

# NOTICE OF PUBLIC MEETING

## SAN TAN VALLEY TOWN COUNCIL

Wednesday, December 17, 2025 | 6:00pm  
San Tan Valley County Complex, Bronze Room  
31505 N Schnepf Rd. San Tan Valley, Arizona 85140

### AGENDA

*Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, December 17, 2025, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N Schnepf Rd. San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45 p.m. for public seating.*

*Councilmembers of the Town of San Tan Valley Council will attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at [www.santanvalley.gov](http://www.santanvalley.gov). However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.*

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Mayor Daren Schnepf  
Vice Mayor Tyler Hudgins  
Councilmember Bryan Hunt  
Councilmember Gia Jenkins

Councilmember Daniel Oakes  
Councilmember Brian Tyler  
Councilmember Rupert Wolfert

#### 3. PLEDGE OF ALLEGIANCE & INVOCATION

#### 4. APPROVAL OF MINUTES

Discussion and possible action to approve meeting minutes from the December 3, 2025 Regular Town Council meeting.

#### 5. MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

*The Mayor and Councilmembers may present brief reports on current events. This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.*

## 6. TOWN MANAGER’S REPORT: SUMMARY OF CURRENT EVENTS

The Town Manager may report on current events. *This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.*

## 7. BUSINESS BEFORE THE COUNCIL

- A. **U.S. Small Business Administration Presentation on Disaster Recovery Programs.** *(Presentation by Todd Broadman, Public Affairs Specialist, SBA Office of Disaster Recovery and Resilience)* Overview of AMR’s history, leadership, coverage area, and response times. *Council discussion may follow; no Council action will be taken.*
- B. **HBACA Presentation on Water and Housing Issues.** *(Presentation by Spencer Kamps, Vice President of Legislative Affairs, HBACA)* Introduction to HBACA and overview of housing and water-related issues affecting San Tan Valley. *Council discussion may follow; no Council action will be taken.*
- C. **Presentation on Draft Town Code – Articles 1 through 3.** *(Presentation by Joe Estes, Pierce Coleman, PLLC)* Review of the initial draft language for Articles 1 through 3 of the San Tan Valley Town Code. *Council discussion may follow; no Council action will be taken.*
- D. **Consideration and Possible Approval of Rural Metro Fire Protection Services Agreement.** Discussion and possible Council action to approve a proposed three-year agreement with Rural Metro relating to fire protection services in San Tan Valley under Rural Metro’s subscription based system.
- E. **Consideration and Possible Approval of Updated Employee Cost Agreement with Educational Services, LLC.** Discussion and possible Council action to approve an amended Cost Agreement with ESI to provide professional fee compensation for the Town Manager.

## 8. REQUESTS FOR FUTURE AGENDA ITEMS

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona’s Open Meeting Law.*

## 9. CALL TO THE PUBLIC

*Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call*

*to the Public, individual Council Members may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda.*

## **10. EXECUTIVE SESSION**

The Town Council may vote to convene into Executive Session, for the following items:

- A.** Discussion or consultation with Town Attorney on police services for Town meetings and events, including potential contract terms pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4);
- B.** Discussion and consideration of employment, assignment, appointment, and contract terms of Town Clerk pursuant to A.R.S. § 38-431.03(A)(1), (A)(3), and (A)(4);
- C.** Discussion or consultation with Town Attorney on office space lease negotiations pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4);
- D.** Discussion or consultation with the Town Attorney regarding reimbursable agreement with the U.S. Census Bureau for provisional certification pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4); and
- E.** Discussion or consultation with the Town Attorney regarding potential AMR contract terms pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4).

## **11. ADDITIONAL BUSINESS BEFORE COUNCIL**

- A.** **Consideration and Possible Approval of Resolution No. 2025-07 for Police Services for Town Meetings and Events.** Discussion and possible action to approve Resolution No. 2025-07, authorizing the Town to incur expenses for police coverage through Off Duty Management, Inc., in an amount not to exceed \$10,000 per month.

## **12. ADJOURNMENT**

*The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38.431.03, for legal advice from the Town's legal counsel.*

*Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Garrett Glover at [garrettgloverstv@gmail.com](mailto:garrettgloverstv@gmail.com).*

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access*

*to, or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-701-2067 at least 24 hours prior to the meeting to request assistance.*

*Any invocation offered before the start of official business is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.*

**CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF DECEMBER 17, 2025**

I hereby certify that this agenda for the December 17, 2025 Town Council meeting was posted on December 16th at approximately 2:30 P.M., at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N Schnepf Road, San Tan Valley, Arizona 85143 and 2) the League of Arizona Cities and Towns website for the Town located at: [santanvalley.gov](http://santanvalley.gov).



Garrett Glover, Acting Town Clerk