



February 3, 2023

EXECUTIVE COMMITTEE MEETING



**NOTICE OF A REGULAR MEETING OF THE
LEAGUE OF ARIZONA CITIES & TOWNS
EXECUTIVE COMMITTEE**

Friday, February 3, 2023 at 10:00 a.m.
League Office Building
1820 West Washington, Phoenix

Notice is hereby given to the members of the Executive Committee and to the general public that the Executive Committee will hold a meeting open to the public on February 3, 2023 at 10:00 a.m. Members of the Executive Committee will attend either in person or by Zoom Audio/Video conferencing. The Executive Committee may vote to recess the meeting and move into Executive Session on any item on this agenda. Upon completion of Executive Session, the Executive Committee may resume the meeting, open to the public, to address the remaining items on the agenda. A copy of the agenda is available at the League office building in Suite 200 or on the League website at www.azleague.org.

Agenda

All items on this agenda are scheduled for discussion and possible action, unless otherwise noted.

Call to Order; Pledge of Allegiance

1. Review and Adoption of Minutes
2. Legislative Policy Overview and Session Update
3. Report from League Budget Subcommittee
4. Executive Committee Vacancies

Additional informational materials are included in the agenda packet but are not part of the agenda.



EXECUTIVE COMMITTEE MEETING
Friday, February 3, 2023

Agenda Item #1 Review and Adoption of Minutes

Summary: Minutes of the previous meeting are enclosed for your review and approval.

Responsible Person: President Douglas Nicholls

Attachment: November 10, 2022 Executive Committee Minutes

Action Requested: Approval

MINUTES
LEAGUE OF ARIZONA CITIES AND TOWNS
EXECUTIVE COMMITTEE MEETING

Thursday, November 10, 2022 at 10:00 a.m.
League of Arizona Cities and Towns
1820 West Washington Street
Phoenix, Arizona

MEMBERS

President

Douglas Nicholls, Mayor, Yuma

Vice President

Kevin Hartke, Mayor, Chandler+

Treasurer

Mila Besich, Mayor, Superior+

Ken Budge, Mayor, Bisbee
Craig McFarland, Mayor, Casa Grande
Robyn Prud'homme-Bauer, Mayor, Clarkdale+
Alexis Hermosillo, Mayor, El Mirage*
Paul Deasy, Mayor, Flagstaff*
Brigitte Peterson, Mayor, Gilbert
Jerry Weiers, Mayor, Glendale
Joe Pizzillo, Mayor, Goodyear
Cal Sheehey, Mayor, Lake Havasu City+
Tom Schoaf, Mayor, Litchfield Park
Ed Honea, Mayor, Marana

John Giles, Mayor, Mesa
Jerry Bien-Willner, Mayor, Paradise Valley
Cathy Carlat, Mayor, Peoria*
Kate Gallego, Mayor, Phoenix+
Stephanie Irwin, Mayor, Pinetop-Lakeside+
Tom Murphy, Mayor, Sahuarita
David Ortega, Mayor, Scottsdale
Sandy Moriarty, Mayor, Sedona+
Rick Mueller, Mayor, Sierra Vista+
Corey Woods, Mayor, Tempe
Regina Romero, Mayor, Tucson*

*Not in attendance

+ Attended via Zoom

President Douglas Nicholls called the meeting to order at 10:00 a.m. He then led the Executive Committee in the Pledge of Allegiance.

1. REVIEW AND ADOPTION OF MINUTES

President Douglas Nicholls requested a motion on the adoption of the minutes. Mayor Brigitte Peterson of Gilbert moved to approve the minutes of the August 5, 2022, Executive Committee Meeting; Mayor Tom Murphy of Sahuarita seconded the motion and the motion carried unanimously.

2. RECAP OF 2022 ANNUAL CONFERENCE

President Douglas Nicholls introduced and welcomed League Staff to provide a recap of the conference.

Executive Director Tom Belshe introduced Deputy Director Matt Lore to share the update on the post-conference survey results and financial report.

Deputy Director Matt Lore shared that the overall conference revenue earned the organization \$738,000 and the net revenue was just short of \$268,000 making it the highest grossing conference to date. A total of approximately 1,460 attendees was recorded with 84 of the 91 cities and towns represented. The following year's conference will be held in Tucson again at the Starr Pass from August 28th – September 1st. League staff opened the floor for suggestions or discussions concerning the conference, but no comments or questions arose.

3. CITIES AND TOWNS WEEK 2022 AND SOCIAL MEDIA UPDATE

Deputy Director Matt Lore shared to the committee that the 2022 Cities and Towns Week marked the 21st celebration of Arizona Cities and Towns officials and programs which started in 2002. This year's theme centered on "City and Town Champions" with a focus on municipal elected officials and staff. Many cities and towns celebrated the week through social media channels or through events, city or town halls, newsletters, and proclamations.

League staff shared an overview of the report by HighGround, who is contracted to supplement social media and advocacy efforts, for committee review. The new AZ Neighbors program was created to promote the resources provided by the Housing Committee.

4. 2021 – 2022 AUDIT REPORT

Executive Director Tom Belshe reported that there were no findings in the audit report. President Douglas Nicholls proposed a motion to adopt the audit. Mayor Honea approved the motion; Mayor Woods seconded the motion and it carried unanimously.

5. UPDATE ON ADVANCING ARIZONA'S ECONOMY AND ABOR'S EFFORTS TO ENHANCE UNIVERSITY & MUNICIPAL PARTNERSHIPS

Executive Director Tom Belshe introduced John Arnold from the Arizona Board of Regents to discuss workforce development projects being created. The Board of Regents representative presented issues that are facing the state in regard to education in hopes to partner with local government to alleviate these issues. The Board of Regents acknowledges changes in the economy, the nature of work in the state, and that there is an increase in the number and percentage of jobs that require a four-year degree as a minimum education requirement. Current outputs show that while many students plan to receive a four-year degree, there is a low number of students who finish their education. Potential reasons for the disconnect between aspirations of students and their parents to achieve their goals and the actual data suggests limited financial and geographical access for many students. The Board of Regents has plans to diversify their higher education products such as changing admission requirements and implementing a state college type of product. The Board is continuing their efforts in partnering with community colleges through their A++ project and K-12 schools. The Arizona Promise Program seeks to create an

expanded and targeted financial aid process for Pell Grant eligible students. The launch of the Teachers Academy Programs and Military Spouse initiative creates policies so that students do not have to pay tuition and fees if they meet program requirements. The Community Grants program creates partnerships with state agencies to identify a problem, receive funding, and work with university faculty to solve the problem together.

Discussion ensued surrounding the topic of veteran tuition rates, the value of education, PFAs, in-state versus out of state students, guidance counselors, and teachers as advocates for higher education.

