIAMI	1,541	0.57	\$4,500	\$878	\$5,378	\$5,279	\$99	1.88%
HUACHUCA CITY	1,626	0.57	\$4,500	\$927	\$5,427	\$5,255	\$172	3.27%
SPRINGERVILLE	1,717	0.57	\$4,500	\$979	\$5,479	\$5,388	\$91	1.69%
KEARNY	1,741	0.57	\$4,500	\$992	\$5,492	\$5,492	\$0	0.00%
GILA BEND	1,892	0.57	\$4,500	\$1,078	\$5,578	\$5,455	\$123	2.26%
WELLTON	2,375	0.57	\$4,500	\$1,354	\$5,854	\$5,974	-\$120	-2.02%
SUPERIOR	2,407	0.57	\$4,500	\$1,372	\$5,872	\$6,048	-\$176	-2.91%
QUARTZSITE	2,413	0.57	\$4,500	\$1,375	\$5,875	\$6,370	-\$494	-7.76%
COLORADO CITY	2,478	0.57	\$4,500	\$1,412	\$5,912	\$6,960	-\$1,047	-15.05%
STAR VALLEY	2,484	0.57	\$4,500	\$1,416	\$5,916	\$5,569	\$346	6.22%
PIMA	2,847	0.57	\$4,500	\$1,623	\$6,123	\$5,707	\$416	7.29%
WILLIAMS	3,202	0.57	\$4,500	\$1,825	\$6,325	\$6,086	\$239	3.92%
WILLCOX	3,213	0.57	\$4,500	\$1,831	\$6,331	\$6,243	\$88	1.41%
PARKER	3,417	0.57	\$4,500	\$1,948	\$6,448	\$6,064	\$384	6.33%
ST. JOHNS	3,417	0.57	\$4,500	\$1,948	\$6,448	\$6,232	\$216	3.47%
CAREFREE	3,690	0.57	\$4,500	\$2,103	\$6,603	\$6,460	\$143	2.22%
CLIFTON	3,933	0.57	\$4,500	\$2,242	\$6,742	\$6,339	\$402	6.35%
TAYLOR	3,995	0.57	\$4,500	\$2,277	\$6,777	\$6,677	\$101	1.51%
PINETOP-LAKESIDE	4,030	0.57	\$4,500	\$2,297	\$6,797	\$6,758	\$39	0.58%
DEWEY-HUMBOLDT	4,326	0.57	\$4,500	\$2,466	\$6,966	\$6,575	\$390	5.94%
EAGAR	4,395	0.57	\$4,500	\$2,505	\$7,005	\$7,018	-\$12	-0.18%
CLARKDALE	4,424	0.57	\$4,500	\$2,522	\$7,022	\$6,715	\$307	4.57%
SOUTH TUCSON	4,613	0.57	\$4,500	\$2,629	\$7,129	\$7,443	-\$314	-4.22%
HOLBROOK	4,858	0.57	\$4,500	\$2,769	\$7,269	\$7,096	\$173	2.44%
CAVE CREEK	4,892	0.57	\$4,500	\$2,788	\$7,288	\$7,511	-\$222	-2.96%
BISBEE	4,923	0.57	\$4,500	\$2,806	\$7,306	\$7,174	\$132	1.85%
THATCHER	5,231	0.57	\$4,500	\$2,982	\$7,482	\$7,160	\$322	4.49%
GUADALUPE	5,322	0.57	\$4,500	\$3,034	\$7,534	\$7,947	-\$414	-5.20%
BENSON	5,355	0.57	\$4,500	\$3,052	\$7,552	\$6,984	\$568	8.14%
SNOWFLAKE	6,104	0.57	\$4,500	\$3,479	\$7,979	\$7,597	\$382	5.03%
LITCHFIELD PARK	6,847	0.57	\$4,500	\$3,903	\$8,403	\$7,840	\$563	7.18%
YOUNGTOWN	7,056	0.57	\$4,500	\$4,022	\$8,522	\$8,072	\$449	5.57%
TOLLESON	7,216	0.57	\$4,500	\$4,113	\$8,613	\$8,355	\$259	3.09%
GLOBE	7,249	0.57	\$4,500	\$4,132	\$8,632	\$8,341	\$291	3.49%
PAGE	7,440	0.57	\$4,500	\$4,241	\$8,741	\$8,441	\$300	3.55%
WICKENBURG	7,474	0.57	\$4,500	\$4,260	\$8,760	\$8,751	\$10	0.11%
WINSLOW	9,005	0.57	\$4,500	\$5,133	\$9,633	\$9,436	\$197	2.09%
SEDONA	9,684	0.57	\$4,500	\$5,520	\$10,020	\$9,986	\$33	0.33%
SAFFORD	10,129	0.57	\$4,500	\$5,774	\$10,274	\$9,791	\$483	4.93%
SHOW LOW	11,732	0.57	\$4,500	\$6,687	\$11,187	\$10,593	\$594	5.61%
COTTONWOOD	12,029	0.57	\$4,500	\$6,857	\$11,357	\$11,039	\$317	2.88%
CAMP VERDE	12,147	0.57	\$4,500	\$6,924	\$11,424	\$10,453	\$971	9.29%
PARADISE VALLEY	12,658	0.57	\$4,500	\$7,215	\$11,715	\$12,350	-\$635	-5.14%
CHINO VALLEY	13,020	0.57	\$4,500	\$7,421	\$11,921	\$11,106	\$815	7.34%
COOLIDGE	13,218	0.57	\$4,500	\$7,534	\$12,034	\$11,522	\$513	4.45%
SOMERTON	14,197	0.57	\$4,500	\$8,092	\$12,592	\$13,405	-\$812	-6.06%
ELOY	15,635	0.57	\$4,500	\$8,912	\$13,412	\$15,094	-\$1,682	-11.14%
PAYSON	16,351	0.57	\$4,500	\$9,320	\$13,820	\$12,997	\$823	6.33%
DOUGLAS	16,534	0.57	\$4,500	\$9,424	\$13,924	\$13,206	\$718	5.44%
NOGALES	19,770	0.57	\$4,500	\$11,269	\$15,769	\$15,357	\$412	2.68%
FOUNTAIN HILLS	23,820	0.57	\$4,500	\$13,577	\$18,077	\$17,908	\$169	0.95%
FLORENCE	26,785	0.56	\$4,500	\$15,000	\$19,500	\$19,108	\$392	2.05%

