

NOTICE OF PUBLIC MEETING



SAN TAN VALLEY TOWN COUNCIL

Wednesday, November 5, 2025 | 6:00pm
San Tan Valley County Complex, Bronze Room
31505 N Schnepf Rd. San Tan Valley, Arizona 85140

AGENDA

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, November 5, 2025, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N Schnepf Rd. San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45 p.m. for public seating.

Councilmembers of the Town of San Tan Valley Council will attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at www.santanvalley.gov. However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.

1. CALL TO ORDER

2. ROLL CALL

Mayor Daren Schnepf
Vice Mayor Tyler Hudgins
Councilmember Bryan Hunt
Councilmember Gia Jenkins

Councilmember Daniel Oakes
Councilmember Brian Tyler
Councilmember Rupert Wolfert

3. PLEDGE OF ALLEGIANCE – INVOCATION

4. APPROVAL OF MINUTES

Discussion and possible action to approve meeting minutes from the October 15, 2025 Regular Town Council meeting and the October 22, 2025 Special Town Council meeting.

5. CURRENT EVENTS FROM MAYOR AND COUNCILMEMBERS

The Mayor and Councilmembers may present brief summaries of current events. *The Council shall not discuss or take legal action on any matter raised during this item unless the specific matter is properly listed on the agenda for discussion and possible action.*

6. ANNOUNCEMENTS FROM THE MAYOR

- A. Applications are now being accepted for the Town Manager and Town Clerk positions. The application period will close on November 15, 2025. Details about the positions and how to apply are available via the link on the Town's website: www.santanvalley.gov.
- B. Members of the public who are interested in participating in Town committees, task forces, or boards are encouraged to submit their interest or suggestions via email to the Town Clerk, Garrett Glover: garrettgloverstv@gmail.com.

7. BUSINESS BEFORE THE COUNCIL

- A. Discussion and possible adoption of Ordinance No. 2025-04 establishing signature requirements for nomination petitions for Town offices. Council discussion and possible action to adopt an ordinance setting a maximum requirement of 1,000 signatures for candidates seeking Town office, consistent with A.R.S. § 16-322(A)(11).
- B. Discussion and possible adoption of Resolution No. 2025-06 approving an Intergovernmental Agreement for Financial Assistance with the Town of Queen Creek. Council discussion and possible action to adopt a resolution approving an Intergovernmental Agreement with the Town of Queen Creek to provide interim financial assistance supporting San Tan Valley's initial municipal operations.
- C. Presentation and discussion regarding Arizona's Model City Tax Code. (*Presentation by Lee Grafstrom, Tax Policy Analyst, League of Arizona Cities and Towns*) Overview of municipal sales tax, including the history and framework of the Model City Tax Code and the options available to municipalities under that framework. For discussion only; no council action will be taken.
- D. Presentation and discussion regarding League of Arizona Cities and Towns resources. (*Presentation by Tom Belshe, Director, League of Arizona Cities and Towns*) Mr. Belshe will present on League resources, including resources to assist with recruitment and vetting of key municipal positions.
- E. Presentation and discussion on open meeting law and Call to the Public procedures. (*Presentation by Allen Quist, Town Attorney*) Overview of Arizona's open meeting law and public participation during the Call to the Public, including legal requirements, maintaining decorum, and best practices for ensuring orderly and effective public engagement.
- F. Presentation and discussion on municipal code formation. (*Presentation by Allen Quist, Town Attorney*) Overview of the Town's first full month of operations and next operational steps, including the process for developing the Town's municipal code.

G. Staff update on future agenda items regarding water resources and water service providers.

8. REQUESTS FOR FUTURE AGENDA ITEMS

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona's Open Meeting Law.*

9. CALL TO THE PUBLIC

Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call to the Public, individual Council Members may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda.

10. EXECUTIVE SESSION

The Town Council may vote to convene into Executive Session, pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4), for the following items:

- A.** Discussion or consultation with the Town Attorney regarding contract negotiations with Rural Metro.
- B.** Discussion or consultation with the Town Attorney regarding legal options and strategy related to potential municipal growth and land use opportunities.
- C.** Discussion or consideration of employment, assignment, appointment of Town Finance Director.
- D.** Discussion or consultation with Town Attorney regarding legal options and strategy related to Town zoning and land use authority.

11. ADJOURNMENT

The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38.431.03, for legal advice from the Town's legal counsel.

Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Garrett Glover at garrettgloverstv@gmail.com.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-701-2067 at least 24 hours prior to the meeting to request assistance.

Any invocation offered before the start of official business is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.

CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF NOVEMBER 5, 2025

I hereby certify that this agenda for the November 5, 2025 Town Council meeting was posted on November 4, 2024 at approximately 10 a.m., at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N Schnepf Road, San Tan Valley, Arizona 85143 and 2) the League of Arizona Cities and Towns website for the Town located at: <https://azleague.org/543/Town-of-San-Tan-Valley>.



Garrett Glover, Acting Town Clerk