6. RESOLUTION OF APPRECIATION/ LIFE MEMBERSHIP

President Douglas Nicholls asked for a motion to approve a resolution of appreciation for Mayor Sandy Moriarty of Sedona for her dedicated service to local government. Mayor Tom Murphy of Sahuarita moved to approve the resolution of appreciation; Mayor Craig MacFarland of Casa Grande seconded the motion and it carried unanimously. President Douglas Nicholls asked for a motion to approve a resolution of appreciation for Mayor Rick Mueller of Sierra Vista for his dedicated service to local government. Mayor Ken Budge of Bisbee moved to approve the resolution of appreciation; Mayor Ed Honea of Marana seconded the motion and it carried unanimously. President Douglas Nicholls asked for a motion to approve a resolution of appreciation for Mayor Cathy Carlat of Peoria for her dedicated service to local government. Mayor Ed Honea of Marana moved to approve the resolution of appreciation; Mayor Brigitte Peterson of Gilbert seconded the motion and it carried unanimously.

President Douglas Nicholls asked for a motion to approve the nomination of Past President Cathy Carlat as a Life Member. Mayor Tom Murphy of Sahuarita moved to approve the Life Member Nomination; Mayor Corey Woods of Tempe seconded the motion and it carried unanimously.

7. COUNTY SUPERVISORS ASSOCIATION RESOLUTION REGARDING NEW BENEFITS TO PSPRS

Executive Director Tom Belshe presented a resolution that was adopted by the County Supervisors Association asking that new benefits for the PSPRS pension system only be adopted after careful consideration and actuarial work be done related to the increase of employer contributions. He also pointed out that PSPRS should not be in a position to advocate for such benefit increases as this is not their role. Mayor Mueller supports the sentiment stated by Executive Director Tom Belshe.

President Douglas Nicholls calls for a motion of the adoption of the resolution. Mayor Craig McFarland of Casa Grande moved to approve the adoption of the resolution; Mayor Ken Budge seconded the motion and it carried unanimously.

8. LEGISLATIVE POLICY OVERVIEW AND UPDATE

Executive Director Tom Belshe introduced Tom Savage to speak on general election predictions and how the results will affect future endeavors. Tom Savage introduced a new addition to the team, legislative associate Marshall Pimentel Election predictions include republicans maintaining majority in the Senate and gaining an additional seat in the House.

The intergov retreat will discuss housing as the Housing Supply Study Committee will resume meetings on impact fees and supply chain issues on November 29th. Economist Jim Rounds will conduct a housing study report to provide further information. Tom Savage reviewed various tax issues, lobbying restrictions for local governments, and a homelessness ban on urban camping that have a possibility of changing in the coming year. The Municipal Tax Code Commission is at risk for becoming obsolete so efforts will be made to increase support.

An issue that is predicted to change is the matter of local partisan elections which would require local elections to claim a party on their ballot. In regards to the issue of vacation rental regulations, Mayor Moriarty called for an increase in regulation efforts with Mayor Woods seconding the sentiment.

Executive Director Tom Belshe announced efforts to increase resources provided to members on housing and various other issues and the introduction of a third legislative associate who will focus on further research gathering for members. A proposal for a new training program provided by League staff was presented by Executive Director Tom Belshe focusing on providing guidance to former members to run for the state legislature. After discussion by the Committee, it was concluded that the League is to find a third-party organization to conduct the training.

President Douglas Nicholls asked for a motion to hold an Executive Session to discuss Item #9 on the agenda, Mayor Peterson of Gilbert approved the motion; Mayor Woods seconded the motion and it carried unanimously. The Executive Committee Meeting recessed at 11:52 a.m.

9. EXECUTIVE DIRECTOR REVIEW

After a brief recess, the Executive Committee moved into the Executive Session at 12:15 p.m. The Executive Committee adjourned Executive Session and reconvened in regular session at 12:58 p.m. Mayor Bridgette Peterson of Gilbert made a motion to approve the Executive Director's employment contract as amended in Executive Session. The motion was seconded by Mayor Corey Woods of Tempe and it carried unanimously.

The Executive Committee meeting adjourned at 1:05 p.m.



EXECUTIVE COMMITTEE MEETING

Friday, February 3, 2023

Agenda Item #2 Legislative Policy Overview and Session Update

Summary: The Second Regular Session of the Fifty-Sixth Legislature is now underway. League staff will review how positions are taken on legislation as well as report on the session as it relates to issues of interest to cities and towns. Major topics for discussion include:

- *Governor's Budget*
- *Food Tax/Residential Rental Tax Repeals*
- *Corporate Income Tax Reduction*
- *Diapers & Feminine Hygiene Products TPT Exemption*
- *Affordable Housing/Homelessness*
- *League Resolutions*

Responsible Person: Tom Belshe & League Legislative Staff

Links: [Your Voice at the Capitol](#)
[Legislative Bulletins](#)
[Municipal Policy Statement](#)



EXECUTIVE COMMITTEE MEETING

Friday, February 3, 2023

Agenda Item #3 Report from Budget Subcommittee

Summary: Presentation from League Budget Subcommittee of preliminary
FY 2023-2024 League Budget and Adoption of FY24 Dues

Responsible Person: Mayor Mila Besich, Superior, Budget Subcommittee Chairman
Tom Belshe

Attachments: Preliminary Draft FY 2024 League Budget
Recommended FY 2024 League Dues
Preliminary Draft FY 2024 Property Corporation Budget

Action Requested: Information/discussion of budgets
Approval of FY 2024 Dues Schedule