CITY/TOWN	2020 Census Population Figures	PC Rate	\$4,500 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 22-23	TOTAL DUES PAID IN FY 21-22	Difference	% increase
KINGMAN	32,689	0.56	\$4,500	\$18,306	\$22,806	\$21,047	\$1,759	8.36%
SAHUARITA	34,134	0.56	\$4,500	\$19,115	\$23,615	\$21,267	\$2,348	11.04%
SAN LUIS	35,257	0.56	\$4,500	\$19,744	\$24,244	\$23,080	\$1,164	5.04%
EL MIRAGE	35,805	0.56	\$4,500	\$20,051	\$24,551	\$23,607	\$944	4.00%
APACHE JUNCTION	38,499	0.56	\$4,500	\$21,559	\$26,059	\$27,288	-\$1,229	-4.50%
BULLHEAD CITY	41,348	0.56	\$4,500	\$23,155	\$27,655	\$26,377	\$1,278	4.84%
SIERRA VISTA	45,308	0.56	\$4,500	\$25,372	\$29,872	\$27,544	\$2,328	8.45%
PRESCOTT	45,827	0.56	\$4,500	\$25,663	\$30,163	\$28,221	\$1,942	6.88%
PRESCOTT VALLEY	46,785	0.56	\$4,500	\$26,200	\$30,700	\$29,418	\$1,282	4.36%
ORO VALLEY	47,070	0.56	\$4,500	\$26,359	\$30,859	\$29,164	\$1,695	5.81%
MARANA	51,908	0.55	\$4,500	\$28,549	\$33,049	\$30,776	\$2,273	7.39%
CASA GRANDE	53,658	0.55	\$4,500	\$29,512	\$34,012	\$35,375	-\$1,363	-3.85%
LAKE HAVASU CITY	57,144	0.55	\$4,500	\$31,429	\$35,929	\$33,908	\$2,021	5.96%
MARICOPA	58,125	0.55	\$4,500	\$31,969	\$36,469	\$31,927	\$4,541	14.22%
QUEEN CREEK	59,519	0.55	\$4,500	\$32,735	\$37,235	\$31,272	\$5,964	19.07%
FLAGSTAFF	76,831	0.55	\$4,500	\$42,257	\$46,757	\$44,070	\$2,687	6.10%
AVONDALE	89,334	0.55	\$4,500	\$49,134	\$53,634	\$50,903	\$2,730	5.36%
BUCKEYE	91,502	0.55	\$4,500	\$50,326	\$54,826	\$46,499	\$8,328	17.91%
GOODYEAR	95,294	0.55	\$4,500	\$52,412	\$56,912	\$50,325	\$6,587	13.09%
YUMA	95,548	0.55	\$4,500	\$52,551	\$57,051	\$56,391	\$660	1.17%
SURPRISE	143,148	0.54	\$4,500	\$77,300	\$81,800	\$77,965	\$3,835	4.92%
TEMPE *	180,587				\$103,800	\$106,119	-\$2,319	-2.18%
PEORIA *	190,985				\$103,800	\$95,800	\$8,000	8.35%
SCOTTSDALE	241,361				\$103,800	\$100,800	\$3,000	2.98%
GLENDALE	248,325				\$103,800	\$100,800	\$3,000	2.98%
GILBERT	267,918				\$103,800	\$100,800	\$3,000	2.98%
CHANDLER	275,987				\$103,800	\$100,800	\$3,000	2.98%
MESA	504,258				\$120,400	\$116,900	\$3,500	2.99%
TUCSON	542,629				\$120,400	\$116,900	\$3,500	2.99%
PHOENIX	1,608,139				\$155,600	\$151,100	\$4,500	2.98%
<b>5,728,859</b>					<b>\$2,316,175</b>	<b>\$2,226,243</b>	<b>\$89,932</b>	<b>4.04%</b>

