

# NOTICE OF PUBLIC MEETING



## SAN TAN VALLEY TOWN COUNCIL

Wednesday, October 15, 2025 | 6:00pm  
San Tan Valley County Complex, Bronze Room  
31505 N Schnepf Rd. San Tan Valley, Arizona 85140

### AGENDA

*Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, October 15, 2025, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N Schnepf Rd. San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45 p.m. for public seating.*

*Councilmembers of the Town of San Tan Valley Council will attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at <https://azleague.org/543/Town-of-San-Tan-Valley>. However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.*

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Mayor Daren Schnepf  
Vice Mayor Tyler Hudgins  
Councilmember Bryan Hunt  
Councilmember Gia Jenkins

Councilmember Daniel Oakes  
Councilmember Brian Tyler  
Councilmember Rupert Wolfert

#### 3. PLEDGE OF ALLEGIANCE – INVOCATION

#### 4. APPROVAL OF MINUTES

Discussion and possible action to approve the minutes of the October 1, 2025 regular Town Council meeting.

#### 5. CURRENT EVENTS FROM MAYOR AND COUNCILMEMBERS

The Mayor and Councilmembers may present brief summaries of current events. *The Council shall not discuss or take legal action on any matter raised during this item unless the specific matter is properly listed on the agenda for discussion and possible action.*

## 6. BUSINESS BEFORE THE COUNCIL

- A. Presentation and discussion regarding the Arizona Municipal Risk Retention Pool (“AMRRP”) and proposed insurance policies. (*Presentation by Ed Bantel, AMRRP Program Administrator*) Overview regarding AMRRP, including AMRRP member benefits, coverage options, and a summary of the proposed AMRRP insurance policies for the Town.
- B. Discussion and possible adoption of Resolution No. 2025-02 authorizing the Town to become a member of the Arizona Municipal Risk Retention Pool (“AMRRP”) and secure insurance coverage through AMRRP. Council discussion and possible action to approve a resolution authorizing the Mayor and/or Town Attorney to execute all necessary agreements and related documents to secure coverage and implement AMRRP membership.
- C. Discussion and possible adoption of Resolution No. 2025-03 authorizing the Mayor to apply for and obtain an Employer Identification Number on behalf of the Town. Council discussion and possible action authorizing the Mayor to obtain an EIN, which is required for opening organizational bank accounts, applying for federal and state grants, and complying with IRS reporting requirements.
- D. Discussion and possible adoption of Resolution No. 2025-04 authorizing designated Town officials to establish banking services and execute all related documents. Council discussion and possible action authorizing the Mayor, Vice Mayor, Town Clerk, and the future Town Manager/Assistant Manager and Town Finance Director to open and manage Town financial accounts with Wells Fargo, N.A.
- E. Presentation and discussion regarding municipal elections. (*Presentation by Christina Estes-Werther, Pierce Coleman PLLC*) Presentation and discussion on governing municipal election laws, Arizona election dates and processes, majority votes cast requirement, staggered terms, direct election of mayor, and prohibition on the use of public resources to influence elections
- F. Discussion and possible adoption of Ordinance No. 2025-02 establishing municipal election procedures. Council discussion and possible action to adopt Ordinance No. 2025-02, which sets forth election dates, establishes procedures for determining majority votes cast, and outlines the process for runoff or general elections as authorized by A.R.S. § 9-821.01.

- G. Discussion and possible adoption of Resolution No. 2025-05 ordering and calling an election on four-year staggered council terms.** Council discussion and possible action to adopt Resolution No. 2025-05, which orders and calls an election on the August 4, 2026 primary election date to submit to the qualified electors of the Town the question of establishing four-year staggered terms for Town Council members. The resolution provides the form of ballot, outlines the division of elected council members into two classes for initial staggered terms, and directs the Town Clerk to provide notice of the election as required by law.
- H. Discussion and possible adoption of Ordinance No. 2025-03 ordering and calling an election on the direct election of the Mayor and term of office.** Council discussion and possible action to adopt Ordinance No. 2025-03, which orders and calls an election on the August 4, 2026 primary election date to submit to the qualified electors of the Town the questions of establishing the direct election of the Mayor and setting the Mayor’s term of office at two years. The ordinance provides the proposed language and form of ballot, and directs the Town Clerk to provide notice of the election as required by law.
- I. Discussion and possible approval of conflict waivers for Pierce Coleman PLLC.** Possible Council action approving waivers addressing potential conflicts of interest arising from Pierce Coleman’s representation of both the Town of San Tan Valley and other public entities, including the Town of Queen Creek and certain Pinal County offices. The waivers allow the firm to continue providing legal services related to certain Intergovernmental Agreements and ongoing Pinal County matters while ensuring transparency and compliance with the Arizona Rules of Professional Conduct.
- J. Discussion regarding Interim Public Management (IPM) recruitment efforts and potential special Council meeting for candidate interviews.** Town staff update on the 30-day exclusive retainer with Interim Public Management (IPM) for the recruitment of the Town Manager, Finance Director, and Town Clerk. The discussion will focus on the status of the recruitment process, potential next steps, and consideration of scheduling a special Council meeting.
- K. Presentation and discussion on decorum and expectations during Call to the Public.** (*Presentation by Allen Quist, Town Attorney*) Overview of proper decorum and expectations for interactions during the Call to the Public, including guidance for both members of the public and Town Council. Topics include applicable legal requirements, best practices for maintaining order and civility, and procedures to ensure compliance with open meeting laws while allowing public participation.

**L. Notification regarding Town committees, task forces, and boards.** *(Notification by Mayor Schnepf)* The topic of Town committees, task forces, and boards will be discussed at upcoming meetings. Members of the public who are interested in participating in any of these groups or who have ideas for specific committees are encouraged to submit their interest or suggestions via email to the Town Clerk, Garrett Glover, at [garrettgloverstv@gmail.com](mailto:garrettgloverstv@gmail.com).

## **7. REQUESTS FOR FUTURE AGENDA ITEMS**

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona's Open Meeting Law.*

## **8. CALL TO THE PUBLIC**

*Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call to the Public, individual Council Members may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda.*

## **9. EXECUTIVE SESSION**

The Town Council may vote to convene into Executive Session, pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4), for the following items:

- A.** Discussion or consultation with Town Attorney regarding contract negotiations concerning interim financial assistance.
- B.** Discussion or consultation with Town Attorney regarding legal options and strategy related to Town zoning and land use authority.
- C.** Discussion or consultation with the Town Attorney regarding contract negotiations with Rural Metro.

## **10. ADJOURNMENT**

*The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38.431.03, for legal advice from the Town's legal counsel.*

*Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Garrett Glover at [garrettgloverstv@gmail.com](mailto:garrettgloverstv@gmail.com).*

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-701-2067 at least 24 hours prior to the meeting to request assistance.*

*Any invocation offered before the official start of the meeting (i.e., Item 1) is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.*

**CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF OCTOBER 1, 2025**

I hereby certify that this agenda for the October 1, 2025 Town Council meeting was posted on October 14, 2025 at approximately 9 A.M., at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N Schnepf Road, San Tan Valley, Arizona 85143 and 2) the League of Arizona Cities and Towns website for the Town located at: <https://azleague.org/543/Town-of-San-Tan-Valley>.



Garrett Glover, Acting Town Clerk