2023-2024 League Budget

PRELIMINARY DRAFT

REVENUES	Budget FY 2023	Expected FY 2023	Over / (Under)	PROPOSED FY 2024	% Change	% of Total Budget	Notes
Affiliate Group Contracts	150,367	193,364	42,997	195,500	30.0%	5.8%	Contract increases eff FY23; plus WLG
Annual Conference	400,000	722,113	322,113	500,000	25.0%	14.8%	Estimate \$270K income
Dues	2,234,307	2,234,307	0	2,361,478	5.7%	70.0%	
Interest	5,000	28,319	23,319	25,000	400.0%	0.7%	
Miscellaneous	14,000	14,000	0	14,000	0.0%	0.4%	Includes publication sales & job postings.
Partnership Programs	48,500	40,074	(8,426)	41,000	-15.5%	1.2%	American Legal (~\$6,000), APS Internship (\$10,000), Valley Schools (\$25,000)
Risk Pool	167,000	179,900	12,900	185,000	10.8%	5.5%	
Seminars and Meetings	40,000	50,250	10,250	50,000	25.0%	1.5%	
TOTAL REVENUES	\$3,059,174	\$3,462,327	\$403,153	\$3,371,978	10.2%		
EXPENDITURES							
Annual Conference	230,000	465,082	235,082	230,000	0.0%	6.8%	
Benefits	544,000	507,373	(36,627)	586,000	7.7%	17.3%	Estimate 12% increase to UHC premiums (eff. 10/2023). Estimate 3% increase to dental premiums (eff. 5/2023). Increase of .12% in the ASRS contribution rate.
Capital Outlay	15,000	14,229	(771)	15,000	0.0%	0.4%	O365 = ~\$5000 annually
Equipment Rental & Maintenance	9,000	6,592	(2,408)	8,000	-11.1%	0.2%	
Executive Committee	6,000	6,311	311	7,000	16.7%	0.2%	
Insurance	9,000	6,017	(2,983)	9,000	0.0%	0.3%	Rec'd \$-7088 dividend for FY23
Postage & Shipping	6,000	4,942	(1,058)	6,000	0.0%	0.2%	
PR & Communications	62,000	61,948	(52)	62,000	0.0%	1.8%	Includes HighGround (\$60,000); misc (\$2,000); Possible PIO contract (??)
Printing	10,000	13,600	3,600	14,000	40.0%	0.4%	Includes directory, MPS, calendar & legis poster
Professional Services	363,000	421,986	58,986	413,000	13.8%	12.2%	
Accounting	49,000	52,497	3,497	54,000	10.2%	1.6%	Includes audit, accountants & payroll processing service
Contract Lobbying & Consulting Svcs	278,000	333,825	55,825	323,000	16.2%	9.5%	Includes HighGround (\$120K); Rounds (\$91K); K Jackson (\$7K); C Jagger (\$3K); Flo (\$30K- data); H. Arellano (\$72K).
Legal	36,000	35,664	(336)	36,000	0.0%	1.1%	
Prop Corp - Building Improvement Fund	10,000	10,000	0	10,000	0.0%	0.3%	Savings for building repairs / improvements.
Rent	105,000	105,000	0	105,000	0.0%	3.1%	
Salaries	1,550,000	1,541,115	(8,885)	1,700,000	9.7%	50.3%	6% avg increase; no vacancies
Seminars and Meetings	44,000	47,813	3,813	47,000	6.8%	1.4%	
Subscriptions and Dues	64,000	71,067	7,067	72,000	12.5%	2.1%	
Supplies / Office Expenses	55,000	54,094	(906)	55,000	0.0%	1.6%	general cost increases, and credit card fee increases
Telecommunications	24,000	23,176	(824)	24,000	0.0%	0.7%	
Travel	20,000	15,484	(4,516)	20,000	0.0%	0.6%	
Reserve Fund Expenditure	50,000	50,000	0	0			Board authorized FY23 expenditure by the League for meeting room upgrades to accommodate virtual and hybrid meetings pursuant to Paragraph 9 of the Property Corporation Lease.
TOTAL EXPENDITURES	\$3,176,000	\$3,375,829	\$249,829	\$3,383,000	6.5%		
Revenues Over (Under) Expenditures	(\$116,826)	\$86,498	\$153,324	(\$11,022)			
Beginning Fund Balance	\$2,186,650	\$2,186,650		\$2,273,148			
Ending Fund Balance	\$2,069,824	\$2,273,148		\$2,262,126			

AUDITED YEAR END FIGURES	Ending Balance *	FY	Rev over Exp
Total fund balance as of July 1, 2022	\$2,186,650	21-22	\$105,326
Total fund balance as of July 1, 2021	\$2,081,324	20-21	(\$277,345)
Total fund balance as of July 1, 2020	\$2,358,669	19-20	\$134,693
Total fund balance as of July 1, 2019	\$2,223,976	18-19	(\$128,219)
Total fund balance as of July 1, 2018	\$2,352,195	17-18	\$254,405
Total fund balance as of July 1, 2017	\$2,097,790	16-17	\$117,613
Total fund balance as of July 1, 2016	\$1,980,177	15-16	\$152,942
Total fund balance as of July 1, 2015	\$1,827,235	14-15	(\$609)
Total fund balance as of July 1, 2014	\$1,827,844	13-14	\$203,785
Total fund balance as of July 1, 2013	\$1,624,059	12-13	\$165,383
Total fund balance as of July 1, 2012	\$1,458,676	11-12	\$200,953
Total fund balance as of July 1, 2011	\$1,257,723	10-11	(\$53,713)
Total fund balance as of July 1, 2010	\$1,311,436	09-10	\$98,313
Total fund balance as of July 1, 2009	\$1,213,123	08-09	\$212,926
Total fund balance as of July 1, 2008	\$1,000,197	07-08	\$323,069
Total fund balance as of July 1, 2007	\$677,128	06-07	\$192,095
Total fund balance as of July 1, 2006	\$485,033	05-06	\$101,561
Total fund balance as of July 1, 2005	\$383,472	04-05	(\$23,245)
Total fund balance as of July 1, 2004	\$406,717	03-04	(\$11,936)
Total fund balance as of July 1, 2003	\$418,653	02-03	

* Audited Figures

Dues Collected	
FY 22-23	\$2,234,307
FY 21-22	\$2,226,243
FY 20-21	\$1,875,056 (COVID 15% reduction)
FY 19-20	\$2,097,422 (Phoenix rejoined at mid-year)
FY 18-19	\$1,912,145 (Phoenix left organization)
FY 17-18	\$2,044,236
FY 16-17	\$1,938,076
FY 15-16	\$1,897,376
FY 14-15	\$1,749,423 (includes Phx pop reduction)
FY 13-14	\$1,818,423
FY 12-13	\$1,818,423
FY 11-12	\$1,817,063
FY 10-11	\$1,490,140 (5% reduction)
FY 09-10	\$1,550,568 (included \$18K - hardship waiver)
FY 08-09	\$1,568,568
FY 07-08	\$1,515,572

2023-2024 League Budget Narrative

PRELIMINARY DRAFT

REVENUES	Budget FY 2023	Expected FY 2023	Over / (Under)	PROPOSED FY 2024	% Change	% of Total Budget
Affiliate Group Contracts	150,367	193,364	42,997	195,500	30.0%	5.8%
The Arizona City/County Management Association (\$75,000), the Government Finance Officers Association of Arizona (\$69,000), the Arizona Municipal Clerks Association (\$6,367), and the Arizona Women Leading Government Association (\$43,000) contract with the League for staff services. The four associations currently pay \$193,367 for services including graphic design, website management, conference planning and membership management.						
Annual Conference	400,000	722,113	322,113	500,000	25.0%	14.8%
Revenues from the Annual Conference are estimated since that number is highly variable depending on sponsorships and attendance. Conference revenue is intended to cover all conference expenses, except staff salaries, plus provide approximately \$270,000 in net revenue to the League to support other programs throughout the year. Sponsorships play a very important role in conference revenue and we will continue to pursue existing and new companies to assure that our sponsorship revenues will remain strong. Conference registration fees and sponsorships are the second-largest source of revenue for ongoing League operations.						
Dues	2,234,307	2,234,307	0	2,361,478	5.7%	70.0%
The current dues formula is a \$4,300 base fee plus a varying per capita rate ranging from \$.52 to \$.55 depending on population. Cities over 185,000 population pay on a capped dues formula.						
Interest	5,000	28,319	23,319	25,000	400.0%	0.7%
Through investment accounts, the League earns interest income on our unexpended fund balances. The bulk of the funds are invested with the State Treasurer's Local Government Investment Pool.						
Miscellaneous	14,000	14,000	0	14,000	0.0%	0.4%
This item includes publication sales and job postings.						
Partnership Programs	48,500	40,074	(8,426)	41,000	-15.5%	1.2%
Any revenue realized from League partnership programs is included in this line item. Current programs included in this item are: American Legal, APS Internship and Valley Schools.						
Risk Pool	167,000	179,900	12,900	185,000	10.8%	5.5%
The League receives an annual fee from the Arizona Municipal Risk Retention Pool (AMRRP) for institutional value related to our sponsorship, marketing, promotion, lobbying and other services for the insurance pool program. The Executive Director serves as a non-voting member of the AMRRP Board.						
Seminars and Meetings	40,000	50,250	10,250	50,000	25.0%	1.5%
The League offers a variety of classes and training program opportunities throughout the year, most at minimal or no cost. We also present programs in conjunction with one of the affiliate groups such as the city managers or city clerks, or other government-related groups. Fees are assessed to cover costs of training materials, mailings, refreshments, building space, etc.						
TOTAL REVENUES	\$3,059,174	\$3,462,327	\$403,153	\$3,371,978	10.2%	