PER CAPITA RATES	FY12, FY13, FY14, FY15	FY16, FY17	FY18, FY19	FY20, FY21, FY22	FY23
0 - 25,000	.48	.49	.52	.55	.57
25,001 - 50,000	.47	.48	.51	.54	.56
50,001 - 100,000	.46	.47	.50	.53	.55
100,001 - 200 175,000	.45	.46	.49	.52	.54

DUES CAP FORMULA	FY12	FY13, FY14, FY15	FY16	FY17	FY18, FY19	FY20, FY21, FY22	FY23
Populations over 1.5 million	\$142,000	\$142,250	\$137,500	\$139,770	\$145,300	\$151,100	\$155,600
Populations over 1 million	\$119,000	\$119,250	\$124,020	\$126,065	\$131,100	\$136,300	\$140,400
Populations 400,000 - 999,999	\$102,000	\$102,250	\$106,340	\$108,095	\$112,400	\$116,900	\$120,400
Populations 175,000 - 399,999	\$88,000	\$88,250	\$91,780	\$93,295	\$97,000	\$100,800	\$103,800

* Dues calculated using per capita rate formula:								
TEMPE	180,587	0.54	\$4,500	\$97,517	\$102,017	\$106,119	-\$4,102	-3.87%
PEORIA	190,985	0.54	\$4,500	\$103,132	\$107,632	\$95,800	\$11,832	12.35%
* Dues calculated using revised CAP formula:								
TEMPE	180,587				\$103,800	\$106,119	-\$2,319	-2.18%
PEORIA	190,985				\$103,800	\$95,800	\$8,000	8.35%

## 2022-2023 Property Corporation Budget

### PRELIMINARY DRAFT

REVENUES	Budget FY 2022	Expected FY 2022	Over / (Under)	PROPOSED FY 2023
Rental Income	129,696	129,696	0	129,696
Building Improvement Fund	10,000	10,000	---	10,000
Interest	35	15	(20)	35
Miscellaneous	2,300	1,000	(1,300)	1,000
<b>TOTAL REVENUES</b>	<b>142,031</b>	<b>140,711</b>	<b>(1,320)</b>	<b>140,731</b>

