

# NOTICE OF PUBLIC MEETING

## SAN TAN VALLEY TOWN COUNCIL

Wednesday, October 1, 2025 | 6:00pm  
San Tan Valley County Complex, Bronze Room  
31505 N Schnepf Rd. San Tan Valley, Arizona 85140

### AGENDA

*Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, October 1, 2025, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N Schnepf Rd. San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45pm for public seating.*

*Councilmembers of the Town of San Tan Valley Council will attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at <https://azleague.org/543/Town-of-San-Tan-Valley>. However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.*

#### 1. CALL TO ORDER

#### 2. ROLL CALL

*(Councilmembers listed alphabetically by last name)*

Councilmember Tyler Hudgins  
Councilmember Bryan Hunt  
Councilmember Gia Jenkins  
Councilmember Daniel Oakes

Councilmember Daren Schnepf  
Councilmember Brian Tyler  
Councilmember Rupert Wolfert

#### 3. PLEDGE OF ALLEGIANCE – INVOCATION

#### 4. BUSINESS BEFORE THE COUNCIL

**A. Presentation and discussion regarding the roles and responsibilities of the Mayor and Vice Mayor.** *(Presentation by Allen Quist, Municipal Attorney)* Overview of the traditional functions and duties of the Mayor and Vice Mayor within an Arizona municipal structure, followed by possible Council discussion.

**B. Discussion and selection of MAYOR for the Town of San Tan Valley.** Pursuant to A.R.S. §§ 9-232(C) and 9-236, the Town Council shall select a Mayor from among its members.

The Council will conduct a nomination process, followed by deliberation and action to select one councilmember to serve as Town Mayor for a term ending upon the seating of the elected Council following the 2026 council election cycle.

- C. **Discussion and possible selection of VICE MAYOR for the Town of San Tan Valley.** The Council may conduct a nomination process, followed by deliberation and possible action to select one councilmember to serve as Vice Mayor for a term ending upon the seating of the elected Council following the 2026 election cycle.
- D. **Discussion and possible appointment of Garrett Glover as Interim Volunteer TOWN CLERK for the Town of San Tan Valley.** Pursuant to A.R.S. § 9-237, every incorporated town shall have a Town Clerk responsible for maintaining records and performing other administrative duties. The Council will consider appointing Garrett Glover as Interim Volunteer Town Clerk, effective immediately, to assist with these administrative functions.
- E. **Presentation and discussion regarding key municipal formation steps and legal transition for the Town of San Tan Valley.** (*Presentation by Allen Quist, Municipal Attorney*) Overview of key legal, financial, and operational steps necessary to transition San Tan Valley from incorporation to municipal independence.
- F. **Presentation, discussion, and possible appointment of Pierce Coleman PLLC as TOWN ATTORNEY and approval of legal services agreement.** (*Presentation by Justin Pierce, Pierce Coleman PLLC, followed by Council discussion and possible action.*) Consideration of the appointment of Pierce Coleman PLLC to serve as Town Attorney, pursuant to A.R.S. § 9-237, including a presentation of the proposed legal services agreement and possible Council action.
- G. **Discussion and possible adoption of Ordinance No. 2025-01 establishing Council meeting schedule.** The Council will discuss possible meeting locations, dates, and times prior to taking possible action.
- H. **Discussion and possible adoption of a statement designating posting locations for public meeting notices.** Pursuant to A.R.S. § 38-431.02, the Council will consider adoption of a statement identifying the physical and electronic locations where notices of public meetings will be posted, including meetings of the Town Council, boards, commissions, committees, and subcommittees.
- I. **Discussion and possible adoption of Resolution No. 2025-01 establishing financial disclosure requirements for officials.** Pursuant to A.R.S. § 38-545, the Council will

consider adoption of a resolution prescribing standards of financial disclosure applicable to local public officers in the Town of San Tan Valley, consistent with state law requirements. Council discussion and possible action may follow.

**J. Presentation and discussion regarding options for filling key municipal staffing needs through temporary staffing and consulting services.** (*Presentation by Allen Quist, Municipal Attorney*) Overview of options available to the Town to fill essential administrative, financial, and operational roles through agreements with firms such as Interim Public Management, Pat Walker Consulting, and Educational Services, Inc. (ESI), followed by possible Council discussion and action.

**K. Presentation and discussion regarding the League of Arizona Cities and Towns.** (*Presentation by Tom Belshe, Director, League of Arizona Cities and Towns*) Mr. Belshe will provide an overview of the League's role, services, and resources available to municipalities, followed by Council discussion on how the League may assist the Town of San Tan Valley.

## **5. REQUEST FOR FUTURE AGENDA ITEMS**

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona's Open Meeting Law.*

## **6. CALL TO THE PUBLIC**

*Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call to the Public, individual Council Members may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda.*

## **7. EXECUTIVE SESSION**

The Town Council may vote to convene into Executive Session, pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4), for the following item:

**A.** Discussion or consultation with the Town Attorney regarding contract negotiations with Rural Metro and the legal parameters of executive sessions.

## 8. ADJOURNMENT

*The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38.431.03, for legal advice from the Town's legal counsel.*

*Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Garrett Glover at [garrettgloverstv@gmail.com](mailto:garrettgloverstv@gmail.com).*

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-701-2067 at least 24 hours prior to the meeting to request assistance.*

*Any invocation offered before the official start of the meeting (i.e., Item 1) is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.*

### **CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF OCTOBER 1, 2025**

I hereby certify that this agenda for the October 1, 2025 Town Council meeting was posted on September 30, 2025 at approximately 2:00 P.M. at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N Schnepf Road, San Tan Valley, Arizona 85143 and 2) the League of Arizona Cities and Towns website for the Town located at: <https://azleague.org/543/Town-of-San-Tan-Valley>.



Garrett Glover, Acting Town Clerk