Prior Years Actuals

FY21-22 Actual	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual
\$159,450.00	\$137,950.00	\$137,950.00	\$136,950.00	\$136,950.00
\$606,420.67	\$0.00	\$529,184.55	\$535,420.55	\$444,795.32
\$2,226,243.00	\$1,875,056.00	\$2,097,422.00	\$1,912,145.00	\$2,044,236.00
\$6,618.32	\$3,029.85	\$47,307.69	\$63,065.52	\$39,128.68
\$20,484.33	\$10,258.40	\$15,631.58	\$25,513.36	\$16,489.74
\$41,425.87	\$101,972.16	\$79,345.06	\$65,395.03	\$69,509.83
\$166,970.68	\$164,623.04	\$159,976.00	\$155,768.56	\$151,056.44
\$35,845.00	\$37,140.00	\$14,155.00	\$54,842.00	\$32,330.00

EXPENDITURES	Budget FY 2023	Expected FY 2023	Over / (Under)	PROPOSED FY 2024	% Change	% of Total Budget	FY21-22 Actual	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual
Annual Conference	230,000	465,082	235,082	230,000	0.0%	6.8%	\$410,723.50	\$1,657.39	\$318,244.41	\$330,711.86	\$247,551.06
The amount budgeted for Conference expenses is only an estimate because final contracts for meal functions and other activities are not yet finalized. This amount includes direct costs only, primarily for the conference hotel; staff time is not included in this figure. Revenue received from the Conference is expected to offset the entire amount of these expenses.											
Benefits	544,000	507,373	(36,627)	586,000	7.7%	17.3%	\$513,598.26	\$481,589.74	\$494,054.61	\$507,001.51	\$491,644.97
Both the professional and clerical staff have pension coverage with the Arizona State Retirement System (ASRS) in addition to Social Security. Employees are covered by group insurance for health under policies with United Healthcare, a dental plan through Delta Dental, life insurance through the Guardian and long term disability insurance under ASRS. The League pays 100% of each employee's costs and 80% of an employees' dependent health coverage. The League also offers two other options: a vision program and AFLAC insurance, both options fully paid by employees. By League policy, staff is also provided with an opportunity to participate in a professional development activity such as specialized training or conferences and higher education, upon the approval of the Executive Director. The following expenditures are projected: ASRS - \$200,000; Group Health - \$202,000; Group Dental - \$14,600; Life Insurance - \$4,300; FICA - \$125,000; Worker's Compensation - \$3,600; Other Miscellaneous - \$26,500; Education/Professional Development - \$10,000.											
Capital Outlay	15,000	14,229	(771)	15,000	0.0%	0.4%	\$17,453.10	\$13,576.20	\$26,297.57	\$11,218.71	\$17,168.58
The amount budgeted in this category is to keep up with the ongoing schedule of replacing computer equipment and operating software.											
Equipment Rental & Maintenance	9,000	6,592	(2,408)	8,000	-11.1%	0.2%	\$4,520.38	\$10,890.81	\$8,562.34	\$12,794.66	\$11,225.41
This category includes the costs for equipment repair and maintenance agreements on office equipment such as the copiers and computers as well as IT services.											
Executive Committee	6,000	6,311	311	7,000	16.7%	0.2%	\$2,475.49	\$97.78	\$6,705.11	\$7,089.52	\$4,019.03
Members of the Executive Committee and subcommittees are eligible for reimbursement of expenses incurred in attending Executive Committee meetings other than the meeting held during the Annual Conference and for special meetings or legislative matters. The League President can be reimbursed for travel, lodging and related costs for attendance at the two major conferences of the National League of Cities. This category also includes the costs incurred for the luncheons in conjunction with the Executive Committee meetings.											
Insurance	9,000	6,017	(2,983)	9,000	0.0%	0.3%	\$9,261.30	\$8,775.44	\$8,675.25	\$8,161.25	\$7,714.50
The League has consolidated all our liability and workers comp coverage through AMRRP, the League-sponsored municipal insurance pool. This item includes insurance coverage for office contents, liability, data processing and employee bond.											
Postage & Shipping	6,000	4,942	(1,058)	6,000	0.0%	0.2%	\$3,415.56	\$5,027.92	\$5,264.43	\$5,146.85	\$6,392.45
The largest costs for the year in the postage and shipping budget are for shipping of the Local Government Directory, Legislative Poster and Annual Calendar.											
PR & Communications	62,000	61,948	(52)	62,000	0.0%	1.8%	\$55,271.22	\$49,500.00	\$58,218.67	\$60,781.00	\$49,392.50
The League retains the services of a communications management firm to coordinate our social media messaging in response to legislative issues.											
Printing	10,000	13,600	3,600	14,000	40.0%	0.4%	\$10,170.83	\$10,772.48	\$9,557.19	\$9,457.18	\$11,033.16
The League prints as many publications as possible in-house. Copy costs for in-house work are included in their respective lease/maintenance plans which are in the Equipment Rental and Maintenance budget item. Larger projects, such as the Local Government Directory are competitively bid out to private printing firms. Budgeted printing projects for the next fiscal year include the Local Government Directory, Policy Statement, Legislative Poster and Calendar.											
Professional Services	363,000	421,986	58,986	413,000	13.8%	12.2%	\$274,895.59	\$329,020.06	\$254,549.98	\$185,750.46	\$151,830.33
<i>Accounting</i>	49,000	52,497	3,497	54,000	10.2%	1.6%	\$47,721.58	\$47,705.56	\$47,544.85	\$47,150.46	\$44,663.67
<i>Contract Lobbying & Consulting Svcs</i>	278,000	333,825	55,825	323,000	16.2%	9.5%	\$200,820.00	\$248,530.00	\$142,950.00	\$133,850.00	\$106,166.66
<i>Legal</i>	36,000	35,664	(336)	36,000	0.0%	1.1%	\$26,001.36	\$32,784.50	\$64,055.13	\$4,750.00	\$1,000.00
This category principally includes services from outside vendors and consultants such as contract lobbying assistance, specialized expertise on municipal elections, one-time projects and outside legal counsel. It also includes our annual audit by a certified public accounting firm, our monthly accounting services which are handled by a contractual agreement with a private accounting firm, paycheck processing fees and contracting fees for web hosting and maintenance.											