EXPENDITURES				
Accounting and Auditing	7,600	7,620	20	7,600
Capital Outlay	21,000	8,107	(12,893)	21,000
Insurance	6,500	5,997	(503)	6,500
Maintenance Services/Agreements	41,000	43,893	2,893	54,000
Operating Expenses	5,000	4,495	(505)	5,000
Repairs and Maintenance	12,000	9,245	(2,755)	12,000
Utilities	24,000	24,529	529	24,000
<b>TOTAL EXPENDITURES</b>	<b>117,100</b>	<b>103,886</b>	<b>(13,214)</b>	<b>130,100</b>

Revenues Over (Under) Expenditures	\$24,931	\$36,825	\$11,894	\$10,631
Beginning Fund Balance	\$197,718	\$197,718		\$234,543
Ending Fund Balance	<u>\$222,649</u>	<u>\$234,543</u>	<u>\$11,894</u>	<u>\$245,174</u>

# PROPERTY CORPORATION FISCAL YEAR 2022-2023

## REVENUES

**RENTAL INCOME:** Revenue from rental of space in the League Building by the League and other tenants is expected to be:

League of Arizona Cities and Towns (\$19/sq ft/yr)	\$105,000
Rural Transportation Liaison (Room 104)	2,400
The Arizona Republic (Room 106)	6,000
Arizona Mirror (Room 105)	9,600
Associated Press (2 desks @ \$100 ea/mo)	2,400
Arizona News Radio (2 desks @ \$100 ea/mo)	2,400
Capitol Media Services (1 desk @ \$100 ea/mo)	1,200
Plus taxes	<u>696</u>
Total	\$129,696

**BUILDING IMPROVEMENT FUND:** The League contributes \$10,000 into a fund to save for future building improvements.

**INTEREST:** The Property Corporation's funds are invested in a high balance savings account. A total of \$35 is budgeted for interest earnings for next year.

**MISCELLANEOUS:** This category includes fees from Associated General Contractors for our shared refuse container and other miscellaneous revenues for a total of \$1,000.

**TOTAL REVENUES** **\$140,731**

## EXPENDITURES

**ACCOUNTING AND AUDITING:** A total of \$7,600 is budgeted for the CPA audit of Property Corporation accounts and for monthly accounting services and preparation of audit work papers.

**CAPITAL OUTLAY:** We will continue to make necessary repairs and improvements to the building. A total of \$21,000 is budgeted for this year.

**INSURANCE:** This item includes building, flood and liability insurance. The total amount budgeted is \$6,500.

**MAINTENANCE SERVICES/AGREEMENTS:** This category includes janitorial services, lawn service and refuse collection plus maintenance agreements for the elevator, air conditioning, parking lot sweeping and pest control for a total of \$54,000.

**OPERATING EXPENSES:** Items in this account include paper goods, soap, light bulbs, air conditioning filters and cleaning supplies not furnished by the janitor. It also includes corporation fees, business license fees and other annual operating costs. The total amount budgeted is \$5,000.

**REPAIRS AND MAINTENANCE:** This budget item provides for the repair and maintenance of the heating and air conditioning system not covered by the maintenance agreement, appliances, plumbing fixtures, the roof, the sprinkler system and other miscellaneous repairs. A total of \$12,000 is budgeted.

**UTILITIES:** The budgeted amount for all utilities is \$24,000.

**TOTAL EXPENDITURES** **\$130,100**



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**EXECUTIVE COMMITTEE MEETING**

Friday, February 4, 2022

**Agenda Item #5            Proposed Audit Firm Contract**

**Summary:**                    The League contracts with a private accounting firm to perform the annual audits. The contract length is three years. The contract with CliftonLarsonAllen expired at the end of the 2021 audit. An RFP was sent out to several accounting firms. The Budget Subcommittee recommends renewing the contract with CliftonLarsonAllen for another three years. CLA has a process in place for rotating auditing staff with each contract renewal.

