

SAN TAN VALLEY TOWN COUNCIL

Wednesday, January 7, 2026 | 6:00 p.m.

31505 N. Schnepf Rd., San Tan Valley, Arizona 85140

MEETING MINUTES

1. CALL TO ORDER

Mayor Schnepf Called the meeting to order

2. ROLL CALL

The Town Clerk called the roll.

Councilmembers Present:

Mayor Daren Schnepf

Vice Mayor Tyler Hudgins

Councilmember Bryan Hunt

Councilmember Gia Jenkins

Councilmember Daniel Oakes

Councilmember Brian Tyler

Councilmember Rupert Wolfert

3. PLEDGE OF ALLEGIANCE – INVOCATION

Randon Riffy offered an invocation. Mayor Schnepf led the pledge of allegiance.

4. APPROVAL OF MINUTES

Councilmember Oakes moved to approve the minutes of the December 17th meeting. Councilmember Hunt seconded. Motion passed by a voice vote.

5. MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

Councilmember Jenkins stated she will meet with members of the Rotary Club about establishing a chapter in San Tan Valley

Councilmember Oakes stated he will attend the Combs CAFE, and the East Valley community partnership

Councilmember Wolfert stated he will attend the Arizona Association for Economic Development.

Vice Mayor Hudgins mentioned that he will be speaking at the For Our Town event

Mayor Schnepf mentioned a career expo for Pinal County high school students at Central Arizona College on April 14th.

6. TOWN MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

Town Manager Billingsley thanked the Town of Queen Creek for being in attendance. He mentioned the Pinal Emergency Notification System and how residents may sign up. He mentioned the JO Combs CAFE event. He also praised the lease agreement with the County. He stated the Arizona Department of Revenue will start to send state shared revenue to the Town. He stated the town is hiring for positions, and that Pinal County will be giving presentations to the council soon. He also stated the legislature starts next week, and key issues will be discussed at the State

7. INTERGOVERNMENTAL INTRODUCTIONS AND REMARKS - TOWN OF QUEEN CREEK

Mayor Julia Wheatley, of the Town of Queen Creek, introduced Queen Creek council members and staff in attendance. She congratulated and offered support for San Tan Valley's incorporation. She extended an offer of partnership, especially on areas of transportation needs.

8. PROCLAMATION - ANTI-HUMAN TRAFFICKING MONTH

Mayor Schnepf read allowed, and signed, a proclamation recognizing January as Anti-Human Trafficking Month. Mayor Schnepf invited members of *Not in Our City* to speak on the issue.

9. BUSINESS BEFORE THE COUNCIL

E. Presentation on Budget Issues

Pat Walker gave a presentation on interim and tentative budgets, expenditure limitations, transaction privilege tax (TPT), and other relevant budgetary considerations. She stated the purpose of budgeting, an outline of expenditures, and revenues, the components and key functions of municipal budgets. She listed the different funds the town may have, including general, and special revenue funds. She outlined the cycle of budget management and process. She gave an overview of state expenditure limitations, home rule, and budget overrides.

Councilmember Jenkins asked if San Tan will file a budget for this Fiscal Year. Ms. Walker said that the town will not.

Councilmember Wolfert asked if Ms. Walker will be doing a presentation with the League. Ms. Walker confirmed she will.

A. Consideration and Possible Approval of Resolution No. 2026-01 Approving a Lease Agreement with Pinal County for Municipal Office Space.

Councilmember Tyler moved to approve Resolution No. 2026-01, authorizing the Town to enter into a lease agreement with Pinal County for municipal office space as presented, and authorize the Mayor to execute the agreement and resolution on behalf of the Town. Councilmember Jenkins seconded. Motion passed by a voice vote.

B. Consideration and Possible Approval of Resolution No. 2026-02 Approving an Intergovernmental Agreement for Election Services with Pinal County.

Councilmember Wolfert moved to adopt Resolution No. 2026-02, approving an Intergovernmental Agreement with Pinal County Election Services, and authorizing the Mayor to execute the agreement on behalf of the Town. Councilmember Tyler seconded. Motion passed by a voice vote.

C. Consideration and Possible Approval of Interim ESI Contract for Town Clerk Services.

Vice Mayor Hudgins moved to approve the Interim Services Agreement with Educational Services LLC for the position of Town Clerk services, including a cost agreement through ESI an amount not to exceed \$17,700 for the period of January 14, 2026 to April 15, 2026, and authorizing the Mayor to execute the agreement and any related documents. Councilmember Hunt seconded. Motion passed by a voice vote.

D. Consideration and Possible Approval of Resolution No. 2026-03 Establishing Interim Purchasing Authority and Procedures.

Councilmember Jenkins moved to approve Resolution No. 2026-03, establishing interim purchasing authority for the Town Manager and interim procurement procedures for Town purchases. Councilmember Wolfert seconded. Motion passed by a voice vote.

10. REQUESTS FOR FUTURE AGENDA ITEMS

No Items were requested by the Council

11. CALL TO THE PUBLIC

Ms. Stockton, of San Tan Valley, suggested the town look at impact areas for zoning cases, and traffic safety. She also suggested updating contact information for elections.

A resident of San Tan Valley requested signage for the Town, and a slogan for the Town.

Mayor Schnepf requested a Slogan discussion be placed on a future agenda. Councilmember Tyler requested traffic safety be placed on a future agenda.

12. EXECUTIVE SESSION

A. Discussion and consideration of employment, assignment, appointment, and contract terms, including interview of prospective candidate for the position of Town Clerk pursuant to A.R.S. § 38-431.03(A)(1) and (A)(3).

Councilmember Wolfert made a motion to convene into executive session. Councilmember Oakes seconded. Motion passed by a voice vote.

Councilmember Oakes made a motion to exit the executive session and reconvene the regular meeting. Councilmember Tyler seconded. Motion passed by a voice vote.

13. ADJOURNMENT

Councilmember Tyler made a motion to adjourn. Councilmember Oakes seconded. Motion passed by a voice vote.

TOWN OF SAN TAN VALLEY


Daren Schnepf, Mayor

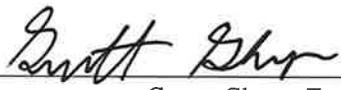
ATTEST:


Garrett Glover, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of San Tan Valley, Arizona, held on the 7th day of January, 2026. I further certify the meeting was duly called and held and that a quorum was present.

DATED this 21st day of January, 2026.



Garrett Glover, Town Clerk