EXPENDITURES	Budget FY 2023	Expected FY 2023	Over / (Under)	PROPOSED FY 2024	% Change	% of Total Budget
Prop Corp - Building Improvement Fund	10,000	10,000	0	10,000	0.0%	0.3%
The League contributes \$10,000 annually into a fund to save for future building improvements.						
Rent	105,000	105,000	0	105,000	0.0%	3.1%
The League building is owned by the League's Property Corporation. In order to account for maintenance and utility costs, the League pays rent to the Property Corporation. The rental cost for next year is \$105,000, a rate of \$19/sq. ft.						
Salaries	1,550,000	1,541,115	(8,885)	1,700,000	9.7%	50.3%
Staff salaries make up the largest expenditure line item of the League budget. Our fifteen staff positions include Executive Director, two Deputy Directors, Legislative Director, General Counsel, two Legislative Associates, Tax Policy Analyst, Member Services Associate, Member Services Assistant, Office Manager, three clerical staff and a Graphic Designer. We also hire interns for the legislative session and other special projects. Over time, our goal has been to have a competitive compensation package compared to other similar public and private organizations in order to retain our talented and effective League staff, while remaining sensitive to the fiscal condition of many of our member cities and towns. Maintaining staff stability helps with continuity on many complex issues, provides greater value to our members and gives us the opportunity to develop credibility and positive relationships with the legislators. <i>The budgeted amount includes 6% salary increases for FY24.</i>						
Seminars and Meetings	44,000	47,813	3,813	47,000	6.8%	1.4%
This category includes all costs associated with our training seminars, workshops, luncheon meetings and special events. It also includes charges for receptions at the NLC conferences for Arizona delegates.						
Subscriptions and Dues	64,000	71,067	7,067	72,000	12.5%	2.1%
The bulk of this category is used to pay the League's annual dues for membership in the National League of Cities. Other costs in this category include our subscriptions to printed versions of legislative bills and amendments, legislative-related newsletters and background sheets, our online legislative information tracking service and the update costs for the state statutes and legal resources housed in our library.						
Supplies / Office Expenses	55,000	54,094	(906)	55,000	0.0%	1.6%
This line item pays for general office supplies such as paper and toner for the printers, pens, pads, notebooks as well as mailing supplies. It also includes other miscellaneous office expenses such as bankcard fees for processing credit card payments.						
Telecommunications	24,000	23,176	(824)	24,000	0.0%	0.7%
This category includes usage charges for the phones, Internet service, and web hosting fees. This category also includes charges for teleconferencing and virtual meeting services which are used extensively for legislative business and other meetings and webinars.						
Travel	20,000	15,484	(4,516)	20,000	0.0%	0.6%
As part of their job duties, League staff members travel to our member cities and towns for in-person visits and presentations as often as reasonably possible. It is a priority for staff members to keep in touch with our members across the state in support of legislative efforts and city assistance projects. Items in this category include rental vehicles as well as reimbursement for actual travel costs. This line item also includes air travel and lodging for NLC conferences and special meeting activities such as various State League meetings and NLC related meetings.						
Reserve Fund Expenditure	50,000	50,000	0	0		
Board authorized expenditure by the League for meeting room upgrades to accommodate virtual and hybrid meetings pursuant to Paragraph 9 of the Property Corporation Lease for FY23.						
TOTAL EXPENDITURES	\$3,176,000	\$3,375,829	\$249,829	\$3,383,000	6.5%	

FY21-22 Actual	FY20-21 Actual	FY19-20 Actual	FY18-19 Actual	FY17-18 Actual
\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00
\$1,519,084.03	\$1,451,972.85	\$1,440,064.32	\$1,423,874.94	\$1,438,882.06
\$50,772.46	\$12,915.54	\$40,795.46	\$77,903.67	\$51,623.08
\$67,423.21	\$64,406.37	\$64,300.79	\$59,391.27	\$64,461.98
\$58,688.81	\$25,740.82	\$41,283.34	\$46,798.97	\$36,937.51
\$25,863.41	\$24,888.16	\$23,667.43	\$23,667.47	\$24,479.14
\$19,515.41	\$1,542.20	\$28,135.89	\$17,852.10	\$16,625.42

Revenues Over (Under) Expenditures	(\$116,826)	\$86,498	\$153,324	(\$11,022)
Beginning Fund Balance	\$2,186,650	\$2,186,650		\$2,273,148
Ending Fund Balance	\$2,069,824	\$2,273,148		\$2,262,126

PROPOSED FY 23-24 DUES

Adjusted populations to the 2021 Census estimates; increased the base by \$200;
 increased per capita rates by .02; increased cap figures by ~4.5%.
 Provides **\$127,140** increase to the revenue budget.