**Responsible Person:**    Mayor Doug Nicholls, Yuma, Budget Subcommittee Chairman

**Attachment:**                Summary of RFPs received

**Action Requested:**        Approval

## Audit Costs for Fiscal Years Ending . . .

Heinfeld & Meech, Tucson	2001	2002	2003
League	\$5,850	\$5,850	\$5,850
Property Corporation	\$2,500	\$2,500	\$2,500
ACMA		\$2,750	

Lisa Lumbard & Assoc., Phoenix	2004	2005	2006
League	\$6,000	\$6,000	\$6,000
Property Corporation	\$2,700	\$2,700	\$2,700
ACMA	\$2,700	\$2,700	\$2,700
GFOAz	\$3,500	\$2,800	\$2,800

Cronstrom Osuch & Co, Scottsdale	2007	2008	2009
League	\$8,550	\$8,775	\$9,000
Property Corporation	\$950	\$975	\$1,000
ACMA	\$2,850	\$2,925	\$3,000
GFOAz	\$2,850	\$2,925	\$3,000

LarsenAllen, Mesa (formerly Cronstrom Osuch)	2010	2011	2012
League	\$9,500	\$9,750	\$10,000
Property Corporation	\$1,500	\$1,750	\$2,000
ACMA	\$4,000	\$4,250	\$4,500
GFOAz	\$4,000	\$4,250	\$4,500

CliftonLarsenAllen, Phoenix (formerly LarsenAllen)	2013	2014	2015
League	\$10,000	\$10,250	\$10,500
Property Corporation	\$2,000	\$2,250	\$2,500
ACMA	\$4,500	\$4,750	\$5,000
GFOAz	\$4,500	\$4,750	\$5,000
AMCA (Review)		\$3,000	\$3,300

CliftonLarsenAllen, Phoenix	2016	2017	2018
League	\$10,500	\$10,750	\$10,750
Property Corporation	\$2,500	\$2,750	\$2,750
ACMA	\$5,000	\$5,250	\$5,250
GFOAz	\$5,000	\$5,250	\$5,250
AMCA (Review)	\$3,300	\$3,465	\$3,465

CliftonLarsenAllen, Phoenix	2019	2020	2021
League	\$11,000	\$11,220	\$11,390
Property Corporation	\$2,900	\$2,950	\$3,000
ACMA	\$5,400	\$5,500	\$5,585
GFOAz	\$5,400	\$5,500	\$5,585
AMCA (Review)	\$3,560	\$3,630	\$3,685

CliftonLarsenAllen <b>**Proposed**</b>	2022	2023	2024
League	\$12,259	\$12,565	\$12,879
Property Corporation	\$3,229	\$3,308	\$3,392
ACMA	\$6,012	\$6,162	\$6,316
GFOAz	\$6,012	\$6,162	\$6,316
AMCA (Review)	\$3,948	\$4,043	\$4,144

Heinfeld Meech <b>**Proposed**</b>	2022	2023	2024
League	\$12,000	\$12,400	\$12,800
Property Corporation	\$2,500	\$2,600	\$2,700
ACMA	\$7,000	\$7,200	\$7,400
GFOAz	\$6,000	\$6,150	\$6,350
AMCA (Review)	\$4,500	\$4,650	\$4,800



