

NOTICE OF PUBLIC MEETING



SAN TAN VALLEY TOWN COUNCIL

Wednesday, January 7, 2026 | 6:00 p.m.
San Tan Valley County Complex, Bronze Room
31505 N. Schnepf Rd., San Tan Valley, Arizona 85140

AGENDA

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, January 7, 2026, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N. Schnepf Rd., San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45 p.m. for public seating.

Councilmembers of the Town of San Tan Valley Council may attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at www.santanvalley.gov. However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.

1. CALL TO ORDER

2. ROLL CALL

Mayor Daren Schnepf
Vice Mayor Tyler Hudgins
Councilmember Bryan Hunt
Councilmember Gia Jenkins

Councilmember Daniel Oakes
Councilmember Brian Tyler
Councilmember Rupert Wolfert

3. PLEDGE OF ALLEGIANCE & INVOCATION

4. APPROVAL OF MINUTES

Discussion and possible action to approve meeting minutes from the December 17, 2025 Regular Town Council meeting.

5. MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

The Mayor and Councilmembers may present brief reports on current events. This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.

6. TOWN MANAGER’S REPORT: SUMMARY OF CURRENT EVENTS

The Town Manager may report on current events. *This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.*

7. INTERGOVERNMENTAL INTRODUCTIONS AND REMARKS - TOWN OF QUEEN CREEK

Elected officials from the Town of Queen Creek, including the Mayor and selected Councilmembers, may offer brief introductory remarks to the San Tan Valley Town Council regarding intergovernmental goodwill and general partnership between municipalities. *This is an informational item only; Council shall not propose, discuss, deliberate, or take legal action on matters raised during the remarks.*

8. PROCLAMATION - ANTI-HUMAN TRAFFICKING MONTH

Presentation of Mayoral Proclamation recognizing January as Anti-Human Trafficking Month and declaring “*Not In Our City.*” This proclamation serves to highlight the Town’s commitment to raising awareness and supporting community efforts to prevent human trafficking.

9. BUSINESS BEFORE THE COUNCIL

- A. Consideration and Possible Approval of Resolution No. 2026-01 Approving a Lease Agreement with Pinal County for Municipal Office Space.** Discussion and possible action to adopt Resolution No. 2026-01 approving a Lease Agreement between the Town of San Tan Valley and Pinal County for municipal office space located at 31505 N. Schnepf Road, San Tan Valley, Arizona, and authorizing the Mayor to execute the Lease and related documents on behalf of the Town.
- B. Consideration and Possible Approval of Resolution No. 2026-02 Approving an Intergovernmental Agreement for Election Services with Pinal County.** Discussion and possible action to adopt Resolution No. 2026-02 approving an Intergovernmental Agreement for Election Services between the Town of San Tan Valley and Pinal County, and authorizing the Mayor to execute the Agreement on behalf of the Town.
- C. Consideration and Possible Approval of Interim ESI Contract for Town Clerk Services.** Discussion and possible action to approve an interim cost agreement with Educational Services, LLC (ESI) for the provision of Town Clerk services, effective January 14, 2026 through April 15, 2026, or until such time as a longer-term Town Clerk is engaged.
- D. Consideration and Possible Approval of Resolution No. 2026-03 Establishing Interim Purchasing Authority and Procedures.** Discussion and possible action to adopt Resolution No. 2026-03, which authorizes the Town Manager to approve certain purchases up to \$75,000, establishes initial procurement procedures for certain purchases, and

provides alternative procurement methods for professional services, cooperative purchasing, and emergency or sole source purchases.

- E. **Presentation on Budget Issues** (*Presentation by Pat Walker and Bill Kauppi, Town Finance Consultants*). Overview of interim and tentative budgets, expenditure limitations, transaction privilege tax (TPT), and other relevant budgetary considerations. *This is an informational presentation; Council discussion may follow, but no action will be taken at this time.*

10. REQUESTS FOR FUTURE AGENDA ITEMS

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona's Open Meeting Law.*

11. CALL TO THE PUBLIC

Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call to the Public, individual Council Members may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda.

12. EXECUTIVE SESSION

The Town Council may vote to convene into Executive Session for the following items:

- A. Discussion and consideration of employment, assignment, appointment, and contract terms, including interview of prospective candidate for the position of Town Clerk pursuant to A.R.S. § 38-431.03(A)(1) and (A)(3).

13. ADJOURNMENT

The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38-431.03, for legal advice from the Town's legal counsel.

Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Garrett Glover at garrettgloverstv@gmail.com.

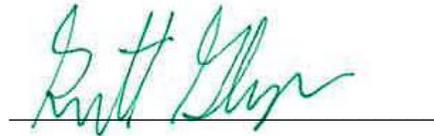
In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access to,

or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-701-2067 at least 24 hours prior to the meeting to request assistance.

Any invocation offered before the start of official business is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.

CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF JANUARY 7, 2026

I hereby certify that this agenda for the January 7, 2026 Town Council meeting was posted on January 6, 2026 at approximately 3:00 P.M., at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N. Schnepf Road, San Tan Valley, Arizona 85140 and 2) the League of Arizona Cities and Towns website for the Town located at: santanvalley.gov.



Garrett Glover, Acting Town Clerk