CITY/TOWN	2021 Census Population Estimates	PC Rate	\$4,500 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 23-24	TOTAL DUES PAID IN FY 22-23	Difference	% increase
APACHE JUNCTION	39,981	0.56	\$4,500	\$22,389	\$26,889	\$25,089	\$1,800	7.18%
AVONDALE	90,564	0.55	\$4,500	\$49,810	\$54,310	\$51,647	\$2,663	5.16%
BENSON	5,355	0.57	\$4,500	\$3,052	\$7,552	\$7,245	\$307	4.24%
BISBEE	4,911	0.57	\$4,500	\$2,799	\$7,299	\$7,008	\$291	4.16%
BUCKEYE	101,315	0.54	\$4,500	\$54,710	\$59,210	\$52,796	\$6,414	12.15%
BULLHEAD CITY	42,232	0.56	\$4,500	\$23,650	\$28,150	\$26,628	\$1,522	5.72%
CAMP VERDE	12,244	0.57	\$4,500	\$6,979	\$11,479	\$10,981	\$498	4.54%
CAREFREE	3,685	0.57	\$4,500	\$2,100	\$6,600	\$6,330	\$270	4.27%
CASA GRANDE	57,699	0.55	\$4,500	\$31,734	\$36,234	\$32,739	\$3,495	10.68%
CAVE CREEK	5,015	0.57	\$4,500	\$2,859	\$7,359	\$6,991	\$368	5.26%
CHANDLER	279,458				\$105,500	\$100,800	\$4,700	4.66%
CHINO VALLEY	13,492	0.57	\$4,500	\$7,690	\$12,190	\$11,461	\$729	6.36%
CLARKDALE	4,635	0.57	\$4,500	\$2,642	\$7,142	\$6,733	\$409	6.07%
CLIFTON	3,847	0.57	\$4,500	\$2,193	\$6,693	\$6,493	\$200	3.08%
COLORADO CITY	2,520	0.57	\$4,500	\$1,436	\$5,936	\$5,663	\$273	4.83%
COOLIDGE	14,709	0.57	\$4,500	\$8,384	\$12,884	\$11,570	\$1,314	11.36%
COTTONWOOD	12,440	0.57	\$4,500	\$7,091	\$11,591	\$10,916	\$675	6.18%
DEWEY-HUMBOLDT	4,455	0.57	\$4,500	\$2,539	\$7,039	\$6,679	\$360	5.40%
DOUGLAS	16,513	0.57	\$4,500	\$9,412	\$13,912	\$13,394	\$518	3.87%
DUNCAN	677	0.57	\$4,500	\$386	\$4,886	\$4,682	\$204	4.35%
EAGAR	4,439	0.57	\$4,500	\$2,530	\$7,030	\$6,717	\$313	4.66%
EL MIRAGE	36,016	0.56	\$4,500	\$20,169	\$24,669	\$23,635	\$1,034	4.37%
ELOY	15,450	0.57	\$4,500	\$8,807	\$13,307	\$12,899	\$408	3.16%
FLAGSTAFF	76,989	0.55	\$4,500	\$42,344	\$46,844	\$45,020	\$1,824	4.05%
FLORENCE	26,205	0.56	\$4,500	\$14,675	\$19,175	\$18,764	\$411	2.19%
FOUNTAIN HILLS	23,819	0.57	\$4,500	\$13,577	\$18,077	\$17,401	\$676	3.88%
FREDONIA	1,322	0.57	\$4,500	\$754	\$5,254	\$5,028	\$226	4.49%
GILA BEND	1,887	0.57	\$4,500	\$1,076	\$5,576	\$5,341	\$235	4.39%
GILBERT	273,136				\$105,500	\$100,800	\$4,700	4.66%
GLENDALE	249,630				\$105,500	\$100,800	\$4,700	4.66%
GLOBE	7,162	0.57	\$4,500	\$4,082	\$8,582	\$8,287	\$295	3.56%
GOODYEAR	101,733	0.54	\$4,500	\$54,936	\$59,436	\$54,806	\$4,630	8.45%
GUADALUPE	5,307	0.57	\$4,500	\$3,025	\$7,525	\$7,227	\$298	4.12%
HAYDEN	518	0.57	\$4,500	\$295	\$4,795	\$4,582	\$213	4.65%
HOLBROOK	4,842	0.57	\$4,500	\$2,760	\$7,260	\$6,972	\$288	4.13%
HUACHUCA CITY	1,624	0.57	\$4,500	\$926	\$5,426	\$5,194	\$232	4.46%
JEROME	467	0.57	\$4,500	\$266	\$4,766	\$4,555	\$211	4.64%
KEARNY	1,789	0.57	\$4,500	\$1,020	\$5,520	\$5,258	\$262	4.98%
KINGMAN	33,822	0.56	\$4,500	\$18,940	\$23,440	\$21,952	\$1,488	6.78%
LAKE HAVASU CITY	58,284	0.55	\$4,500	\$32,056	\$36,556	\$34,586	\$1,970	5.70%
LITCHFIELD PARK	6,942	0.57	\$4,500	\$3,957	\$8,457	\$8,066	\$391	4.85%
MAMMOTH	1,113	0.57	\$4,500	\$634	\$5,134	\$4,892	\$242	4.96%
MARANA	54,895	0.55	\$4,500	\$30,192	\$34,692	\$31,811	\$2,881	9.06%
MARICOPA	62,720	0.55	\$4,500	\$34,496	\$38,996	\$35,106	\$3,890	11.08%
MESA	509,475				\$122,300	\$116,900	\$5,400	4.62%
MIAMI	1,541	0.57	\$4,500	\$878	\$5,378	\$5,148	\$230	4.47%
NOGALES	19,766	0.57	\$4,500	\$11,267	\$15,767	\$15,174	\$593	3.91%
ORO VALLEY	47,879	0.56	\$4,500	\$26,812	\$31,312	\$29,718	\$1,594	5.36%
PAGE	7,375	0.57	\$4,500	\$4,204	\$8,704	\$8,392	\$312	3.71%
PARADISE VALLEY	12,682	0.57	\$4,500	\$7,229	\$11,729	\$11,262	\$467	4.14%
PARKER	3,338	0.57	\$4,500	\$1,903	\$6,403	\$6,179	\$224	3.62%
PATAGONIA	793	0.57	\$4,500	\$452	\$4,952	\$4,742	\$210	4.43%
PAYSON	16,516	0.57	\$4,500	\$9,414	\$13,914	\$13,293	\$621	4.67%
PEORIA *	194,917				\$105,500	\$100,800	\$4,700	4.66%
PHOENIX	1,624,569				\$158,000	\$151,100	\$6,900	4.57%
PIMA	2,905	0.57	\$4,500	\$1,656	\$6,156	\$5,866	\$290	4.94%
PINETOP-LAKESIDE	4,102	0.57	\$4,500	\$2,338	\$6,838	\$6,517	\$321	4.93%
PRESCOTT	46,833	0.56	\$4,500	\$26,226	\$30,726	\$29,047	\$1,679	5.78%
PRESCOTT VALLEY	48,188	0.56	\$4,500	\$26,985	\$31,485	\$29,564	\$1,921	6.50%
QUARTZSITE	2,358	0.57	\$4,500	\$1,344	\$5,844	\$5,627	\$217	3.86%
QUEEN CREEK	66,346	0.55	\$4,500	\$36,490	\$40,990	\$35,845	\$5,145	14.35%
SAFFORD	10,269	0.57	\$4,500	\$5,853	\$10,353	\$9,871	\$482	4.89%
SAHUARITA	35,337	0.56	\$4,500	\$19,789	\$24,289	\$22,732	\$1,557	6.85%
SAN LUIS	37,333	0.56	\$4,500	\$20,906	\$25,406	\$23,339	\$2,067	8.86%