**Additional Informational Materials  
Not Part of the Agenda**

League Budget Report  
Property Corporation Budget Report

**League of Arizona Cities & Towns**  
**FY 2021-2022 Budget vs. Actual**  
**July through December 2021**

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Affiliate Group Contribution	57,479.20	137,950.00	-80,470.80	41.7%
4005 · Annual Conference	603,920.67	400,000.00	203,920.67	151.0%
4010 · Dues	2,226,243.00	2,226,243.00	0.00	100.0%
4020 · Miscellaneous	7,383.04	14,000.00	-6,616.96	52.7%
4016 · Partnership Programs	7,063.58	48,500.00	-41,436.42	14.6%
4030 · Risk Pool	83,485.34	165,000.00	-81,514.66	50.6%
4035 · Seminars & Meetings	4,525.00	40,000.00	-35,475.00	11.3%
4040 · Interest Income	445.10	20,000.00	-19,554.90	2.2%
<b>Total Income</b>	<b>2,990,544.93</b>	<b>3,051,693.00</b>	<b>-61,148.07</b>	<b>98.0%</b>
<b>Expense</b>				
5005 · Annual Conference (Expense)	405,157.05	230,000.00	175,157.05	176.2%
5010 · Benefits	269,550.95	542,000.00	-272,449.05	49.7%
5015 · Capital Outlay	6,904.86	10,000.00	-3,095.14	69.0%
5030 · Equipment Rental & Maintenance	-54.73	9,000.00	-9,054.73	-0.6%
5035 · Executive Committee	562.29	6,000.00	-5,437.71	9.4%
5050 · Insurance	4,475.80	9,000.00	-4,524.20	49.7%
5055 · Postage & Shipping	-176.60	6,000.00	-6,176.60	-2.9%
5057 · PR & Communications	25,271.22	51,000.00	-25,728.78	49.6%
5060 · Printing	123.70	10,000.00	-9,876.30	1.2%
5065 · Professional Services				
5065-1 · Accounting Services	26,939.38	48,000.00	-21,060.62	56.1%
5065-3 · Legal Services	11,200.00	36,000.00	-24,800.00	31.1%
5065-2 · Contract Lobbying & Consulti...	71,600.00	165,000.00	-93,400.00	43.4%
<b>Total 5065 · Professional Services</b>	<b>109,739.38</b>	<b>249,000.00</b>	<b>-139,260.62</b>	<b>44.1%</b>
5070 · Rent	52,500.00	105,000.00	-52,500.00	50.0%
5071 · Salaries	770,282.07	1,520,000.00	-749,717.93	50.7%
5075 · Seminars and Meetings	1,304.99	44,000.00	-42,695.01	3.0%
5085 · Subscriptions & Dues	43,303.07	63,000.00	-19,696.93	68.7%
5090 · Supplies	26,181.68	38,000.00	-11,818.32	68.9%
5095 · Telecommunications	12,963.65	24,000.00	-11,036.35	54.0%
5100 · Travel	9,951.99	20,000.00	-10,048.01	49.8%
5115 · Prop Corp-Bldg Improvement Fund	0.00	10,000.00	-10,000.00	0.0%
<b>Total Expense</b>	<b>1,738,041.37</b>	<b>2,946,000.00</b>	<b>-1,207,958.63</b>	<b>59.0%</b>
<b>Net Ordinary Income</b>	<b>1,252,503.56</b>	<b>105,693.00</b>	<b>1,146,810.56</b>	<b>1,185.0%</b>
<b>Net Income</b>	<b>1,252,503.56</b>	<b>105,693.00</b>	<b>1,146,810.56</b>	<b>1,185.0%</b>

**Property Corporation**  
**FY 2021-2022 Budget vs. Actual**  
**July through December 2021**

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4003 · Building Improvement Fund	0.00	10,000.00	-10,000.00	0.0%
4000 · Rental Income	70,610.40	129,696.00	-59,085.60	54.4%
4005 · Miscellaneous	0.00	2,300.00	-2,300.00	0.0%
4010 · Interest	7.36	35.00	-27.64	21.0%
<b>Total Income</b>	<b>70,617.76</b>	<b>142,031.00</b>	<b>-71,413.24</b>	<b>49.7%</b>
<b>Expense</b>				
5050 · Building Project	0.00	0.00	0.00	0.0%
5000 · Maintenance Services/Agreements	31,272.76	41,000.00	-9,727.24	76.3%
5015 · Utilities	11,390.17	24,000.00	-12,609.83	47.5%
5020 · Repairs and Maintenance	2,479.29	12,000.00	-9,520.71	20.7%
5025 · Operating Expenses	1,474.19	5,000.00	-3,525.81	29.5%
5030 · Accounting and Auditing	4,925.00	7,600.00	-2,675.00	64.8%
5035 · Insurance	3,178.67	6,500.00	-3,321.33	48.9%
5040 · Capital Outlay	8,106.80	21,000.00	-12,893.20	38.6%
<b>Total Expense</b>	<b>62,826.88</b>	<b>117,100.00</b>	<b>-54,273.12</b>	<b>53.7%</b>
<b>Net Ordinary Income</b>	<b>7,790.88</b>	<b>24,931.00</b>	<b>-17,140.12</b>	<b>31.2%</b>
<b>Net Income</b>	<b>7,790.88</b>	<b>24,931.00</b>	<b>-17,140.12</b>	<b>31.2%</b>