

NOTICE OF PUBLIC MEETING



SAN TAN VALLEY TOWN COUNCIL

Wednesday, March 18, 2026 | 6:00 p.m.
San Tan Valley County Complex, Bronze Room
31505 N. Schnepf Rd., San Tan Valley, Arizona 85140

AGENDA

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the San Tan Valley Town Council will hold a Council meeting on Wednesday, March 18, 2026, beginning at 6:00 p.m., in the Bronze Room of the San Tan Valley County Complex located at 31505 N. Schnepf Rd., San Tan Valley, Arizona 85140. Doors open to the Council meeting room at approximately 5:45 p.m. for public seating.

Councilmembers of the Town of San Tan Valley Council will attend either in person or by telephone or video communication. Efforts are being made to livestream this meeting for public viewing as a courtesy. A livestream link, if available, will be posted at www.santanvalley.gov. However, livestream access is not guaranteed, and technical difficulties may occur. The official method of public attendance is in-person at the meeting location listed above.

1. CALL TO ORDER

2. ROLL CALL

Mayor Daren Schnepf	Councilmember Daniel Oakes
Vice Mayor Tyler Hudgins	Councilmember Brian Tyler
Councilmember Bryan Hunt	Councilmember Rupert Wolfert
Councilmember Gia Jenkins	

3. PLEDGE OF ALLEGIANCE & INVOCATION

4. MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

The Mayor and Councilmembers may present brief reports on current events. This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.

5. TOWN MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

The Town Manager may report on current events. This is an informational item only; Council shall not propose, discuss, deliberate or take legal action on the information presented.

6. CONSENT AGENDA

Items listed on the Consent Agenda may be approved by one motion and one vote. *Any Councilmember may remove an item from the Consent Agenda for separate discussion and consideration.*

- A. **Approval of Minutes.** Approve meeting minutes from the February 25, Community Vision Meeting; March 4, 2026, Special Meeting; and the March 4, 2026, Regular Town Council meeting.
- B. **ESI Employee Cost Agreement for Town Manager.** Possible action to approve an extension of an Employee Cost Agreement with ESI under which Brent Billingsley will continue to serve as Town Manager through April 30, 2026.

7. ACTION AGENDA

- A. **Resolution No. 2026-11 – Supplemental Retirement Plan and Participation in the Arizona State Retirement System (ASRS).** Presentation, discussion, and possible action to establish a Supplemental Retirement System, opt out of a Section 218 Social Security Agreement, and approve participation in the Arizona State Retirement System (ASRS). *Council action item.*
- B. **Resolution No. 2026-12 – Participation in the National Flood Insurance Program.** Discussion and possible action authorizing the Town of San Tan Valley to participate in the National Flood Insurance Program and authorizing the Town Manager to fulfill the administrative responsibilities required under the program. *Council action item.*
- C. **Ordinance No. 2026-01 – Adoption of the Flood Insurance Study (FIS), the Flood Insurance Rate Maps (FIRMs), and the Pinal County Floodplain Management Ordinance.** Discussion and possible action to adopt by reference the Flood Insurance Study (FIS), the Flood Insurance Rate Maps (FIRMs), and the Pinal County Floodplain Management Ordinance to maintain the Town of San Tan Valley’s participation in the National Flood Insurance Program (NFIP); and designate the Town Manager as the Town’s NFIP Floodplain Administrator. *Council action item.*
- D. **ESI Employee Cost Agreement for Public Works Director.** Possible action to approve an Employee Cost Agreement with ESI for the position of Public Works Director, *Council action item.*

8. PRESENTATION AND DISCUSSION ITEMS

- A. **Legislative Update from Town Manager.** *(Presentation by Brent Billingsley, Town Manager).* The Town Manager will provide an update on legislative matters affecting the Town and discuss any relevant developments during the current legislative session. *Council discussion may follow; no Council action will be taken.*

B. Human Resources Policy Manual. *(Presentation by Jessica Silva, Pierce Coleman)* Overview of the Town’s draft Human Resources Policy Manual, including its purpose, key policy topics, and the anticipated timeline and next steps for review and adoption. *Council discussion may follow; no Council action will be taken.*

C. Town Council Policies and Procedures. *(Presentation by Michelle Stinson, Pierce Coleman)* Overview regarding the purpose, scope, and key policy issues involved in development of a Town Council Policies and Procedures, including ethics, meeting procedures, rules of order, council liaison roles, and next steps for drafting and adoption. *Council discussion may follow; no Council action will be taken.*

9. REQUESTS FOR FUTURE AGENDA ITEMS

Members of the Town Council may request that items be placed on a future agenda. *No discussion or action will be taken at this time other than identifying topics for future consideration, in accordance with Arizona’s Open Meeting Law.*

10. CALL TO THE PUBLIC

Citizens desiring to speak on any issue within the jurisdiction of the Town may do so at this time. Comments shall be limited to three (3) minutes per person, subject to adjustment based on time constraints or meeting management needs at the discretion of the Mayor. All comments shall be addressed to the Town Council as a whole. At the conclusion of the Call to the Public, individual Councilmembers may: (1) Respond to criticism made by those who have spoken, (2) Direct staff to review or follow up on the matter, and/or (3) Request that the matter be placed on a future agenda. Arizona law prohibits any Town resource, including staff time, equipment, and anything of value to influence an election. This prohibition applies to Call to the Public at the Council meeting. You may discuss a Town issue but do not “advocate” for a specific candidate or ballot measure.

11. EXECUTIVE SESSION

The Town Council may vote to convene into Executive Session for the following items:

A. Discussion and consultation with Town Attorney on negotiations of potential intergovernmental agreements with Pinal County for continuation of various services pursuant to A.R.S. § 38-431.03(A)(3) and (4).

12. ADJOURNMENT

The Council may vote in public session to adjourn to executive session on any agenda item in conformance with A.R.S. § 38.431.03, for legal advice from the Town’s legal counsel.

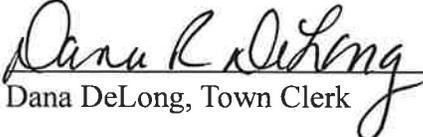
Revisions to the agenda may occur up to 24 hours prior to the meeting. Copies of agenda materials may be obtained by contacting Dana DeLong at dana.delong@santanvalley.gov.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the Town of San Tan Valley does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities, including public meetings. Persons needing accommodation or auxiliary aids for effective communication or participation in a meeting should contact the Town Clerk at 520-216-5784 at least 24 hours prior to the meeting to request assistance.

Any invocation offered before the start of official business is voluntarily delivered by a representative of a religious organization based in the Town of San Tan Valley or within ten (10) miles of its boundaries. The content of the invocation is the speaker's own and is not reviewed or approved by the Town Council. The views expressed do not necessarily reflect those of the Council as a whole or in part. Participation in the invocation is entirely voluntary, and choosing not to participate will not affect any individual's right to attend or participate in the meeting.

CERTIFICATE OF POSTING - TOWN COUNCIL MEETING OF MARCH 18, 2026

I hereby certify that this agenda for the March 18, 2026 Town Council meeting was posted on March 17, 2026, at approximately 2:30 p.m. at the following locations: 1) the Administrative Building at the Pinal County San Tan Valley Complex, located at 31505 N. Schnepf Road, San Tan Valley, Arizona 85140 and 2) the League of Arizona Cities and Towns website for the Town located at: santanvalley.gov.


Dana DeLong, Town Clerk