CITY/TOWN	2021 Census Population Estimates	PC Rate	\$4,500 BASE	PER CAPITA	PROPOSED TOTAL DUES FY 23-24	TOTAL DUES PAID IN FY 22-23	Difference	% increase
SCOTTSDALE	242,753				\$105,500	\$100,800	\$4,700	4.66%
SEDONA	9,763	0.57	\$4,500	\$5,565	\$10,065	\$9,626	\$439	4.56%
SHOW LOW	11,967	0.57	\$4,500	\$6,821	\$11,321	\$10,753	\$568	5.28%
SIERRA VISTA	45,479	0.56	\$4,500	\$25,468	\$29,968	\$28,766	\$1,202	4.18%
SNOWFLAKE	6,364	0.57	\$4,500	\$3,627	\$8,127	\$7,657	\$470	6.14%
SOMERTON	14,311	0.57	\$4,500	\$8,157	\$12,657	\$12,108	\$549	4.54%
SOUTH TUCSON	4,585	0.57	\$4,500	\$2,613	\$7,113	\$6,837	\$276	4.04%
SPRINGERVILLE	1,716	0.57	\$4,500	\$978	\$5,478	\$5,244	\$234	4.46%
ST. JOHNS	3,388	0.57	\$4,500	\$1,931	\$6,431	\$6,179	\$252	4.08%
STAR VALLEY	2,532	0.57	\$4,500	\$1,443	\$5,943	\$5,666	\$277	4.89%
SUPERIOR	2,479	0.57	\$4,500	\$1,413	\$5,913	\$5,624	\$289	5.14%
SURPRISE	149,191	0.54	\$4,500	\$80,563	\$85,063	\$78,737	\$6,326	8.03%
TAYLOR	4,119	0.57	\$4,500	\$2,348	\$6,848	\$6,497	\$351	5.40%
TEMPE	184,118	0.54	\$4,500	\$99,424	\$103,924	\$98,205	\$5,719	5.82%
THATCHER	5,310	0.57	\$4,500	\$3,027	\$7,527	\$7,177	\$350	4.87%
TOLLESON	7,295	0.57	\$4,500	\$4,158	\$8,658	\$8,269	\$389	4.71%
TOMBSTONE	1,307	0.57	\$4,500	\$745	\$5,245	\$5,019	\$226	4.50%
TUCSON	543,242				\$122,300	\$116,900	\$5,400	4.62%
TUSAYAN	595	0.57	\$4,500	\$339	\$4,839	\$4,632	\$207	4.47%
WELLTON	2,447	0.57	\$4,500	\$1,395	\$5,895	\$5,606	\$289	5.15%
WICKENBURG	7,695	0.57	\$4,500	\$4,386	\$8,886	\$8,411	\$475	5.65%
WILLCOX	3,205	0.57	\$4,500	\$1,827	\$6,327	\$6,067	\$260	4.28%
WILLIAMS	3,267	0.57	\$4,500	\$1,862	\$6,362	\$6,061	\$301	4.97%
WINKELMAN	297	0.57	\$4,500	\$169	\$4,669	\$4,463	\$206	4.62%
WINSLOW	8,943	0.57	\$4,500	\$5,098	\$9,598	\$9,253	\$345	3.72%
YOUNGTOWN	7,012	0.57	\$4,500	\$3,997	\$8,497	\$8,181	\$316	3.86%
YUMA	97,093	0.55	\$4,500	\$53,401	\$57,901	\$54,940	\$2,961	5.39%
	5,828,853				\$2,361,478	\$2,234,338	\$127,140	5.69%

PER CAPITA RATES	FY12, FY13, FY14, FY15	FY16, FY17	FY18, FY19	FY20, FY21, FY22, FY23	FY24
0 - 25,000	.48	.49	.52	.55	.56
25,001 - 50,000	.47	.48	.51	.54	.55
50,001 - 100,000	.46	.47	.50	.53	.54
100,001 - 185,000	.45	.46	.49	.52	.53

DUES CAP FORMULA	FY12	FY13, FY14, FY15	FY16	FY17	FY18, FY19	FY20, FY21, FY22, FY23	FY24
Populations over 1.5 million	\$142,000	\$142,250	\$137,500	\$139,770	\$145,300	\$151,100	\$158,000
Populations over 1 million	\$119,000	\$119,250	\$124,020	\$126,065	\$131,100	\$136,300	\$142,500
Populations 400,000 - 999,999	\$102,000	\$102,250	\$106,340	\$108,095	\$112,400	\$116,900	\$122,300
Populations 185,000 - 399,999	\$88,000	\$88,250	\$91,780	\$93,295	\$97,000	\$100,800	\$105,500

Historical Record

Key: No change Increase Reduction

*For FY23, the Executive Committee approved to keep dues at the same rate as FY22 with dues figures calculated using the 2020 census figures. Peoria included in CAP cities.

*For FY22, the Executive Committee approved to keep dues at the same rate as FY21 with dues figures calculated using the 2019 census estimates.

*For FY21, the Executive Committee approved to keep dues at the same rate as FY20 with dues figures calculated using the 2018 census estimates. Due to COVID-19, the Executive Committee adopted a 15% decrease to dues for FY20.

*For FY20, the Executive Committee approved an increase to the base by \$140; an increase to per capita rates by .03 with dues figures calculated using the 2017 Census Estimates; and an increase to cap figures by 4%.

*For FY19, the Executive Committee approved to keep dues at the same rate as FY18 with dues figures calculated using the 2016 census estimates.

2023-2024 Property Corporation Budget

PRELIMINARY DRAFT

REVENUES	Budget FY 2023	Expected FY 2023	Over / (Under)	PROPOSED FY 2024
Rental Income	130,930	132,578	1,648	132,180
Building Improvement Fund*	10,000	10,000	---	10,000
Interest	35	15	(20)	20
Miscellaneous	1,500	1,500	0	1,500
TOTAL REVENUES	142,465	144,093	1,628	143,700

LACT: \$105,000; Press: \$27,180*;
*new tenant eff Jan 1, 2023

AGC's 1/2 share of dumpster cost

EXPENDITURES				
Accounting and Auditing	7,900	7,849	(51)	8,700
Capital Outlay	70,000	87,796	17,796	20,000
Insurance	6,500	3,348	(3,152)	6,500
Maintenance Services/Agreements	54,000	53,571	(429)	55,000
Operating Expenses	5,000	4,984	(16)	6,000
Repairs and Maintenance	24,000	34,362	10,362	15,000
Utilities	24,000	24,117	117	24,000
TOTAL EXPENDITURES	191,400	216,027	24,627	135,200

\$5340 accountants; \$3308 audit
install security cameras in FY24

Revenues Over (Under) Expenditures	(\$48,935)	(\$71,934)	(\$22,999)	\$8,500
Beginning Fund Balance	\$211,528	\$211,528		\$139,594
Ending Fund Balance	<u>\$162,593</u>	<u>\$139,594</u>	<u>(\$22,999)</u>	<u>\$148,094</u>

* Building Improvement Fund has collected \$50,000 since it started in FY19.

PROPERTY CORPORATION FISCAL YEAR 2023-2024

REVENUES

RENTAL INCOME: Revenue from rental of space in the League Building by the League and other tenants is expected to be:

League of Arizona Cities and Towns (\$19/sq ft/yr)	\$105,000
Rural Transportation Liaison (Room 104)	2,400
The Arizona Republic (Room 106)	6,000
Arizona Mirror (Room 105)	9,600
Associated Press (2 desks @ \$100 ea/mo)	2,400
Arizona News Radio (2 desks @ \$100 ea/mo)	2,400
Capitol Media Services (1 desk @ \$100 ea/mo)	1,200
Arizona Agenda (1 desk @ \$100 ea/mo)	1,200
Axios (1 desk @ \$100 ea/mo)	1,200
Plus estimated taxes	780
Total	<u>\$132,180</u>

BUILDING IMPROVEMENT FUND: The League contributes \$10,000 into a fund to save for future building improvements.

INTEREST: The Property Corporation's funds are invested in a high balance savings account. A total of \$20 is budgeted for interest earnings for next year.

MISCELLANEOUS: This category includes fees from Associated General Contractors for our shared refuse container and other miscellaneous revenues for a total of \$1,500.

TOTAL REVENUES \$143,700

EXPENDITURES

ACCOUNTING AND AUDITING: A total of \$8,700 is budgeted for the CPA audit of Property Corporation accounts and for monthly accounting services and preparation of audit work papers.

CAPITAL OUTLAY: We will continue to make necessary repairs and improvements to the building. A total of \$20,000 is budgeted for this year.

INSURANCE: This item includes building, flood and liability insurance. The total amount budgeted is \$6,500.

MAINTENANCE SERVICES/AGREEMENTS: This category includes janitorial services, lawn service and refuse collection plus maintenance agreements for the elevator, air conditioning, parking lot sweeping and pest control for a total of \$55,000.

OPERATING EXPENSES: Items in this account include paper goods, soap, light bulbs, air conditioning filters and cleaning supplies not furnished by the janitor. It also includes corporation fees, business license fees and other annual operating costs. The total amount budgeted is \$6,000.

REPAIRS AND MAINTENANCE: This budget item provides for the repair and maintenance of the heating and air conditioning system not covered by the maintenance agreement, appliances, plumbing fixtures, the roof, the sprinkler system and other miscellaneous repairs. A total of \$15,000 is budgeted.

UTILITIES: The budgeted amount for all utilities is \$24,000.

TOTAL EXPENDITURES \$135,200



EXECUTIVE COMMITTEE MEETING

Friday, February 3, 2023

Agenda Item #4 Executive Committee Vacancies

Summary: There are currently four vacancies on the Executive Committee. According to the League Constitution, the Executive Committee has the discretion to make appointments to fill some or all vacancies, delay appointment until a later meeting or wait for action by the Nominating Committee at the next League Conference.

Responsible Person: President Douglas Nicholls

Action Requested: Discussion / Possible Action



**Additional Informational Materials
Not Part of the Agenda**

League Budget Report
Property Corporation Budget Report

League of Arizona Cities & Towns
FY 2022-2023 Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Affiliate Group Contribution	73,402.90	150,367.00	-76,964.10	48.8%
4005 · Annual Conference	722,113.45	400,000.00	322,113.45	180.5%
4010 · Dues	2,234,308.00	2,234,307.00	1.00	100.0%
4020 · Miscellaneous	6,449.20	14,000.00	-7,550.80	46.1%
4016 · Partnership Programs	6,474.23	48,500.00	-42,025.77	13.3%
4030 · Risk Pool	89,949.74	167,000.00	-77,050.26	53.9%
4035 · Seminars & Meetings	21,270.00	40,000.00	-18,730.00	53.2%
4040 · Interest Income	38,374.62	5,000.00	33,374.62	767.5%
Total Income	3,192,342.14	3,059,174.00	133,168.14	104.4%
Expense				
5005 · Annual Conference (Expense)	465,081.68	230,000.00	235,081.68	202.2%
5010 · Benefits	255,356.11	544,000.00	-288,643.89	46.9%
5015 · Capital Outlay	4,101.68	15,000.00	-10,898.32	27.3%
5030 · Equipment Rental & Maintenance	1,127.28	9,000.00	-7,872.72	12.5%
5035 · Executive Committee	2,110.89	6,000.00	-3,889.11	35.2%
5050 · Insurance	1,317.25	9,000.00	-7,682.75	14.6%
5055 · Postage & Shipping	202.93	6,000.00	-5,797.07	3.4%
5057 · PR & Communications	31,947.94	62,000.00	-30,052.06	51.5%
5060 · Printing	195.48	10,000.00	-9,804.52	2.0%
5065 · Professional Services				
5065-1 · Accounting Services	31,367.20	49,000.00	-17,632.80	64.0%
5065-3 · Legal Services	8,385.00	36,000.00	-27,615.00	23.3%
5065-2 · Contract Lobbying & Consul...	148,603.75	278,000.00	-129,396.25	53.5%
Total 5065 · Professional Services	188,355.95	363,000.00	-174,644.05	51.9%
5070 · Rent	52,500.00	105,000.00	-52,500.00	50.0%
5071 · Salaries	742,193.80	1,550,000.00	-807,806.20	47.9%
5075 · Seminars and Meetings	20,778.41	44,000.00	-23,221.59	47.2%
5085 · Subscriptions & Dues	49,066.66	64,000.00	-14,933.34	76.7%
5090 · Supplies	41,749.60	55,000.00	-13,250.40	75.9%
5095 · Telecommunications	13,651.94	24,000.00	-10,348.06	56.9%
5100 · Travel	14,556.39	20,000.00	-5,443.61	72.8%
5115 · Prop Corp-Bldg Improvement Fu...	0.00	10,000.00	-10,000.00	0.0%
5120 · Reserve Fund Expenditure	0.00	50,000.00	-50,000.00	0.0%
Total Expense	1,884,293.99	3,176,000.00	-1,291,706.01	59.3%
Net Ordinary Income	1,308,048.15	-116,826.00	1,424,874.15	-1,119.7%
Net Income	1,308,048.15	-116,826.00	1,424,874.15	-1,119.7%

Property Corporation
FY 2022-2023 Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4003 · Building Improvement Fund	0.00	10,000.00	-10,000.00	0.0%
4000 · Rental Income	72,668.90	130,930.00	-58,261.10	55.5%
4005 · Miscellaneous	0.01	1,500.00	-1,499.99	0.0%
4010 · Interest	8.28	35.00	-26.72	23.7%
Total Income	72,677.19	142,465.00	-69,787.81	51.0%
Expense				
5000 · Maintenance Services/Agreements	25,340.24	54,000.00	-28,659.76	46.9%
5015 · Utilities	13,115.67	24,000.00	-10,884.33	54.6%
5020 · Repairs and Maintenance	8,837.72	24,000.00	-15,162.28	36.8%
5025 · Operating Expenses	2,688.56	5,000.00	-2,311.44	53.8%
5030 · Accounting and Auditing	1,925.00	7,900.00	-5,975.00	24.4%
5035 · Insurance	-52.28	6,500.00	-6,552.28	-0.8%
5040 · Capital Outlay	87,795.84	70,000.00	17,795.84	125.4%
Total Expense	139,650.75	191,400.00	-51,749.25	73.0%
Net Ordinary Income	-66,973.56	-48,935.00	-18,038.56	136.9%
Net Income	-66,973.56	-48,935.00	-18,038.56	136.9%